## Zacks, Freedman \& Patterson

A Professional Corporation

December 18, 2019

## VIA EMAIL AND MESSENGER

Aaron Hyland, President
San Francisco Historic Preservation Commission
1650 Mission Street, Suite 400
San Francisco, CA 94103
Commissions.secretary@sfgov.org
Re: 790 Lombard Street
Legacy Business Registry application - Case No. 2019-022726LBR
Failure to provide notice and comply with procedural due process requirements
Dear President Hyland and Commissioners:
Our office has just been retained to represent Siu Chuen Ng and Shiu Quan Ng , who own the property at 790 Lombard Street. The Ng family was surprised and distressed to learn that a Legacy Business Registry application has been submitted, with a hearing at your Commission scheduled for today. It is impossible for them to adequately prepare for, or participate in, today's hearing without proper notice. We submit this letter for the sole purpose of objecting to the City's violation of procedural due process requirements and do not waive any substantive objections or remedies.

The Legacy Business Registry application is a quasi-judicial process which, if approved, will deprive the property owners of a valuable property right. Under Planning Code § 780.3(c)(6), "any new Non-Residential Use proposed where the immediately prior Commercial Use was a Legacy Business shall require Conditional Use authorization pursuant to Section 303 of this Code." Therefore, the owners may be deprived of any principally permitted use of their property. Even if a future Conditional Use application were successful, it could deprive them of all use for an extended period of time.

As the affected property owners, the Ng family is entitled to individualized written notice. However, they received no such notice. Moreover, the Legacy Business Registry program apparently lacks any notice requirement for property owners whatsoever. "[A]cceptable techniques might include notice by mail to the owners of record of property situate within a designated radius of the subject property, or by the posting of notice at or near the project site, or both. Notice must, of course, occur sufficiently prior to a final decision to permit a 'meaningful' predeprivation hearing to affected landowners." (Horn v. County of Ventura (1979) 24 Cal.3d 605, 618 (emph. added), citing Bell v. Burson (1971) 402 U.S. 535, 541; Beaudreau v. Superior Court (1975) 14 Cal.3d 448.)

The Commission must continue this hearing until such time as proper notice has been given to the property owners. We are happy to discuss this matter further at your convenience.


Aaron Hyland
December 18, 2019
Page 2

Very truly yours,
ZACKS, FREEDMAN \& PATTERSON, PC


Ryan J. Patterson
cc: Shelley Caltagirone, Senior Planner, shelley.caltagirone@sfgov.org

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cc: Shelley Caltagirone, Senior Planner, shelley.caltagirone@sfgov.org

# Historic Preservation Commission Endorsement Hearing 

December 18, 2019

## Presentation Overview

I. Background
a. Initiative Components
II. Implementation
III. Next Steps

## Why Racial \& Social Equity?

- Disparities across measures (income, health, education, housing, etc.) are either stagnant or increasing
- City staff could be more diverse and better represent our communities
- Government and the Planning field historically played a significant role in racial and social inequity
- Government has a responsibility to advance racial and social equity


Red Lining Map

## San Francisco's Vision

A safe, vibrant and inclusive City of shared prosperity


## Office of Racial Equity (Human Rights Commission Division)

- Develop the City's Racial Equity framework and policy priorities
- Publish a biennial Racial Equity Report Card
- Analyze pending Board of Supervisor Ordinances for potential disparities
- Develop a racial reconciliation process
- Oversee and assist departmental Action Plan development
- Create Budget Equity Assessment Tool


## Office of Racial Equity (continued)

- City Departments must:
- Complete Action Plan with metrics by December 2020
- Present publicly, update every 3 years, prepare annual progress reports
- Apply Equity Tool to proposed budget
- Designate departmental racial equity leaders
- Submit a staffing plan
- Senior managers to support and engage with leaders
- Ensure non-retaliation


## San Francisco Planning's Equity Work

- Eastern Neighborhoods
- Sustainable Chinatown Plan
- Legacy Businesses work
- Cultural Districts
- Japantown Cultural Heritage and Economic Sustainability Strategy
- SoMa Pilipinas Cultural Heritage District
- LGBTQ+ Cultural Heritage Strategy
- African American Arts and Cultural District
- Calle 24 Cultural District
- Castro Cultural District
- Compton's Transgender Cultural District
- Native American Cultural District


## Initiative Components

- Phase I Action Plan (internal operations)
- Racial \& Social Equity Vision
- Staff training and baseline survey
- Interim Racial \& Social Equity Assessment Tool
- Implementation roadmap
- Phase II Action Plan (external operations)
- Community engagement
- Tailored Racial \& Social Equity Assessment Tools
- Ongoing
- Implementation and integration
- Monitoring and tracking
- Plan updates every three years, annual reporting


