



SAN FRANCISCO PLANNING DEPARTMENT

Memo to the Historic Preservation Commission

HEARING DATE: JULY 15, 2015

DATE: July 15, 2015
TO: Historic Preservation Commission
FROM: Susan Parks, Preservation Planner
RE: Landmark Designation Work Program Quarterly Report

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This report outlines activities of the Department's Survey and Designation Team from April 1, 2015 to June 30, 2015 (Q4).

On April 4, 2015, Department Staff met with the property owners' representative for the Sailor's Union of the Pacific for a site visit and to discuss rehabilitation options.

On April 28, 2015, Swedish American Hall, 2168 Market Street, was approved by the Board of Supervisors. The item was signed by the Mayor on May 8, 2015 becoming City Landmark No. 267.

On May 1, 2015, Department Staff received 4 Mills Act Historic Property Contract applications for the following properties; 722 Steiner Street, 761 Post Street, 807 Montgomery Street, and 827 Fillmore Street. All applications were transmitted to the Office of the Assessor-Recorder on June 1, 2015.

On May 12, 2015, the Rube Goldberg Building, 182-198 Gough Street, was approved by the Board of Supervisors. The item was signed by the Mayor on May 21, 2015, becoming City Landmark No. 268.

On May 12, 2015, Department Staff met with representatives from the Japantown community to discuss the completed draft landmark designation report for the Peace Pagoda and Plaza. Based on the community's need for additional outreach and inter-agency policy concerns, the HPC initiation hearing has been postponed until these issues can be resolved. Department Staff is currently working with representatives of the community to create an outreach plan and to facilitate a meeting between the City's Recreation and Parks Department, Department of Public Works (DPW), Metropolitan Transit Association (MTA), and Planning.

On May 19, 2015, the Board of Supervisors approved the Change of Designation from Cat. IV to Cat. III pursuant to Article 11 of the Planning Code for 149 9th Street. Per the designation ordinance, the property owner has until August 15, 2015 to submit a Mills Act Historic Property Contract Application to the Planning Department. The item was signed by the Mayor on June 2, 2015.

On May 20, 2015, the Historic Preservation Commission (HPC) initiated Landmark Designation for The University Mound Old Ladies Home at 350 University Avenue. The second HPC hearing is scheduled for August 5, 2015.

On May 20, 2015, the HPC added the Alemany Health Building at 35-45 Onondaga to the Landmark Designation Work Program, as a community-produced designation.

On May 20, 2015, the HPC did not add the Hap Jones Motorcycle Shop at 235 Valencia Street to the Landmark Designation Work Program. Instead, the HPC directed community members to prepare a Landmark Designation Report with assistance from Department Staff that will be submitted to the HPC at a later date.

On June 2, 2015, Department Staff met with property owners' representatives for the Sailor's Union of the Pacific to discuss the National Register Tax Credits, rehabilitation options, and massing studies for the adjacent site.

On June 8, 2015, a Draft Landmark Designation Report for Ingleside Presbyterian Church and its interior mural, "*The Great Cloud of Witnesses*" was submitted to staff by SF Heritage. Department Staff, SF Heritage Staff, and Reverend Roland Gordon (muralist) met to discuss the Department's comments and determine the interior character-defining features. When those comments have been addressed, the item will come before the HPC for initiation.

On June 9, 2015, Department Staff provided comments to the Historic Preservation Fund Committee regarding the consultant-produced LGBTQ and Corbett Heights Historic Context Statements.

On June 9, 2015, Department Staff presented the Landmark Designation Report findings to members of the Swedish American Hall

On June 24, 2015, Department Staff met with the property owner for the Cowell House at 171 San Marcus Avenue to discuss the conditions of an easement and the exterior and interior character defining-features for the landmark designation.

LANDMARK DESIGNATIONS

During the past quarter Department Staff produced three Landmarks/Changes of Designation. Based on current staff workload, HPC prioritization, and owner input, the Department remains committed to bringing five Landmark initiations to the HPC in the coming months. The tentative hearing dates for nominations and Work Program-related projects from July 2015 to October 2015, please note that some dates have been revised, are as follows:

- **July 1, 2015: Landmark Initiation: Bourdette Building, 90 Second Street.** Department-produced Landmark Designation Report. *(This item was previously scheduled for initiation May 20, 2015; postponed due to staff availability because of Central SoMa and Japantown community outreach activities.)*
- **August 5, 2015: HPC Second Hearing: University Mound Ladies Home, 350 University Street.** Department-produced Landmark Designation Report.

