Executive Summary
Conditional Use

HEARING DATE: OCTOBER 12, 2017

Date: October 5, 2017
Case No.: 2017-001283CUA
Project Address: 792 Capp Street
Zoning: RTO-M (Residential Transit Oriented-Mission) Zoning District
Calle 24 Special Use District
40-X Height and Bulk District
Block/Lot: 3637/019B
Project Sponsor: Lucas Eastwood
3520 20th Street
San Francisco, CA 94110
Staff Contact: Michael Christensen – (415) 575-8742
michael.christensen@sfgov.org
Recommendation: Approval with Conditions

PROJECT DESCRIPTION
The project sponsor proposes to demolish the existing single-family home and construct a new four story, 40 foot tall residential structure containing four dwelling units. The existing 1,939 square foot, two-story structure contains one three-bedroom dwelling unit. The proposed 5,528 square foot, four story replacement structure contains four dwelling units with one one-bedroom (measuring 669 square feet), one two-bedroom unit (measuring 730 square feet), and two three-bedroom units (measuring 1,397 square feet and 1,628 square feet). The project also includes a garage which can accommodate two automobiles and four Class One bicycle spaces.

SITE DESCRIPTION AND PRESENT USE
The project is located on the west side of Capp Street, between 22nd and 23rd Streets, on Assessor’s Block 3637, Lot 019B. The project site is a 2,700 square foot parcel measuring 30 feet wide and 90 feet deep, which is typical of parcels in the area. The subject property is located within the Residential Transit Oriented-Mission Zoning District (“RTO-M”) and the 40-X Height and Bulk District. The property is developed with a two-story single-family home.

SURROUNDING PROPERTIES AND NEIGHBORHOOD
The area surrounding the project site is primarily residential in character. Properties fronting Capp Street are primarily residential, while properties fronting 23rd Street and Mission Street (to the rear of this property) are mixed-use in character, with residential units on upper floors and commercial units at the ground level. The immediately adjacent structure to the south is a three story building with commercial
uses at the ground floor and residential uses above. The immediately adjacent structure to the north is a two-story single family home. The existing structure on the project site and the immediately adjacent structure to the north are the only two-story homes on the subject block; all other structures in the immediate area are built to a height of three stories. Capp Street is tucked within a broader neighborhood which has significant commercial activity, but the subject block is completely residential, with commercial uses nearby along 23rd Street.

ENVIRONMENTAL REVIEW

The Project is exempt from the California Environmental Quality Act (“CEQA”) under Class 1 and Class 3 categorical exemptions.

HEARING NOTIFICATION

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<th>TYPE</th>
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The proposal requires a Section 312-neighborhood notification, which was conducted in conjunction with the conditional use authorization notification.

PUBLIC COMMENT/COMMUNITY OUTREACH

- To date, the Department has received one email from an adjacent property owner in support of the project, and one inquiry from an adjacent resident regarding construction hours.

- The project sponsor conducted a pre-application meeting at the project site on December 7, 2016 with five adjacent residents in attendance.

ISSUES AND OTHER CONSIDERATIONS

- The proposed project would demolish an existing single-family home. The Planning Department cannot definitely determine whether or not the single-family home is subject to the Rent Stabilization and Arbitration Ordinance; this is the purview of the Rent Board. However, the Department can confirm that there are no current tenants living in the existing dwelling unit.

- The proposed replacement structure has been reviewed and modified by the Residential Design Advisory Team to ensure consistency with the Residential Design Guidelines and the surrounding neighborhood context. In particular, a slight side setback has been added to the north side of the structure to enhance compatibility with the adjacent two-story home and the proposed fourth floor has been setback 12’ from the front building wall to maintain a similar street profile to the adjacent three story building to the south.
The proposed replacement structure would provide four dwelling units, thus increasing the City’s supply of housing.

The proposed replacement units are appropriately sized for the surrounding neighborhood, with one one-bedroom unit, two two-bedroom units, and one three-bedroom unit.

The project is not seeking any variances or exceptions to any requirement of the Planning Code.

**MISSION ACTION PLAN 2020**

The project site falls within the area of the ongoing Mission Action Plan 2020 (MAP2020). MAP 2020 is collaboration, initiated by the community, between community organizations and the City of San Francisco, to create and preserve affordable housing and bring economic stability to the Mission. The goal is to remain and attract low to moderate income residents and community-serving businesses, artists, and nonprofits in order to strengthen and preserve the socioeconomic and cultural diversity of the Mission neighborhood.

Community organizations initiated the plan given the loss and displacement trends of low to moderate income residents, community-serving businesses, artists, and nonprofits affecting the neighborhood due to the affordability crisis. Some of the concerns community representatives involved in MAP2020 and other community organizing efforts, such as the proposed moratoriums earlier this year, have articulated relate to the role market-rate projects could play in exacerbating the direct or indirect displacement and gentrification of this historically working-class neighborhood. Community advocates would like more scrutiny and examination of what these potential effects are, and for market-rate projects to contribute to the solutions, to neighborhood stabilization, and to minimize any potential displacement.

These community concerns gave rise, to the Mission Interim Zoning Controls, while permanent solutions and controls are drafted. Interim zoning controls are intended to provide the Commission with additional information to consider in its deliberation related to a project’s contribution to the goals of neighborhood stabilization and whether they are addressing any potential negative effects such as direct displacement of residents or businesses.