## Phase I: Department Goals



Implementation

## Accountability: DRAFT Implementation Matrix

SF PLANNING'S RACIAL \& SOCIAL EQUITY ACTION PLAN PHASE I (INTERNAL) - DRAFT INDICATORS / OUTCOMES DASHGOARD

| GOAL | DRAFT INDICATORS |
| :---: | :---: |
| Hiring, Promotions and Retention goal | - A representative pool of applicants from diverse backgrounds for ell positions |
| Department Culture, Staff Capacity-Building and Core Competencles goal | - \% of staff who understand and support racial and social equity best practices as measured by the bi-annual staff survey |
| Resource Allocation goal | - Final resource allocation for projects prioritizes equity - funding areas with dispartities (low-income communities of color and other vulnerable populations) - and reflects relative neighborhood need. |
| Procurement and Consultants goal | - LBEs, including WMEs, MBEs and OBEs, are well represented in consultant applications and can easily access information |

## Accountability: DRAFT Implementation Matrix

| $\begin{aligned} & \text { AABOCHATED } \\ & \text { ACTON: } \end{aligned}$ | PERFORMANCE MEASURES \& ACCOUNTABILITY - RESULTS AND OUTCOMES |  |  | DUE DATEI STATUS | LEAD |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Mow meth did we do? (ess of activities) | How well dild wa do KT | YEAR TO YEAR |  |  |
| objective s. 1 <br> Staff recruitment strategies are consistent, inciusive, easy to understand, transparent and work to advance racial and social equity and diversity, consistent with applicable laws. |  |  |  |  |  |
| 1.1.1 <br> Analyze ourent outreach and recrutitient strategies to detemithe whether practios are consistent arross divisions and induce strategies ko advance equily and froaden jobl posting distriburion. | Annual update of outreach and recuitment list with identifled locathons that reach diverse audiences | \% lilument in applicants from diverse backgrounds by job dass and division <br> Consistent use br al hiring manogers of enthanced outreach and recrullment酐 | Year 1-update list | Dec 12019 to uipdate list. Ongorng | HR + Core leam for updativg list. <br> IR \& . Firing managers for enxailing targeted contacts. |
| 1.2.1 <br> Analyse arrent hiring procenses acroas the Department to better undersfand how lob posting language is drafted, interview and exam questions are developed, interview panels are selected, tesume revew procedires, and where inconsistenckes may exist in the process, among other topks, to ensere pancilists and reviewers are diverse and can engage whth racal and soclat equlty comochis as appropriate. | Guidelnes creaded. | Consistent use of guidelines (consistent with Prop 209) by all hifing managers/staff. |  | July 2020 or sooner for draft paddelines / not started | FR wimager + Core Team merber(s) + hifing nisacgas |

## Implementation: Proposed Priorities

- Training
- Advanced trairing for managers
- Fairness in hiring training
- Implicit bias training
- Enhanced outreach and recruitment
- Hiring
- Contracting and grants
- Guidelines and/or criteria
- Hiring managers, resume reviewers and interview panelists
- Contractor expectations and reviewer scoring criteria
- Budget Assessment Tool


## Interim Racial \& Social Equity Assessment Tool



## Retained Elements Design Guidelines

## Racial \& Social Equity Assessment

What are the intended racial and social equily impacts/outcomes? To bultd upon architecture and preservation community eftorts to broaden inclus on of culturn expression, creative viewpoints, and dacioicn-making; processes where people of color and expression, creative viewpcints, and decisien-med.

To expand retention of the buith environment in design practice to encourage projects that support neighbornocd identity.

## Who will benelit from or be burdened?

Potential increased housing costs could burcien tenante:owners > Mingetion: look for ways to reduce costs, review overall bernetits in balance. and adapt the element to accommodate teasibility.
Ninor limitations on design flexibility > Mitigation: Seek to adapt the retained element(s) to the needs of the project without diminishing its integrity.

Application of these guidelines is discretionary by
decision-making bodies and intended to help support
equitable site outcomes.