- **August 5, 2015: Landmark Initiation: Ingleside Presbyterian Church and *The Great Cloud of Witnesses*, 1345 Ocean Avenue.** Dependent upon submittal of SF Heritage-produced Landmark Designation Report.
- **August 5, 2015: Landmark Initiation, Cowell House, 171 San Marcos Avenue.** Department-produced Landmark Designation Report. *(This item was previously scheduled for initiation November 5, 2014.)*
- **August 5, 2015, Information Presentation, Plaque Program.** Department Staff will provide the HPC with an update.
- **TBD: Landmark Initiation: Peace Pagoda & Plaza, Japantown.** Department-produced Landmark Designation Report. *(This item was previously scheduled for initiation April 15, 2015; postponed a second time for community outreach activities and inter-agency coordination.)*
- **TBD: Landmark Initiation: Sailor's Union of the Pacific, 450 Harrison Street.** Department-produced Landmark Designation Report. *(This item was previously scheduled for initiation May 20, 2015; currently on hold in order for property owners to explore rehabilitation tax credits.)*
- **TBD: Landmark Initiation: New Era Hall, 2117 Market Street.** Pending property owner engagement and/or HPC direction. The Department submitted a completed Landmark Designation Report in Commissioners' correspondence files at the October 1, 2014 hearing.
- **TBD: Landmark Initiation: Sunshine School, 2728 Bryant Street.** A pro-bono consultant committed to producing this Landmark Designation Report; however, the consultant's schedule has precluded the report completion. Therefore, Department staff will produce the report. *(This item was previously scheduled for initiation March 18, 2015; postponed due to staff availability.)*

Since the last Landmark Designation Work Program Status Report on April 15, 2015; the landmark initiation hearing for the Peace Pagoda and Plaza continues to be postponed so that Department Staff can allow time to conduct community events and work with other city agencies. The Sailor's Union of the Pacific Hall continues to be postponed so that property owners may work with Staff to determine the significant interior character-defining features, determine the development opportunities of the adjacent surface parking lots, and explore the use of the Federal Rehabilitation Tax Credits.

The Department selected the above hearing dates based upon staff availability, expected submittals of consultant-produced Landmark Designation Reports, and timing of other projects.

OTHER SURVEY TEAM PROJECTS

Department Staff continue to work with consultants on the following Historic Preservation Fund Committee funded, consultant-produced reports:

- **African American Historic Context Statement** (Department Staff is currently revising the document; the item is expected to come before the HPC for adoption in the early fall.)
- **Residence Parks Historic Context Statement**
- **LGBTQ Historic Context Statement** (Department Staff is currently reviewing the document; that item is expected to come before the HPC in the late summer.)

- **Corbett Heights Historic Context Statement** (Currently under review by Department Staff.)
- **Ocean Avenue Historic Resource Survey** (Currently on hold due to staff availability.)
- **Sacred Heart Landmark Designation Report** (Department Staff is currently reviewing the document.)

ANNUAL CLG GRANT

In addition to the Work Program, the Survey Team has begun work on the 2014/2015 CLG Grant, Phase II of the Neighborhood Commercial Buildings Historic Resources Survey; for which a summer intern, Monica Giacomucci has been hired. The project focuses on completing the work begun last summer, with a focus on the city's Neighborhood Commercial Districts (NCDs). The project will be submitted to the Office of Historic Preservation in October 2015.

One additional summer intern, Samuel Levy, has been hired to work with the Survey Team to "clean-up" the historic resources survey database, which populates the Department's Property Information Map.

OTHER LANDMARK DESIGNATION WORK PROGRAM ITEMS

New Article 10 Application Form. At the HPC's December 17, 2014 hearing, the Department proposed a series of performance measures to allow for greater accountability of the HPC's LDWP. One performance measure endorsed by the HPC was the development of a Landmark Designation Application, which was posted to the Department's website on April 6, 2015.

Department Staff continue to provide technical support to individuals and communities interested in pursuing landmark designation. During the past quarter Department Staff have received the following Landmark Designation Applications;

- **On June 4, 2015**, Department Staff met with the property owner for 2215 Leavenworth Street and accepted a completed Landmark Designation Application. The property was designed in 1938 by noted San Francisco architect Martin Rist.
- **On June 18, 2015** Department Staff received a Landmark Designation Application for a Woodward Street Landmark District. Property owners submitted the application as there is a significant concentration of "Romeo" flats that were identified as an eligible landmark district by the Inner Mission North Historic Resources Survey.

Department staff has also received inquiries regarding a Landmark Designation Application for the following properties;

- Ingleside Terraces Landmark District
- Café Flore, 2298 Market Street
- Henry Geilfuss House, 809 Treat Street

The Department will process these applications once they are received. Nothing has been submitted to date.

PERFORMANCE MEASURES

This report also includes recently adopted performance measures to track Article 10 Landmark designations and Article 11 Changes of Designation. The goal of the following performance measures, along with other process-based improvements, is to present a clearer picture of the Department's work on the HPC's Landmark Designation Work Program.

A Performance Measures Report is not attached to this document. Due to the transition to the Department's new PPTS project tracking system, an accurate report could not be created. Past data cannot be accounted for, but Survey Team staff continues to work with the Finance team to develop a method for tracking this information for the current quarter.

1. Prepare and process individual Article 10 Landmark designations (from report to case closure) within staff 150 hours.

When this measure was established, the previous five individual Article 10 designations (Nos. 261-266) were within a range of 114 to 200 hours from the preparation of the report to the final Board of Supervisors hearing. While each designation is unique, Department preservation staff has set a goal to complete the average individual designation within 150 hours.