On January 26, 2017, the Department published a draft of the Mission Action Plan 2020, which is available for public comment. In the meantime, the interim controls are in effect to help inform the Commissioners in their decision-making process. For more information on neighborhood trends and the MAP2020 process, please go to:


**MISSION 2016 INTERIM ZONING CONTROLS**

[Planning Commission Resolution No. 19865](http://sf-planning.org/planning-commission-resolution-no-19865) extended and modified the Mission Interim Controls. The Interim Controls establish additional requirements and criteria for projects which result in the loss of one or more rent controlled units, medium projects (projects which include more than 25 dwelling units or 25,000 square feet of gross floor area), large projects (projects which include more than 75 dwelling units or 75,000 square feet of gross floor area), and projects which change the use of a site to a restaurant.
The Project is not subject to the Mission 2016 Interim Zoning Controls, as it does not result in the loss of a rent-controlled unit, and is not a medium or large project as defined by Planning Commission Resolution No. 19865. The Project is a residential project proposing four dwelling units with a total of 5,558 square feet of residential use.

REQUIRED COMMISSION ACTION

In order for the project to proceed, the Commission must grant Conditional Use Authorization to allow the demolition of the existing residential dwelling unit and construction of a new four-unit, four-story building within the RTO-M Zoning District, pursuant to Planning Code Sections 209.4, 303 and 317.

BASIS FOR RECOMMENDATION

- The Project will result in a net gain of three dwelling-units.
- The Project will create four new dwelling-units, with one one-bedroom unit, two two-bedroom units, and one three-bedroom unit.
- Given the scale of the Project, there will be no significant impact on the existing capacity of the local street system or MUNI.
- The RTO-M Zoning District has no density limits for residential uses. This District is intended to accommodate a greater density than what currently exists on this underutilized lot, and several of the surrounding properties reflect this ability to accommodate the maximum density. The Project is therefore an appropriate in-fill development.
- Although the structure is more than 50-years old, a review of the Historic Resource Evaluation resulted in a determination that the existing building is not an historic resource or landmark.
- The proposed Project meets all applicable requirements of the Planning Code.

RECOMMENDATION: Approval with Conditions

Attachments:
Block Book Map
Sanborn Map
Zoning Map
Height & Bulk Map
Aerial Photographs
Site Photographs
Environmental Evaluation / Historic Resources Information
Reduced Plans
### Attachment Checklist:

- [x] Executive Summary
- [x] Draft Motion
- [x] Environmental Determination
- [x] Zoning District Map
- [x] Height & Bulk Map
- [x] Parcel Map
- [x] Sanborn Map
- [x] Aerial Photo
- [x] Context Photos
- [x] Site Photos
- [x] Project sponsor submittal
  - Drawings: Existing Conditions
  - Check for legibility
  - Drawings: Proposed Project
  - Check for legibility
  - 3-D Renderings (new construction or significant addition)
  - Check for legibility
- [x] Wireless Telecommunications Materials
  - Health Dept. review of RF levels
  - RF Report
  - Community Meeting Notice
- [ ] Housing Documents
  - Inclusionary Affordable Housing Program: Affidavit for Compliance

Exhibits above marked with an “X” are included in this packet.

MAC______________  
Planner’s Initials
ADOPTING FINDINGS RELATING TO THE APPROVAL OF CONDITIONAL USE AUTHORIZATION PURSUANT TO SECTIONS 209.4, 303 AND 317 OF THE PLANNING CODE TO ALLOW THE DEMOLITION OF AN EXISTING SINGLE-FAMILY HOME AND CONSTRUCTION OF A NEW, FOUR-UNIT RESIDENTIAL STRUCTURE WITHIN THE RTO-M (RESIDENTIAL TRANSIT ORIENTED-MISSION) ZONING DISTRICT, THE CALLE 24 SPECIAL USE DISTRICT, AND A 40-X HEIGHT AND BULK DISTRICT.

PREAMBLE

On January 31, 2017, Lucas Eastwood (hereinafter “Project Sponsor”) filed an application with the Planning Department (hereinafter “Department”) for Conditional Use Authorization under Planning Code Section(s) 303 and 317 to allow the demolition of an existing single-family home and construction of a new four-unit four-story residential structure within the RTO-M (Residential Transit Oriented-Mission) Zoning District, the Calle 24 Special Use District and a 40-X Height and Bulk District.

On October 12, 2017, the San Francisco Planning Commission (hereinafter “Commission”) conducted a duly noticed public hearing at a regularly scheduled meeting on Conditional Use Application No. 2017-001283CUA.

The Planning Department Commission Secretary is the custodian of records, located in the File for Case No. 2017-001283CUA at 1650 Mission Street, Fourth Floor, San Francisco, California.
On February 23, 2017 the Project was determined to be exempt from the California Environmental Quality Act ("CEQA") under Class 1 and Class 3 Categorical Exemptions under CEQA as described in the determination contained in the Planning Department files for this Project;

The Commission has heard and considered the testimony presented to it at the public hearing and has further considered written materials and oral testimony presented on behalf of the applicant, Department staff, and other interested parties.

MOVED, that the Commission hereby authorizes the Conditional Use requested in Application No. 2017-001283CUA, subject to the conditions contained in “EXHIBIT A” of this motion, based on the following findings:

FINDINGS

Having reviewed the materials identified in the preamble above, and having heard all testimony and arguments, this Commission finds, concludes, and determines as follows:

1. The above recitals are accurate and constitute findings of this Commission.

2. Site Description and Present Use. The project is located on the west side of Capp Street, between 22nd and 23rd Streets, on Assessor’s Block 3637, Lot 019B. The project site is a 2,700 square foot parcel measuring 30 feet wide and 90 feet deep, which is typical of parcels in the area. The subject property is located within the Residential Transit Oriented-Mission Zoning District ("RTO-M") and the 40-X Height and Bulk District. The property is developed with a two-story single-family home.

