

# SAN FRANCISCO HISTORIC PRESERVATION COMMISSION



## Meeting Minutes

**REMOTE HEARING**  
via video and teleconferencing

**Wednesday, January 5, 2022**  
**12:30 p.m.**  
**Regular Meeting**

**COMMISSIONERS PRESENT:** MATSUDA, NAGESWARAN, BLACK, FOLEY, JOHNS, SO, WRIGHT  
**COMMISSIONERS ABSENT:** None

**THE MEETING WAS CALLED TO ORDER BY PRESIDENT MATSUDA AT 12:30 PM**

**STAFF IN ATTENDANCE:** Monica Giacomucci, Rich Sucre – Deputy Director of Current Planning, Jonas P. Ionin  
- Commission Secretary

**SPEAKER KEY:**

- + indicates a speaker in support of an item;
- indicates a speaker in opposition to an item; and
- = indicates a neutral speaker or a speaker who did not indicate support or opposition.

**A. GENERAL PUBLIC COMMENT**

**SPEAKERS:** Eileen Boken – Taraval Station landmark designation

**B. DEPARTMENT MATTERS**

## 1. Department Announcements

**Rich Sucre, Deputy Director of Current Planning:**

Commissioners, Happy New Year. We hope you have had a great start. We don't have any major announcements. I do want to recognize one of our long time Preservation staff who will be departing as of Friday. Stephanie Cisneros has accepted a position with a private firm, who is probably familiar with one of the folks on this call. We just want to thank Stephanie for all of her years of service. She has been a shepherd to the southwest quadrant for the last couple of years and has also been a valued member of our CEQA team and we wish her best.

**C. COMMISSION MATTERS**

## 2. President's Report and Announcements

None.

## 3. Consideration of Adoption:

- [Draft Minutes for December 1, 2021](#)

SPEAKERS: None

ACTION: Adopted

AYES: Wright, Black, Foley, Johns, So, Nageswaran, Matsuda

## 4. Commission Comments &amp; Questions

**President Matsuda:**

I would like to ask the Commission to consider establishing a date for our HPC Elections of Officers. If we can possibly consider that for our next HPC meeting on the 19th.

**Commissioner Johns:**

I think that's a good idea. I moved that we consider Election of Officers at our next meeting.

**Commissioner Wright:**

Second.

AYES: Wright, Black, Foley, Johns, So, Nageswaran, Matsuda

5. [2021-009976CRV](#) - Remote Hearings - Consideration of Action to allow teleconferenced meetings and Adopting Findings under California Government Code Section 54953(E) to allow remote meetings during the Covid-19 Emergency; Continue remote meetings for the next 30 days; Direct the Commission Secretary to schedule a similar resolution [motion] at a Commission Meeting within 30 days.

SPEAKERS: None

ACTION: Adopted  
 AYES: Wright, Black, Foley, Johns, So, Nageswaran, Matsuda  
 RESOLUTION: [1222](#)

6. [2021-012352CRV](#) – COMMISSION RULES AND REGULATIONS – The San Francisco Historic Preservation Commission will consider adopting amendments to their Rules & Regulations, in accordance with San Francisco Charter, Article IV, Section 4.104.

SPEAKERS: None  
 ACTION: Adopted  
 AYES: Wright, Black, Foley, Johns, So, Nageswaran, Matsuda  
 RESOLUTION: 1223

#### D. CONSIDERATION OF ITEMS PROPOSED FOR CONTINUANCE

The Commission will consider a request for continuance to a later date. The Commission may choose to continue the item to the date proposed below, to continue the item to another date, or to hear the item on this calendar.

7. 2020-006466COA (M. TAYLOR: (628) 652-7352)  
621 WALLER STREET – south side between Carmelita and Pierce Streets; Lot 023 in Assessor's Block 0864 (District RTO) – Request for a **Certificate of Appropriateness**, pursuant to Article 10 of the Planning Code, to abate violations and comply with Planning Enforcement Case No. 2020-008528ENF. The project scope includes legalization of work performed without permits including reconstruction of front entry wood stairs, repair and reconstruction of front decorative railings, re-roofing, and the addition of four new skylights. Additional unpermitted work proposed for legalization includes alterations to the rear of the building such as repair/restoration of the wood siding, removal of window openings, and the addition of new window and door openings. Proposed new work will include front window repairs and the removal of two skylights added without permits. 621 Waller Street has a Mills Act Historical Property Contract and is located within the Duboce Landmark District. The property is within the Residential Transit Oriented District Zoning District and 40-X Height and Bulk District. This action constitutes the Approval Action for the project for the purposes of CEQA, pursuant to San Francisco Administrative Code Section [31.04](#)(h).  
*Preliminary Recommendation: Approve with Conditions*  
**(Proposed for Continuance to February 16, 2022)**

SPEAKERS: None  
 ACTION: Continued to February 16, 2022  
 AYES: Black, Foley, Johns, So, Nageswaran, Matsuda  
 RECUSED: Wright

#### E. CONSENT CALENDAR

All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the Historic Preservation Commission, and may be acted upon by a single roll call vote of the Commission. There will be no separate discussion of these items unless a member of the

Commission, the public, or staff so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item at this or a future hearing.

**F. REGULAR CALENDAR**

- 8. [2021-009109COA](#) (M. GIACOMUCCI: (628) 652-7414)  
[461 02ND STREET](#) – east side of 2nd Street between Interstate 80 and Bryant Street; Lot 071 in Assessor’s Block 3764 (District MUO) – Request for a **Certificate of Appropriateness** pursuant to Planning Code Section 1006 re-roof the steeple of the Clocktower Building with new a new metal snap-on batten system painted to match the existing roof. The project also includes limited window replacement. The subject property is located within a Mixed Use-Office Zoning District and 50-X Height and Bulk District. This action constitutes the Approval Action for the project for the purposes of CEQA, pursuant to San Francisco Administrative Code Section [31.04\(h\)](#).

*Preliminary Recommendation: Approve with Conditions*

- SPEAKERS: = Monica Giacomucci – Staff report  
+ Megan Carver – Project Sponsor
- ACTION: After a Motion to Approve with Conditions providing Staff discretion over final roofing materials and window configuration failed +3 -3 (Wright, Johns, So against; Nageswaran recused); Approved with Conditions as amended providing Staff discretion over final roofing materials and requiring a three over three light configuration.
- AYES: Black, Foley, Johns, So, Matsuda
- NAYS: Wright
- RECUSED: Nageswaran
- MOTION: [0448](#)

ADJOURNMENT 1:30 PM  
ADOPTED JANUARY 19, 2022