As with the last reporting quarter, two projects, Swedish American Hall and the New Era Hall, have exceeded this goal. The total hours for Swedish American Hall are 290 hours (no additional hours since Q3) and New Era Hall is currently at 206 hours (no additional hours since Q2). Refer to the Landmark Designation Work Program table.

2. Prepare an Article 10/11 designation application outlining designation requirements, process, and fees by the end of the 2014 calendar year.

At the February 18, 2015 hearing, the HPC approved the Article 10/11 Designation Application. The application was uploaded to the Planning Department's website on April 6, 2015.

3. Provide comments to the applicant regarding the application's completeness and/or schedule HPC initiation hearings for all community/property-owner sponsored Landmark Designation Reports within 30 calendar days of receipt.

The Department will track performance and response time with owners and community members that submit nominations outside of the HPC's Work Program. The goal is to provide the HPC and the public with a timely response regarding requests for nomination submitted by the public. Tracking information will be included in the Performance Measures Report.

- **2215 Leavenworth Street**, Calendar Days: **41**
This item was submitted and determined to be complete by Staff on June 4, 2015.
- **Woodward Street Landmark District**, Calendar Days: **n/a**

This item was submitted to Staff on June 18, 2015; the application is not yet complete.

4. Submit and present a Landmark Designation Work Program status report to the HPC every six months.

At the December hearing, the HPC agreed to maintain the quarterly status of its review of the Work Program status report.

The next quarterly report will be presented to the HPC at its October 14, 2015 hearing.

LANDMARK DESIGNATION PROCESS

In order to provide the HPC and the public with a better understanding of the steps involved in landmark designation, the Department has developed a brief outline of the notification, hearings, and follow-up processes. Writing or reviewing a Landmark Designation Report is the first step in an expanded process that involves multiple hearings and continuous property owner and stakeholder engagement, including:

1. Research and write Landmark Designation Report
2. Engage and notify property owner, tenants, district Supervisor, and other stakeholders
3. Write a Case Report and Resolution for HPC Initiation Hearing (Hearing #1)
 - a. Department presentation
4. Coordinate with the City Attorney to produce the legislative ordinance
5. Write a Memo and Resolution for HPC Recommendation Hearing (Hearing #2)
 - a. Department presentation
6. Produce required notification materials and newspaper ad per Planning Code Section 1004.2
7. Prepare submittal of materials to the Clerk of the Board of Supervisors
8. Introduce at Board of Supervisors (Hearing #3)
9. Brief Supervisors and coordinate with Department's legislative liaison
10. Prepare materials for Board of Supervisors' Land Use Committee (Hearing #4)
 - a. Department presentation
11. First Read at Board of Supervisors (Hearing #5)
 - a. Department attends, available for questions
12. Second Read at Board of Supervisors (Hearing #6)
 - a. Department attends on a case-by-case basis

13. Mayoral signing (occasionally involves a signing ceremony)
14. Press release, website and Property Information Map updates
15. Prepare Notice of Special Restriction and file at the Assessor/Recorder's office
16. Formally notify the property owner and Office of Historic Preservation
17. Close case

CURRENT LANDMARK DESIGNATION WORK PROGRAM

The final quarterly report for fiscal year 2014/15 includes hours and tasks undertaken by Department Staff in support of projects included on the HPC's current Work Program as well as completed landmark applications submitted by property owners. Each property update now contains a graphic to track progress and milestones associated with the tasks listed above. Items that were adopted by the Board of Supervisors during the reporting quarter have been removed for the LDWP list. The report is organized into the following sections:

- **Approved Cases:** Adopted during the reporting quarter
- **Active Cases:** Historic Preservation Commission & Owner-Initiated Articles 10 & 11 Nominations
- **Pending Cases:** Historic Preservation Commission Nominations

Approved Cases



**City Landmark No. 267
 Swedish American Hall**

2168 Market Street

Staff: Jonathan Lammers

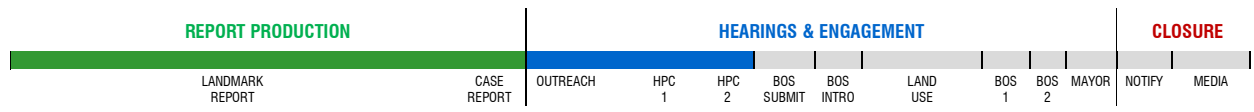
FY 14/15 Hours: 168.5

Total Hours: 290.5

Completed Tasks: HPC Initiation: November 19, 2014; HPC Hearing: Recommend Designation to the Board of Supervisors, March 2, 2015; Introduced at the Board of Supervisors: March 10, 2015.

Last Action: Passed by the Board of Supervisors: May 12, 2015.

Next Action: None.