3. Surrounding Properties and Neighborhood. The area surrounding the project site is primarily residential in character. Properties fronting Capp Street are primarily residential, while properties fronting 23rd Street and Mission Street (to the rear of this property) are mixed-use in character, with residential units on upper floors and commercial units at the ground level. The immediately adjacent structure to the south is a three story building with commercial uses at the ground floor and residential uses above. The immediately adjacent structure to the north is a two-story single family home. The existing structure on the project site and the immediately adjacent structure to the north are the only two-story homes on the subject block; all other structures in the immediate area are built to a height of three stories. Capp Street is tucked within a broader neighborhood which has significant commercial activity, but the subject block is completely residential, with commercial uses nearby along 23rd Street.

4. Project Description. The project sponsor proposes to demolish the existing single-family home and construct a new four story, 40 foot tall residential structure containing four dwelling units. The existing 1,939 square foot, two-story structure contains one three-bedroom dwelling unit. The proposed 5,528 square foot, four story replacement structure contains four dwelling units with one one-bedroom (measuring 669 square feet), one two-bedroom unit (measuring 730 square feet), and two three-bedroom units (measuring 1,397 square feet and 1,628 square feet). The project also includes a garage which can accommodate two automobiles and four Class One bicycle spaces.
5. **Public Comment.** To date, the Department has received one email from an adjacent property owner in support of the project, and one inquiry from an adjacent resident regarding construction hours. The project sponsor conducted a pre-application meeting at the project site on December 7, 2016 with five adjacent residents in attendance.

6. **Planning Code Compliance:** The Commission finds that the Project is consistent with the relevant provisions of the Planning Code in the following manner:

   A. **Residential Demolition.** Planning Code Section 317 states that a Conditional Use Authorization is required to demolish a residential unit, that no permit for residential demolition shall be approved prior to final approval of a building permit for a replacement structure, and that the Commission shall consider the replacement structure as part of its decision on the Conditional Use Authorization.

   The Project Sponsor has submitted this request for Conditional Use Authorization to comply with this requirement, and the project plans include the demolition of the existing structure as well as the construction of the replacement structure. While the granting of the Conditional Use Authorization would authorize the permit to demolish the existing residential structure, formal approval of the permit to demolish the existing residential structure would not occur until the permit for the replacement structure has been finally approved.

   B. **Residential Density and Dwelling Unit Mix.** Planning Code Section 209.4 establishes no density limit for residential dwelling units in the RTO-M Zoning District. Density is regulated by the permitted height and bulk, and required setbacks, exposure, and open space of each parcel, along with Residential Design Guidelines. Additionally, the section establishes that no less than 40 percent of the total number of proposed dwelling units shall contain at least two bedrooms; or no less than 30 percent of the total number of proposed dwelling units shall contain at least three bedrooms.

   The proposed project provides four new dwelling units to replace the one existing dwelling unit on the site. The overall building massing was found by the Residential Design Advisory Team to be consistent with the Residential Design Guidelines, and the project was found to be compliant with Planning Code Requirements for permitted height and bulk, setbacks, exposure, and open space, as detailed below. The proposed dwelling units comply with the dwelling unit mix requirements by providing 75% of units as two or more bedroom units.

   C. **Height and Bulk.** The project is located in a 40-X Height and Bulk District.

   The project is proposed with a total height of 40’, which is consistent with the height and bulk district. At the front building wall, the total building height is 30’, increasing to 40’ after a 12’ setback from the front building wall.

   D. **Front Setback.** Planning Code Section 132 requires that the project provide a front setback that is equal to the average of the adjacent neighbor’s front setbacks.
The project is designed to provide the required setback using the alternative method of averaging detailed in Planning Code Section 132(b), which allows for the front setback to be provided in an irregular manner provided that the total setback area is equal to what would be required if the front setback was provided as a simple average of the setbacks of the two adjacent properties.

E. **Rear Yard.** Planning Code Section 134 requires that the project provide a rear yard equal to 45% of the total depth of the lot, provided that the requirement may be reduced based on the conditions of adjacent lots but in no case may be less than 15’ of 25% of the total depth of the lot. Additionally, if averaging is used, the total height of the last 10’ of building depth is limited to 30’.

The project provides a rear yard equal to 27’ 1” (30% of total lot depth) based on the conditions of adjacent properties. Additionally, the last 10’ of building depth has been limited to a height of 30’.

F. **Exposure.** Planning Code Section 140 requires that in all dwelling units at least one room that meets the 120-square-foot minimum superficial floor area requirement of Section 503 of the Housing Code shall face directly onto a public street or alley, a code-complying rear yard, or an open area meeting certain criteria.

All four proposed dwelling units contain windows which face onto the rear yard, which meets the requirements of the Planning Code.

G. **Open Space.** Planning Code Section 209.4 requires that usable open space be provided for the proposed dwelling units in the amount of 100 square feet per unit if provided as private open space or 133 square feet per unit if provided as common.

Units 1 and 2 share access to the rear yard, which provides 675 square feet of usable open space. Unit 3 has direct access to a private patio which is 120 square feet in size, and Unit 4 has access to two private patios which total approximately 550 square feet in size. Through this combination of private and common open spaces, the project meets the open space requirements of the Planning Code.

H. **Automobile Parking.** Planning Section 151.1 of the Planning Code permits up to three automobile parking spaces for each four dwelling units in the RTO-M Zoning District.

The proposed project provides two automobile parking spaces where the Planning Code allows up to three, and thus the project is compliant with this requirement.

I. **Bicycle Parking.** Planning Section 155.2 of the Planning Code requires that one Class One bicycle parking space be provided for each dwelling unit.