## Calle 24 Special Area Design Guidelines

## Equity Goals

- Increase cultural and aesthetic representation of Latino community in built environment
- Guidelines are attainable for lowincome and immigrant property and businessowners and do not contribute to displacement
- Decrease community, project applicant, and staff resources for design review



## Heritage Element Placeholder

- Address the identification \& safeguarding of the intangible qualities of heritage in order to better represent ethnic and social histories
- Promote incorporation of community values in historical significance evaluations
- Review with the Racial \& Social Equity Assessment Tool



## Next Steps

## Phase II: Department Operation Areas

- Community Outreach, Engagement and Communications
- Community Plan Development
- Data Analysis
- Regulatory (CEQA, Planning Code) and Design Review
- Policy and Legislation Development (includes community planning)
- Historic Preservation
- Planning Code Enforcement and Monitoring


## Phase II: Historic Preservation Draft Goal

The history of racial and social inequity informs our understanding of the City's past and decisions about our future, and the identification, protection, and management of cultural resources recognizes communities of color and other historically marginalized groups.

- Identification utilizes equitable research methods
- Protection of heritage resources is executed equitably
- Management of heritage resources results in equitable outcomes
- Promote preservation programs equitably


## Summary of Commissions' Direction

- Align the Department's work priorities
- Prioritize implementation resources
- Implement hiring, recruitment, retention and staff cultural competency strategies
- Develop a policy statement, standards and criteria to guide work
- Investigate what are the constraints for Commissioners
- Provide direction and information to project sponsors
- Develop Racial \& Social Equity Tool to guide Commission decisions
- Continue Commissioner education and collaboration spaces



## Historic Preservation Commission Action

- Endorse the Racial \& Social Equity Action Plan Phase I, inclusive of the Vision
- Urge Department staff to:
- Implement Phase I Action Plan and finalize implementation matrix and performance metrics
- Develop Phase II with community members, Office of Racial Equity and City agencies
- Ensure historically underserved communities have equitable access to funding, regulatory relief and services
- Propose General Plan amendments to incorporate racial and social equity


Thank you and Questions?


SIGNATURES IN SUPPORT OF CAFFE SAPORE 12-18-19

HERE ARE 1,984 SIGNATURES ON LINE AND HARD COPY FROM NEIGHBORS WHO SUPPORT CAFFE SAPORE REMAINING IN BUSINESS IN THE NEIGHBORHOOD, RECOGNIZING ITS 23 YEAR HISTORY IN NORTH BEACH AND ITS MANY CONTRIBUTIONS TO THIS COMMUNITY OVER THOSE YEARS.

A LEGACY BUSINESS DESIGNATION OFFERS RESOURCES TO HELP MAINTAIN BUSINESSES LIKE SAPORE IN NEIGHBORHOODS THAT BADLY NEED THE CONTINUITY AND QUALITY OF LIFE THAT CAFFE SAPORE UNDERPINS. WITH 26 VACANT STOREFRONTS ON OR ADJACENT to COLUMBUS AVENUE BETWEEN LOMBARD AND VALLEJO, THE NEED TO KEEP THIS SUCCESSFUL BUSINESSES OPEN IS PARAMOUNT.

CAFFE SAPORE HAS OVERWHELMING SUPPORT FOR A LEGACY BUSINESS DESIGNATION.

## SaveSapore



Caffe Sapore has been open for 23 years at the corner of Lombard and Taylor in North Beach, San Francisco. The landlord has terminated the lease without explanation. Sapore is a second home, living room, and meeting space for our neighbors.

The impeding closure of Caffe Sapore forces our neighborhood, city, tenants, landlords and politicians to ask: What is the value of our shared spaces? They represent community, friendship. human connection, trust, and safety. How do we preserve these ideals when the spaces that bring us together disappear.

Help stop San Francisco from losing another beloved shared space. Save Sapore.

San Froncisco, 96133
Unted States
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## 8a Signthis petition



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PETITION TO SAVE GAFFE BRWOFE
Caffe Sapore has been open for 23 years at the corner of Lombard and Taylor in North Beach, San Francisco. The landlord has terminated the lease without explanation. Sapore is a second home, living room, and meeting space for our neighbors.

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Help stop San Francisco from losing another beloved shared space.

Name (print) Melody Hernandez Kristina Davis
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Michel leva
Lynne Spicate
Rathken Dooloy
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SIGN on Change org under "savesapore" or SIGN BELOW:

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Caffe Sapore has been open for 23 years at the corner of Lombard and Taylor in North Beach, San Francisco. The landlord has terminated the lease without explanation. Sapore is a second home, living room, and meeting space for our neighbors.

The impending closure of Caffe Sapore forces our neighborhood, city, tenants, landlords and politicians to ask: What is the value of our shared spaces? They represent community, friendship, human connection, trust, and safety. How do we preserve these ideals when the spaces that bring us together disappear.

Help stop San Francisco from losing another beloved shared space.

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