**City Landmark No. 268
 Rube Goldberg Building**

182-198 Gough Street

Staff: Mary Brown/Jonathan Lammers

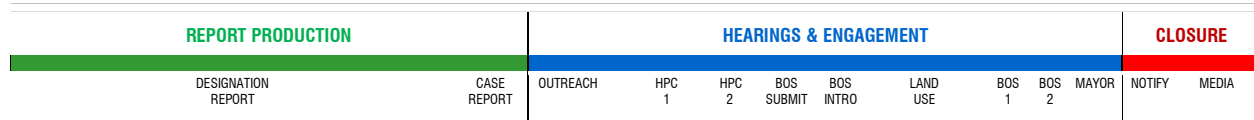
FY 14/15 Hours: 119

Total Hours: 119

Completed Tasks: HPC Initiation: November 19, 2014; HPC Hearing: Recommend Designation to the Board of Supervisors, December 17, 2014; 2015; Introduced at the Board of Supervisors: January 7, 2015;

Last Action: Passed by the Board of Supervisors: April 28, 2015; Signed by the Mayor: May 21, 2015.

Next Action: None.





**Designation Changed to Cat.III
 149 9th Street**

Staff: Jonathan Lammers

<i>FY 14/15 Hours:</i>	39
<i>Total Hours:</i>	50
<i>Completed Tasks:</i>	HPC Hearing: Recommend Designation to the Board of Supervisors, December 17, 2014.
<i>Last Action:</i>	Passed by the Board of Supervisors: May 21, 2015; signed by the Mayor June 2, 2015.
<i>Next Action:</i>	None.

REPORT PRODUCTION		HEARINGS & ENGAGEMENT							CLOSURE			
DESIGNATION REPORT	CASE REPORT	OUTREACH	HPC 1	HPC 2	BOS SUBMIT	BOS INTRO	LAND USE	BOS 1	BOS 2	MAYOR	NOTIFY	MEDIA

Active Cases



University Mound Ladies Home

350 University Avenue

Article 10 Landmark Nomination (Community-initiated)

Staff: Shannon Ferguson

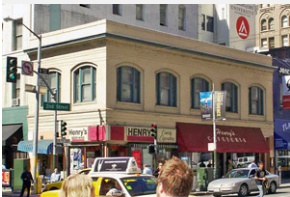
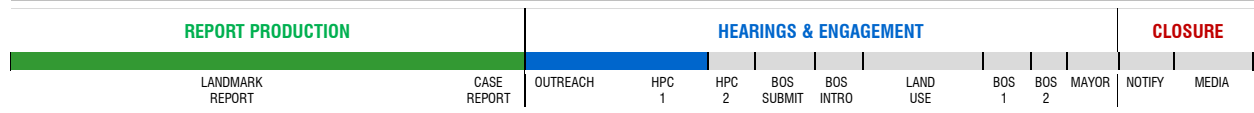
FY 14/15 Hours: 74

Total Hours 74

Completed Tasks: Added to Work Program October 8, 2014. Site visit April 7, 2015.

Last Action: HPC hearing: Landmark Initiation, May 20, 2015.

Next Action: HPC hearing: 2nd Hearing: August 5, 2015.



Bourdette Building

90 Second Street

Article 10 Landmark Nomination

Staff: Jonathan Lammers

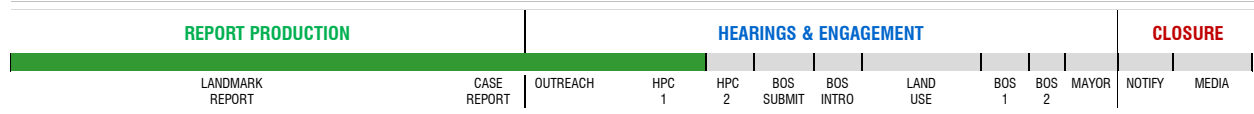
FY 14/15 Hours: 73

Total Hours: 73

Completed Tasks: Owner notification and website content. Existing DPR523 A & B records. Completed Landmark Designation Report.

Last Action: HPC Hearing: Landmark Initiation; July 1, 2015.

Next Action HPC Hearing: 2nd Hearing; TBD





Sailors' Union of the Pacific

450 Harrison Street

Article 10 Landmark Nomination

Staff: Shannon Ferguson

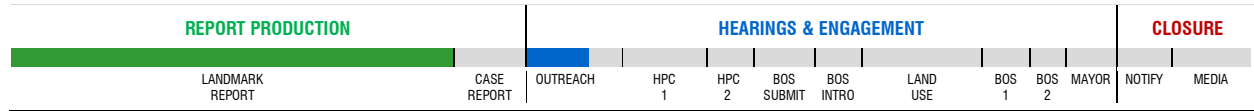
FY 14/15 Hours: 36

Total Hours: 42

Completed Tasks: Owner engagement. Site visit with property owners' representatives to discuss rehabilitation options on March 30, 2015 and June 2, 2015. Draft Landmark Designation Report complete.

Last Action: Added to Work Program June 15, 2011.