The proposed project provides four Class One bicycle parking spaces where the code requires four, and thus the project is compliant with this section.

7. **Planning Code Section 303** establishes criteria for the Planning Commission to consider when reviewing applications for Conditional Use approval. On balance, the project does comply with said criteria in that:
A. The proposed new uses and building, at the size and intensity contemplated and at the proposed location, will provide a development that is necessary or desirable, and compatible with, the neighborhood or the community.

The use and size of the proposed project is compatible with the immediate neighborhood. While the Project proposes demolition of an existing single-family residence, the proposed Project increases the number of dwelling units on the site. The proposed units are sized appropriately for the neighborhood with three of the four units containing two or more bedrooms. The replacement building is designed to be in keeping with the existing development pattern and respond to the mixed neighborhood character. Therefore, the project is considered to be necessary and desirable given the quality and design of the new residences and the amount of new residential units.

B. The proposed project will not be detrimental to the health, safety, convenience or general welfare of persons residing or working in the vicinity. There are no features of the project that could be detrimental to the health, safety or convenience of those residing or working the area, in that:

i. Nature of proposed site, including its size and shape, and the proposed size, shape and arrangement of structures;

The project site is a 2,700 square foot parcel measuring 30 feet wide and 90 feet deep, which is typical of parcels in the area. The proposed structure is four stories in height, but with a ground floor that is partially underground, which reduces the scale of the structure at the rear. In addition, the fourth floor has been setback at the front building wall to establish a massing that is consistent with the structure to the south, and a three foot side setback has been incorporated at the front of the structure on the north side to create a smoother transition to the structure to the north. This side setback also renders the structure more consistent with the overall block pattern, where partial side setbacks are common. As such, the proposed site and structure are both consistent with the development pattern of the neighborhood.

ii. The accessibility and traffic patterns for persons and vehicles, the type and volume of such traffic, and the adequacy of proposed off-street parking and loading;

The Planning Code does not require off-street parking in the RTO-M Zoning District. Planning Code Section 151.1 instead establishes that a maximum of three parking spaces be provided for each four dwelling units in the RTO-M Zoning District. The proposed two off-street parking spaces are within off-street parking limits for the four new dwelling units. The project is also proposing the required four new Class 1 bicycle parking spaces to accommodate alternative means of transit, and the neighborhood is transit rich. Thus, the proposed project provides adequate off-street parking and loading for the proposed use. The proposed project would not interfere or unduly burden traffic patterns within the surrounding neighborhood.

iii. The safeguards afforded to prevent noxious or offensive emissions such as noise, glare, dust and odor;
As the proposed Project is residential in nature, it is unlikely to have the potential to produce noxious or offensive emissions.

iv. Treatment given, as appropriate, to such aspects as landscaping, screening, open spaces, parking and loading areas, service areas, lighting and signs;

The proposed project provides screened off-street parking spaces by enclosing them in a garage, and the front setback area is appropriately landscaped and contains permeable surfaces to comply with the requirements of the Planning Code. As a small project, it does not contain service areas or signage that could detract from the visual quality of the site.

C. That the use as proposed will comply with the applicable provisions of the Planning Code and will not adversely affect the General Plan.

The Project complies with all relevant requirements and standards of the Planning Code and is consistent with objectives and policies of the General Plan as detailed below.

D. That the use as proposed would provide development that is in conformity with the purpose of the applicable Zoning District.

The proposed project is consistent with the stated purposes of RTO-M District in that the project provides additional residential units to the City’s housing stock while maintaining the moderate scale and segmentation prescribed by the Zoning District.

8. Additional Findings pursuant to Section 317 establishes criteria for the Planning Commission to consider when reviewing applications for Residential Demolition. On balance, the Project does comply with said criteria in that:

i. Whether the property is free of a history of serious, continuing code violations;

A review of the Department of Building Inspection and the Planning Department databases showed no active enforcement cases or notices of violation for the subject property.

ii. Whether the housing has been maintained in a decent, safe, and sanitary condition;

The existing structure appears to have been maintained in a decent, safe and sanitary condition.

iii. Whether the property is an “historic resource” under CEQA;

Although the existing structure is more than 50 years old, a review of the supplemental information resulted in a determination that the existing structure at 792 Capp Street is not a historical resource (See Case No. 2017-001283ENV).

iv. Whether the removal of the resource will have a substantial adverse impact under CEQA;
The existing building at 792 Capp Street is not a historical resource.

v. Whether the Project converts rental housing to other forms of tenure or occupancy;

The existing structure is a single-family residence which was previously an owner-occupied unit and was vacated as part of the sale of the property. As such, the project does not entail conversion of rental housing to other forms of tenure or occupancy.

vi. Whether the Project removes rental units subject to the Rent Stabilization and Arbitration Ordinance;

The Planning Department cannot definitely determine whether or not the single-family home is subject to the Rent Stabilization and Arbitration Ordinance. This is the purview of the Rent Board; however, the Department can confirm that there are no current tenants living in the existing dwelling unit.

vii. Whether the Project conserves existing housing to preserve cultural and economic neighborhood diversity;

Although the Project proposes the demolition of an existing single-family residence, the new construction Project proposes four new dwelling units with a mix of unit sizes to preserve and enhance the cultural and economic neighborhood diversity. While the existing structure on the site and its immediately adjacent neighbor to the north are two-story single family homes, every other structure on the block is multi-family in nature and three stories in height.

viii. Whether the Project conserves neighborhood character to preserve neighborhood cultural and economic diversity;