Next Action: HPC hearing: Landmark Initiation, TBD (*previously scheduled for May 20, 2015*)



Ingleside Presbyterian Church and *The Great Cloud of Witnesses*

1345 Ocean Avenue

Article 10 Landmark Nomination

Pro-bono consultant (SF Heritage) to produce Landmark Designation Report

Staff: Susan Parks

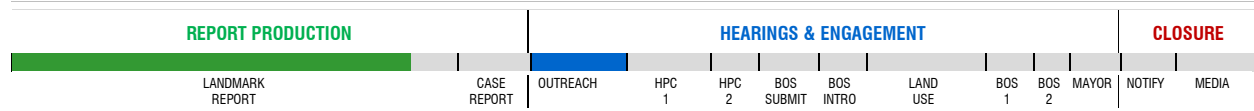
FY 14/15 Hours: 13

Total Hours: 13

Completed Tasks: Site visit. Project scoping with SF Heritage. Meeting with SF Heritage and ARG Conservators, February 11, 2015. Review Draft Report. Meeting with SF Heritage and Rev. Gordon (muralist) to discuss Draft Report, June 25, 2015.

Last Action:

Next Action: HPC hearing: Landmark Initiation, August 5, 2015.

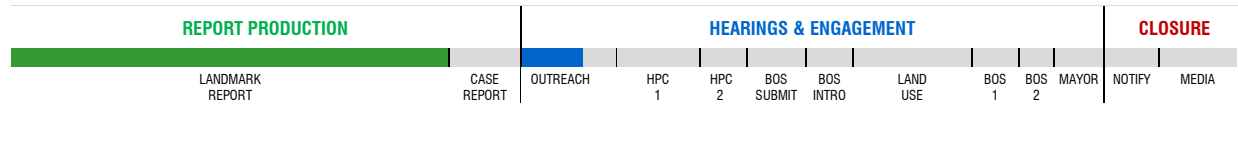




Cowell House
 171 San Marcos Avenue

Article 10 Landmark Nomination
 Staff: Mary Brown/Shannon Ferguson

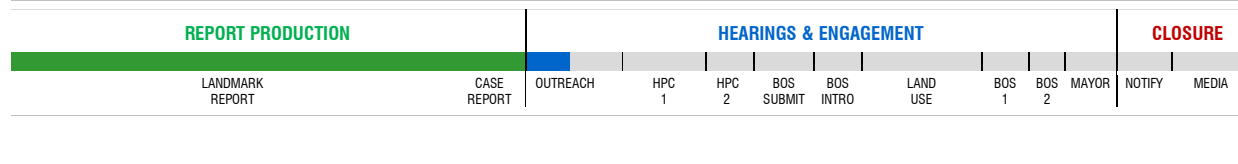
<i>FY 14/15 Hours:</i>	37
<i>Total Hours:</i>	104
<i>Completed Tasks:</i>	Completed Landmark Designation Report.
<i>Last Action:</i>	Added to Work Program June 15, 2011
<i>Next Action:</i>	HPC hearing: Landmark Initiation, August 5, 2015.



Peace Pagoda & Plaza
 Japantown

Article 10 Landmark Nomination
 Staff: Jonathan Lammers

<i>FY 14/15 Hours:</i>	119
<i>Total Hours:</i>	124
<i>Completed Tasks:</i>	Draft Landmark Designation Report completed. Met with representatives of Japantown community (June 30, 2015) to discuss Draft Report and Outreach activities.
<i>Last Action:</i>	Added to Work Program September 18, 2013 as part of the Japantown Cultural Heritage and Economic Sustainability Strategy (JCHESS) planning process.
<i>Next Action:</i>	Community Outreach. Preparation of website. HPC hearing: Landmark Initiation, TBD (previously scheduled for May 20, 2015; June 3, 2015)





Alemany Health Building

35-45 Onendaga Street

Article 10 Landmark Nomination
 Community produced-designation
 Staff: Jonathan Lammers

FY 14/15 Hours: 18

Total Hours: 18

Completed Tasks:

Last Action: Added to Work Program May 20, 2015; community submitted nomination

Next Action: HPC hearing: Landmark Initiation TBD

REPORT PRODUCTION		HEARINGS & ENGAGEMENT								CLOSURE		
LANDMARK REPORT	CASE REPORT	OUTREACH	HPC 1	HPC 2	BOS SUBMIT	BOS INTRO	LAND USE	BOS 1	BOS 2	MAYOR	NOTIFY	MEDIA

Pending Cases

Work on these properties is dependent upon staff availability and/or outside factors. These projects will move to the active queue once the currently active cases are complete.



Sunshine School

2728 Bryant Street

Article 10 Landmark Nomination

Staff: Jonathan Lammers

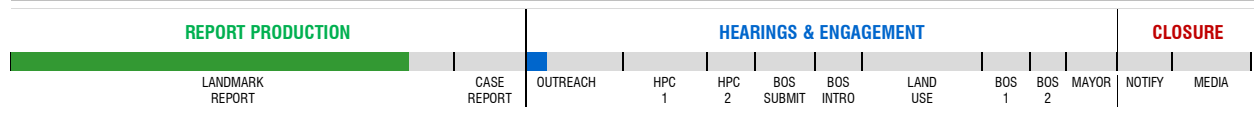
FY 14/15 Hours: 5

Total Hours: 60

Completed Tasks: Draft Landmark Designation Report in progress. A pro-bono consultant committed to producing this Landmark Designation Report; however, the consultant’s schedule has precluded the report completion. Therefore, Department staff will produce the report.

Last Action: Added to Work Program June 15, 2011

Next Action: HPC hearing: Landmark Initiation, (TBD)



New Era Hall

2117 Market Street

Article 10 Landmark Nomination

Staff: Jonathan Lammers

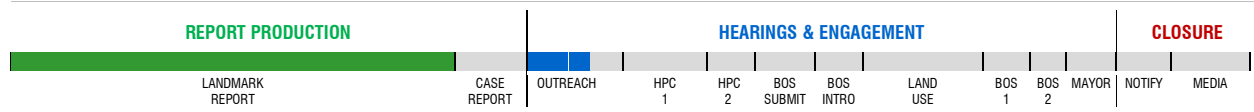
FY 14/15 Hours: 0

Total Hours: 206

Completed Tasks: Discussions continue with the property owner regarding support for the designation and future alterations to the property.

Last Action: Provided a copy of completed Landmark Designation Report in HPC correspondence folder, October 1, 2014.

Next Action: HPC hearing: Landmark Initiation, 2015 (TBD)





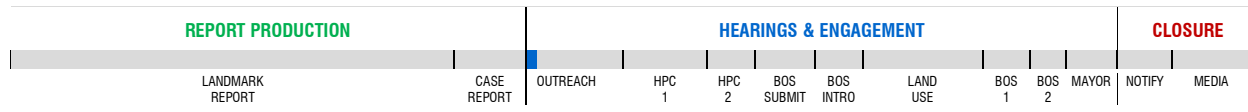
Wolski House (William Wurster)

3655 Clay Street

Article 10 Landmark Nomination

Staff: Shannon Ferguson

<i>FY 14/15 Hours:</i>	0
<i>Total Hours:</i>	3
<i>Completed Tasks:</i>	Owner notification, case tracking, website content, building permit research, and scheduling of site visit.
<i>Last Action:</i>	Added to Work Program June 15, 2011
<i>Next Action:</i>	HPC hearing: Landmark Initiation, 2015



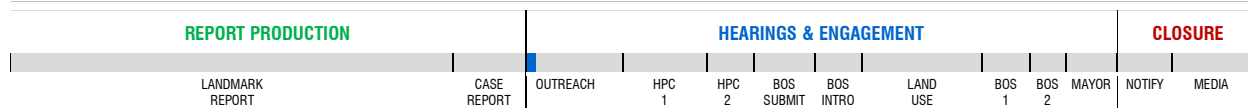
Russell House (Erich Mendelsohn)

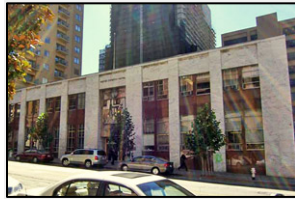
3778 Washington Street

Article 10 Landmark Nomination

Staff: Mary Brown / Shannon Ferguson

<i>FY 14/15 Hours:</i>	0
<i>Total Hours:</i>	4
<i>Completed Tasks:</i>	Owner notification, case tracking, website content, contact with property owner's representative, and document review.
<i>Last Action:</i>	Added to Work Program June 15, 2011
<i>Next Action:</i>	HPC hearing: Landmark Initiation, TBD





Marine Firemen's Union Building

240 Second Street

Article 10 Landmark Nomination

Staff: Shannon Ferguson

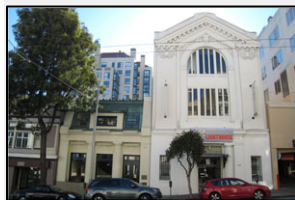
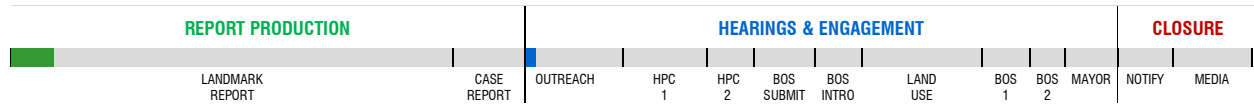
FY 14/15 Hours: 0

Total Hours: 0

Completed Tasks: Owner notification and website content. Existing DPR523 A & B records.

Last Action: Added to Work Program May 12, 2012

Next Action: HPC hearing: Landmark Initiation TBD



Congregation Emanu-El Buildings

1335 & 1337 Sutter Street

Article 10 Landmark Nomination

Staff: Jonathan Lammers

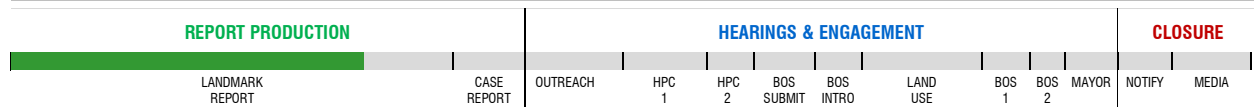
FY 14/15 Hours: 0

Total Hours: 2

Completed Tasks: Case tracking, website content, and owner notification.