The replacement buildings conserve neighborhood character with appropriate scale, design, and materials, and improve cultural and economic diversity by appropriately increasing the number of units with multiple bedrooms, which provide family-sized housing. The project would provide for an increase of three dwelling units to the City’s housing stock.

ix. Whether the Project protects the relative affordability of existing housing;

The Project removes an older single-family residence, which is generally considered more affordable than a more recently constructed unit. However, the project also adds five new dwelling units to the City’s housing stock, further increasing the supply of housing. Additionally, multi-family dwelling units are typically more affordable than single-family units as the cost of land is shared between dwelling units.

x. Whether the Project increases the number of permanently affordable units as governed by Section 415;

The Project is not subject to the provisions of Planning Code Section 415, as the project only proposes four dwelling units.
xi. Whether the Project locates in-fill housing on appropriate sites in established neighborhoods;

The Project has been designed to be in keeping with the scale and development pattern of the mixed neighborhood character. The surrounding neighborhood is an established residential neighborhood and the proposed massing and use are consistent with other properties in the area.

xii. Whether the project increases the number of family-sized units on-site;

The Project proposes four new dwelling units with one one-bedroom unit, one two-bedroom unit, and two three-bedroom units. As such, the existing three bedroom dwelling unit on the site is replaced as part of the project and the overall number of units that are family sized is increased.

xiii. Whether the Project creates new supportive housing;

The Project does not create supportive housing.

xiv. Whether the Project is of superb architectural and urban design, meeting all relevant design guidelines, to enhance existing neighborhood character;

The overall scale, design, and materials of the proposed buildings are consistent with the block-face and compliment the neighborhood character with a contemporary design. The project was reviewed by the Residential Design Advisory Team on April 5, 2017, which determined that the project was consistent with the Residential Design Guidelines with modifications including a setback of the fourth floor from the front building wall, a three foot setback at the north side of the structure for the first fifteen feet back from the front building wall, and incorporation of a raised entryway. With these modifications, the project meets the relevant design guidelines and enhances the existing neighborhood character.

xv. Whether the Project increases the number of on-site dwelling units;

The Project will increase the number of on-site units from one dwelling unit to four dwelling units.

xvi. Whether the Project increases the number of on-site bedrooms.

The existing building contains a total of three bedrooms. The Project will contain a total of nine bedrooms across the four dwelling units.

xvii. Whether or not the replacement project would maximize density on the subject lot; and,
Per Planning Code Section 209.4, there is no maximum residential density in the RTO-M District. The Project proposes the demolition of the existing single-family residence and new construction of a four-unit building, increasing the existing site density from one to four.

xviii. If replacing a building not subject to the Residential Rent Stabilization and Arbitration Ordinance, whether the new project replaces all the existing units with new Dwelling Units of a similar size and with the same number of bedrooms.

The Planning Department cannot definitely determine whether or not the single-family home is subject to the Rent Stabilization and Arbitration Ordinance. The existing three-bedroom single family home is proposed to be replaced with four dwelling units with one one-bedroom (measuring 669 square feet), one two-bedroom unit (measuring 730 square feet), and two three-bedroom units (measuring 1,397 square feet and 1,628 square feet) As such, the project replaces the existing dwelling unit with two units that are of similar size and with the same number of bedrooms while also providing two additional dwelling units to the City’s housing stock.

9. **General Plan Compliance.** The Project is, on balance, consistent with the following Objectives and Policies of the General Plan:

**HOUSING ELEMENT**

**OBJECTIVE 1**
IDENTIFY AND MAKE AVAILABLE FOR DEVELOPMENT ADEQUATE SITES TO MEET THE CITY’S HOUSING NEEDS, ESPECIALLY PERMANENTLY AFFORDABLE HOUSING.

**Policy 1.1**
Plan for the full range of housing needs in the City and County of San Francisco, especially affordable housing.

**Policy 1.10**
Support new housing projects, especially affordable housing, where households can easily rely on public transportation, walking and bicycling for the majority of daily trips.

*The Project is a low density residential development on an underutilized site in an established residential neighborhood. The Project site is an ideal infill site that currently contains one single-family home where additional density is permitted and transit access is rich.*

**OBJECTIVE 2:**
RETAIN EXISTING HOUSING UNITS, AND PROMOTE SAFETY AND MAINTENANCE STANDARDS, WITHOUT JEOPARDIZING AFFORDABILITY.

**Policy 2.1:**
Discourage the demolition of sound existing housing, unless the demolition results in a net increase in affordable housing.
The Project proposes demolition of an existing residential structure containing a three-bedroom single-family residence. However, the new construction proposal will result in four new units, and thereby contribute to the general housing stock of the city.

OBJECTIVE 3: PROTECT THE AFFORDABILITY OF THE EXISTING HOUSING STOCK, ESPECIALLY RENTAL UNITS.

Policy 3.1: Preserve rental units, especially rent controlled units, to meet the City’s affordable housing needs.

Policy 3.3: Maintain balance in affordability of existing housing stock by supporting affordable moderate ownership opportunities.

Policy 3.4: Preserve “naturally affordable” housing types, such as smaller and older ownership units.

While the project will demolish an existing single-family home, the new construction project will result in an increase in the density of the property and contributes three net new dwelling units, to the City’s housing stock. While the project sponsor intends to sell the units and not use them as rental units, the proposed units are more naturally affordable than the existing single-family home as multi-family units are naturally more affordable than single-family homes.

OBJECTIVE 4 FOSTER A HOUSING STOCK THAT MEETS THE NEEDS OF ALL RESIDENTS ACROSS LIFECYCLES

Policy 4.1 Develop new housing, and encourage the remodeling of existing housing, for families with children.