Last Action: Added to Work Program June 15, 2011

Next Hearing: HPC hearing: Landmark Initiation, (TBD)





Planters Hotel

606 Folsom Street

Article 10 Landmark Nomination

Staff: Jonathan Lammers

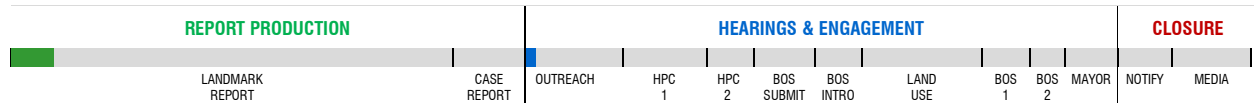
FY 14/15 Hours: 0

Total Hours: 0

Completed Tasks: Owner notification and website content. Existing DPR523-A & B records.

Last Action: Added to Work Program May 12, 2012

Next Anticipated Hearing: HPC hearing: Landmark Initiation TBD



Strand Theater

1127 Market Street

Article 11 Change of Designation (Owner-initiated)

Staff: Jonathan Lammers

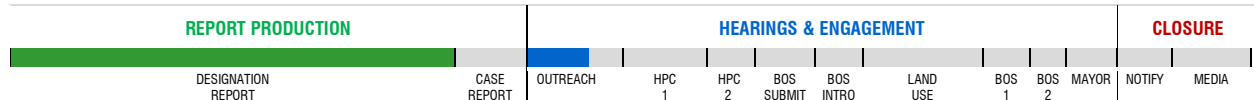
FY 14/15 Hours: 0

Total Hours: 10

Completed Tasks: Reviewed draft, submitted comments, and reviewed final draft. Waiting for submittal of final documents from project applicant.

Last Action: n/a

Next Action: HPC hearing: Article 11 Change of Designation, 2015





Mothers' Building

San Francisco Zoo

Staff: TBD

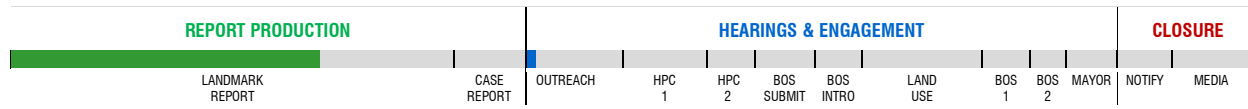
FY 14/15 Hours: 0

Total Hours: 3

Completed Tasks: Owner notification, case tracking, and website content. Coordination with Recreation and Parks Department and Arts Commission. Review existing historic structure report for extant Mothers' Building and site visit coordination. On January 9, 2013, the Recreation and Parks Department submitted a grant application for a conditions assessment of the murals and building to the Historic Preservation Fund Committee. Department staff will begin work on the Landmark Designation Report once the conditions assessment is completed. Building is listed on the National Register.

Last Action: Planning staff presented informational update to HPC, 2013

Next Action: HPC hearing: Landmark Initiation, TBD



2 Clarendon (Anshen + Allen)

Article 10 Landmark Nomination

Staff: TBD

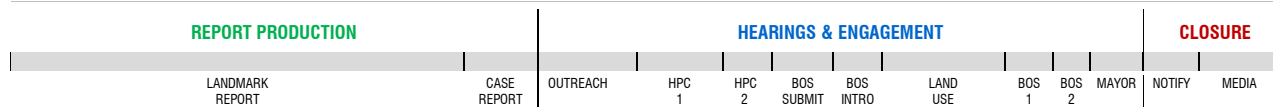
FY 14/15 Hours: 0

Total Hours: 2

Completed Tasks: Owner notification, case tracking, website content, and building permit research.

Last Action: Added to Work Program June 15, 2011

Next Action: HPC hearing: Landmark Initiation TBD

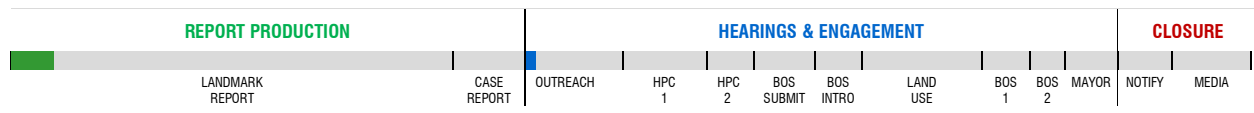




2173 15th Street

Article 10 Landmark Nomination
 Staff: TBD

<i>FY 14/15 Hours:</i>	0
<i>Total Hours:</i>	7
<i>Completed Tasks:</i>	Case tracking, website content, and owner notification. Existing DPR523 A & B records
<i>Last Action:</i>	Added to Work Program June 15, 2011
<i>Next Action:</i>	HPC hearing: Landmark Initiation TBD

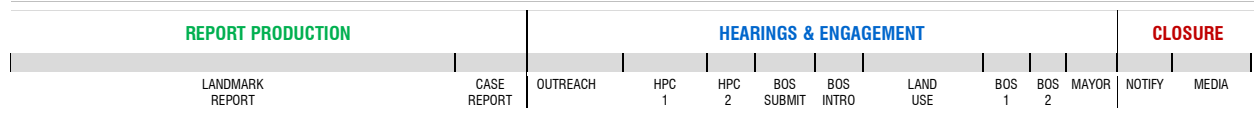


Samuel Gompers Trade School

106 Bartlett Street

Article 10 Landmark Nomination
 Staff: TBD

<i>FY 14/15 Hours:</i>	0
<i>Total Hours:</i>	2
<i>Completed Tasks:</i>	Case tracking, website content, and owner notification.
<i>Last Action:</i>	Added to Work Program June 15, 2011
<i>Next Action:</i>	HPC hearing: Landmark Initiation, 2015





Phillips and Van Orden Building

234 First Street

Article 10 Landmark Nomination
 Staff: TBD

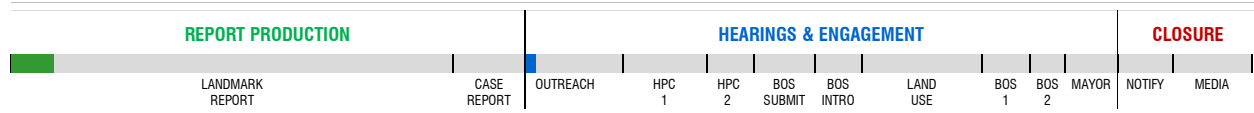
FY 14/15 Hours: 0

Total Hours: 0

Completed Tasks: Owner notification and website content. Existing DPR523-A & B records.

Last Action: Added to Work Program May 12, 2012

Next Action: HPC hearing: Landmark Initiation TBD



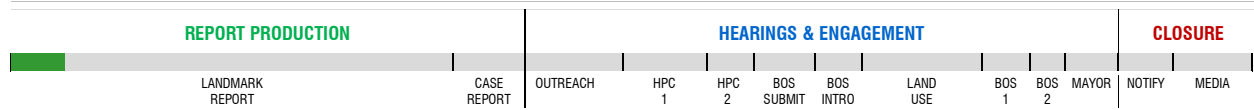
Japantown YWCA / Nihonmachi Little Friends

1830 Sutter Street

Article 10 Landmark Nomination
 Staff: TBD

Last Action: Added to Work Program September 18, 2013 as part of the JCHES planning process. Existing HRE report.

Next Action: HPC hearing: Landmark Initiation TBD





Kinmon Gakuen

2031 Bush Street

Article 10 Landmark Nomination

Staff: TBD

Last Action: Added to Work Program September 18, 2013 as part of the JCHESS planning process.

Next Action: HPC hearing: Landmark Initiation TBD

REPORT PRODUCTION		HEARINGS & ENGAGEMENT							CLOSURE			
LANDMARK REPORT	CASE REPORT	OUTREACH	HPC 1	HPC 2	BOS SUBMIT	BOS INTRO	LAND USE	BOS 1	BOS 2	MAYOR	NOTIFY	MEDIA



Golden Gate Park Landmark District

Article 10 Landmark District Nomination

Staff: TBD

FY 14/15 Hours: 0

Total Hours: 327

Completed Tasks: Meetings and discussions with Recreation & Parks Department; contact with stakeholders; internal policy meetings; field visits and photography; review of building permits and architectural plans; research and document review; development of recommendations; creation of inventory spreadsheet; volunteer oversight; GIS mapping; presentation to PROSAC; development of levels of review; development of terminology FAQs; monthly updates to HPC; administrative assistance; tennis clubhouse HRE review and comment; development of landscape site evaluations; historic and archival research; and documentation of buildings and sites.

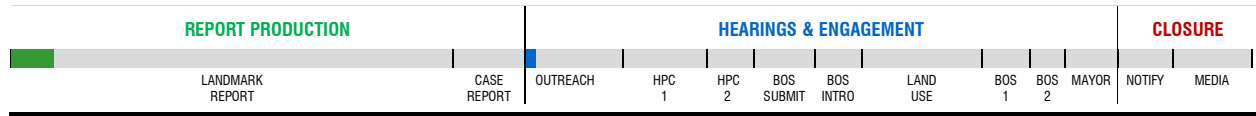
Stow Lake Boat House

Field visits; photography; DPR 523-A and DPR 523-B form production; historic photograph search; architect research; style research; boat house research; editing; meeting with Rec & Park staff; Department review; Case Report development; Motion and Exhibit A development; packet preparation; respond to media; contact with stakeholders; contact with Commissioners; presentation preparation; HPC hearing; and post-hearing review.

The HPC tabled initiation of Stow Lake Boat House until the full Golden Gate Park Landmark District Designation Report is complete.

Last Action: HPC Landmark Initiation hearing, February 3, 2011, tabled.

Next Action: HPC hearing: Landmark Initiation TBD



Landmark Designation Work Program Administration

FY 14/15 Hours: 30

Tasks: Respond to public inquiries and suggestions regarding Landmark designations; provide initial report scoping to interested applicants; develop informational presentations for the HPC; develop Landmark hearing schedules; Work Program-related meetings; and prepare Work Program Quarterly Reports.

Attachments:

None.