Policy 4.5 Ensure that new permanently affordable housing is located in all of the City’s neighborhoods, and encourage integrated neighborhoods, with a diversity of unit types provided at a range of income levels.

The Project will provide additional family sized dwelling units by replacing the existing three bedroom unit on the site and providing one additional one-bedroom unit, one additional two-bedroom unit, and one additional three bedroom unit. In addition, the Project provides meets the requirements for dwelling unit mix.

OBJECTIVE 11: SUPPORT AND RESPECT THE DIVERSE AND DISTINCT CHARACTER OF SAN FRANCISCO’S NEIGHBORHOODS.
Policy 11.1:
Promote the construction and rehabilitation of well-designed housing that emphasizes beauty, flexibility, and innovative design, and respects existing neighborhood character.

Policy 11.2:
Ensure implementation of accepted design standards in project approvals.

Policy 11.3:
Ensure growth is accommodated without substantially and adversely impacting existing residential neighborhood character.

Policy 11.5:
Ensure densities in established residential areas promote compatibility with prevailing neighborhood character.

The proposed new construction is appropriate in terms of material, scale, proportions and massing for the surrounding neighborhood. Furthermore, the proposal results in an increase in density on the site while maintaining general compliance with the requirements of the Planning Code.

URBAN DESIGN

OBJECTIVE 1:
EMPHASIS OF THE CHARACTERISTIC PATTERN WHICH GIVES TO THE CITY AND ITS NEIGHBORHOODS AN IMAGE, A SENSE OF PURPOSE, AND A MEANS OF ORIENTATION.

Policy 1.2:
Recognize, protect and reinforce the existing street pattern, especially as it is related to topography.

The project reinforces the existing street pattern by providing a three-story massing at the front building wall which is consistent with the development pattern of the block, which generally consists of three-story buildings.

Policy 1.3:
Recognize that buildings, when seen together, produce a total effect that characterizes the city and its districts.

The proposed façade and massing are compatible with the existing neighborhood character and development pattern, particularly because the proposed building is of a similar massing, width and height to the existing structures in the neighborhood.

MISSION AREA PLAN

Objectives and Policies
OBJECTIVE 1.1
IN AREAS OF THE MISSION WHERE HOUSING AND MIXED-USE IS ENCOURAGED, MAXIMIZE DEVELOPMENT POTENTIAL IN KEEPING WITH NEIGHBORHOOD CHARACTER.

Policy 1.2.1
Ensure that in-fill housing development is compatible with its surroundings.

Policy 1.2.3
In general, where residential development is permitted, control residential density through building height and bulk guidelines and bedroom mix requirements.

Policy 1.2.4
Identify portions of the Mission where it would be appropriate to increase maximum heights for residential development.

The proposed new construction project proposes a permitted height, residential density and dwelling unit mix that are consistent and compatible with its surroundings and the overall development pattern of the block.

OBJECTIVE 2.3
ENSURE THAT NEW RESIDENTIAL DEVELOPMENTS SATISFY AN ARRAY OF HOUSING NEEDS WITH RESPECT TO TENURE, UNIT MIX AND COMMUNITY SERVICES

Policy 2.3.3
Require that a significant number of units in new developments have two or more bedrooms, except Senior Housing and SRO developments unless all Below Market Rate units are two or more bedrooms.

Policy 2.3.5
Explore a range of revenue-generating tools including impact fees, public funds and grants, assessment districts, and other private funding sources, to fund community and neighborhood improvements.

Policy 2.3.6
Establish an impact fee to be allocated towards an Eastern Neighborhoods Public Benefit Fund to mitigate the impacts of new development on transit, pedestrian, bicycle, and street improvements, park and recreational facilities, and community facilities such as libraries, child care and other neighborhood services in the area.

Of the proposed four dwelling units, one unit contains two bedrooms and two units contain three bedrooms; thus, 75% of dwelling unit mix is provided with at least two bedrooms, where only 40% is required. The Project is subject to the Eastern Neighborhoods Infrastructure Impact Fee as well as the Residential Child Care Fee both of which will provide funds for community and neighborhood improvements.
OBJECTIVE 3.1
PROMOTE AN URBAN FORM THAT REINFORCES THE MISSION’S DISTINCTIVE PLACE IN THE CITY’S LARGER FORM AND STRENGTHENS ITS PHYSICAL FABRIC AND CHARACTER

Policy 3.1.8
New development should respect existing patterns of rear yard open space. Where an existing pattern of rear yard open space does not exist, new development on mixed-use-zoned parcels should have greater flexibility as to where open space can be located.

OBJECTIVE 3.2
PROMOTE AN URBAN FORM AND ARCHITECTURAL CHARACTER THAT SUPPORTS WALKING AND SUSTAINS A DIVERSE, ACTIVE AND SAFE PUBLIC REALM

Policy 3.2.1
Require high quality design of street-facing building exteriors.

Policy 3.2.3
Minimize the visual impact of parking.

Policy 3.2.4
Strengthen the relationship between a building and its fronting sidewalk.

Policy 3.2.6
Sidewalks abutting new developments should be constructed in accordance with locally appropriate guidelines based on established best practices in streetscape design.

In an effort to strengthen the relationship between the building and its fronting sidewalk, the Project incorporates a raised entry which provides a transition between the private and public realm. The proposed landscaping and street frontage improvements further enhance the public realm.

10. Planning Code Section 101.1(b) establishes eight priority-planning policies and requires review of permits for consistency with said policies. On balance, the project does comply with said policies in that:

A. That existing neighborhood-serving retail uses be preserved and enhanced and future opportunities for resident employment in and ownership of such businesses be enhanced.

Existing neighborhood-serving retail uses would not be displaced or otherwise adversely affected by the proposal, as the existing buildings do not contain commercial uses/spaces. The proposed residential building would house more individuals to patronize the existing neighborhood-serving retail uses.

B. That existing housing and neighborhood character be conserved and protected in order to preserve the cultural and economic diversity of our neighborhoods.

The project is compatible with the existing housing and mixed-use character of the immediate neighborhood, which is characterized by three story multi-family residential structures. The project
proposes a height and scale compatible with the adjacent neighbors, and the project proposes adding three additional units, for a total of four, which is compatible with the existing density in other buildings along Capp Street and the surrounding block faces.

C. That the City’s supply of affordable housing be preserved and enhanced,

The existing single family dwelling is not designated as an inclusionary affordable housing unit.

D. That commuter traffic not impede MUNI transit service or overburden our streets or neighborhood parking.

The Project is not anticipated to impede transit service or overburden our streets with neighborhood parking. The project includes required amount of bicycle parking and off-street parking below the principally-permitted amount, thus supporting the City’s transit first policies.

E. That a diverse economic base be maintained by protecting our industrial and service sectors from displacement due to commercial office development, and that future opportunities for resident employment and ownership in these sectors be enhanced.

The Project does not include commercial office development and would not affect industrial or service sector uses or related employment opportunities. Ownership of industrial or service sector businesses would not be affected by the Project.

F. That the City achieve the greatest possible preparedness to protect against injury and loss of life in an earthquake.

The replacement structures would be built in compliance with San Francisco’s current Building Code Standards and would meet all earthquake safety requirements.

G. That landmarks and historic buildings be preserved.

Landmark or historic buildings do not occupy the Project site. The existing building is not a historic resource.

H. That our parks and open space and their access to sunlight and vistas be protected from development.

The project does not exceed the 40-foot height limit, and is thus not subject to the requirements of Planning Code Section 295 – Height Restrictions on Structures Shadowing Property Under the Jurisdiction of the Recreation and Park Commission. The height of the proposed structures is compatible with the established neighborhood development.

11. The Project is consistent with and would promote the general and specific purposes of the Code provided under Section 101.1(b) in that, as designed, the Project would contribute to the character and stability of the neighborhood and would constitute a beneficial development.
12. The Commission hereby finds that approval of the Conditional Use Authorization would promote the health, safety and welfare of the City.
DECISION

That based upon the Record, the submissions by the Applicant, the staff of the Department and other interested parties, the oral testimony presented to this Commission at the public hearings, and all other written materials submitted by all parties, the Commission hereby APPROVES Conditional Use Application No. 2017-001283CUA subject to the following conditions attached hereto as “EXHIBIT A” in general conformance with plans on file, dated October 2, 2017, and stamped “EXHIBIT B”, which is incorporated herein by reference as though fully set forth.

APPEAL AND EFFECTIVE DATE OF MOTION: Any aggrieved person may appeal this Conditional Use Authorization to the Board of Supervisors within thirty (30) days after the date of this Motion No. XXXXX. The effective date of this Motion shall be the date of this Motion if not appealed (After the 30-day period has expired) OR the date of the decision of the Board of Supervisors if appealed to the Board of Supervisors. For further information, please contact the Board of Supervisors at (415) 554-5184, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102.

Protest of Fee or Exaction: You may protest any fee or exaction subject to Government Code Section 66000 that is imposed as a condition of approval by following the procedures set forth in Government Code Section 66020. The protest must satisfy the requirements of Government Code Section 66020(a) and must be filed within 90 days of the date of the first approval or conditional approval of the development referencing the challenged fee or exaction. For purposes of Government Code Section 66020, the date of imposition of the fee shall be the date of the earliest discretionary approval by the City of the subject development.

If the City has not previously given Notice of an earlier discretionary approval of the project, the Planning Commission’s adoption of this Motion, Resolution, Discretionary Review Action or the Zoning Administrator’s Variance Decision Letter constitutes the approval or conditional approval of the development and the City hereby gives NOTICE that the 90-day protest period under Government Code Section 66020 has begun. If the City has already given Notice that the 90-day approval period has begun for the subject development, then this document does not re-commence the 90-day approval period.

I hereby certify that the Planning Commission ADOPTED the foregoing Motion on October 12, 2017.

Jonas P. Ionin
Commission Secretary

AYES:

NAYS:

ABSENT:

ADOPTED: October 12, 2017
EXHIBIT A

AUTHORIZATION

This authorization is for a conditional use to allow the demolition of a single-family residence and construction of a four-story, 40-foot tall, residential building containing four dwelling units located at 792 Capp Street on Assessor’s Block 3637, Lot 019B, pursuant to Planning Code Sections 209.4, 303, and 317 within the RTO-M District and a 40-X Height and Bulk District; in general conformance with plans, dated September 28, 2017, and stamped “EXHIBIT B” included in the docket for Case No. 2017-001283CUA and subject to conditions of approval reviewed and approved by the Commission on October 12, 2017 under Motion No. XXXXXX. This authorization and the conditions contained herein run with the property and not with a particular Project Sponsor, business, or operator.

RECORDATION OF CONDITIONS OF APPROVAL

Prior to the issuance of the building permit or commencement of use for the Project the Zoning Administrator shall approve and order the recordation of a Notice in the Official Records of the Recorder of the City and County of San Francisco for the subject property. This Notice shall state that the project is subject to the conditions of approval contained herein and reviewed and approved by the Planning Commission on October 12, 2017 under Motion No. XXXXXX.

PRINTING OF CONDITIONS OF APPROVAL ON PLANS

The conditions of approval under the 'Exhibit A' of this Planning Commission Motion No. XXXXXX shall be reproduced on the Index Sheet of construction plans submitted with the Site or Building permit application for the Project. The Index Sheet of the construction plans shall reference to the Conditional Use authorization and any subsequent amendments or modifications.

SEVERABILITY

The Project shall comply with all applicable City codes and requirements. If any clause, sentence, section or any part of these conditions of approval is for any reason held to be invalid, such invalidity shall not affect or impair other remaining clauses, sentences, or sections of these conditions. This decision conveys no right to construct, or to receive a building permit. “Project Sponsor” shall include any subsequent responsible party.

CHANGES AND MODIFICATIONS

Changes to the approved plans may be approved administratively by the Zoning Administrator. Significant changes and modifications of conditions shall require Planning Commission approval of a new Conditional Use authorization.
Conditions of Approval, Compliance, Monitoring, and Reporting

PERFORMANCE

1. **Validity.** The authorization and right vested by virtue of this action is valid for three (3) years from the effective date of the Motion. The Department of Building Inspection shall have issued a Building Permit or Site Permit to construct the project and/or commence the approved use within this three-year period.

   For information about compliance, contact Code Enforcement, Planning Department at 415-575-6863, www.sf-planning.org

2. **Expiration and Renewal.** Should a Building or Site Permit be sought after the three (3) year period has lapsed, the project sponsor must seek a renewal of this Authorization by filing an application for an amendment to the original Authorization or a new application for Authorization. Should the project sponsor decline to so file, and decline to withdraw the permit application, the Commission shall conduct a public hearing in order to consider the revocation of the Authorization. Should the Commission not revoke the Authorization following the closure of the public hearing, the Commission shall determine the extension of time for the continued validity of the Authorization.

   For information about compliance, contact Code Enforcement, Planning Department at 415-575-6863, www.sf-planning.org

3. **Diligent Pursuit.** Once a site or Building Permit has been issued, construction must commence within the timeframe required by the Department of Building Inspection and be continued diligently to completion. Failure to do so shall be grounds for the Commission to consider revoking the approval if more than three (3) years have passed since this Authorization was approved.

   For information about compliance, contact Code Enforcement, Planning Department at 415-575-6863, www.sf-planning.org

4. **Extension.** All time limits in the preceding three paragraphs may be extended at the discretion of the Zoning Administrator where implementation of the project is delayed by a public agency, an appeal or a legal challenge and only by the length of time for which such public agency, appeal or challenge has caused delay.

   For information about compliance, contact Code Enforcement, Planning Department at 415-575-6863, www.sf-planning.org

5. **Conformity with Current Law.** No application for Building Permit, Site Permit, or other entitlement shall be approved unless it complies with all applicable provisions of City Codes in effect at the time of such approval.

   For information about compliance, contact Code Enforcement, Planning Department at 415-575-6863, www.sf-planning.org
6. **Final Materials.** The Project Sponsor shall continue to work with Planning Department on the building design. Final materials, glazing, color, texture, landscaping, and detailing shall be subject to Department staff review and approval. The architectural addenda shall be reviewed and approved by the Planning Department prior to issuance.  
*For information about compliance, contact the Case Planner, Planning Department at 415-558-6378, www.sf-planning.org*

7. **Garbage, Composting and Recycling Storage.** Space for the collection and storage of garbage, composting, and recycling shall be provided within enclosed areas on the property and clearly labeled and illustrated on the building permit plans. Space for the collection and storage of recyclable and compostable materials that meets the size, location, accessibility and other standards specified by the San Francisco Recycling Program shall be provided at the ground level of the buildings.  
*For information about compliance, contact the Case Planner, Planning Department at 415-558-6378, www.sf-planning.org*

8. **Rooftop Mechanical Equipment.** Pursuant to Planning Code 141, the Project Sponsor shall submit a roof plan to the Planning Department prior to Planning approval of the building permit application. Rooftop mechanical equipment, if any is proposed as part of the Project, is required to be screened so as not to be visible from any point at or below the roof level of the subject building.  
*For information about compliance, contact the Case Planner, Planning Department at 415-558-6378, www.sf-planning.org*

9. **Transformer Vault.** The location of individual project PG&E Transformer Vault installations has significant effects to San Francisco streetscapes when improperly located. However, they may not have any impact if they are installed in preferred locations. Therefore, the Planning Department recommends the following preference schedule in locating new transformer vaults, in order of most to least desirable:
   a. On-site, in a basement area accessed via a garage or other access point without use of separate doors on a ground floor façade facing a public right-of-way;  
   b. On-site, in a driveway, underground;  
   c. On-site, above ground, screened from view, other than a ground floor façade facing a public right-of-way;  
   d. Public right-of-way, underground, under sidewalks with a minimum width of 12 feet, avoiding effects on streetscape elements, such as street trees; and based on Better Streets Plan guidelines;  
   e. Public right-of-way, underground; and based on Better Streets Plan guidelines;  
   f. Public right-of-way, above ground, screened from view; and based on Better Streets Plan guidelines;  
   g. On-site, in a ground floor façade (the least desirable location).

Unless otherwise specified by the Planning Department, Department of Public Work’s Bureau of Street Use and Mapping (DPW BSM) should use this preference schedule for all new transformer vault installation requests.
10. **Bicycle Parking.** The Project shall provide no fewer than four Class 1 bicycle parking spaces as required by Planning Code Sections 155.1.

*For information about compliance, contact Code Enforcement, Planning Department at 415-575-6863, www.sf-planning.org*

11. **Parking Maximum.** Pursuant to Planning Code Section 151.1, the Project shall provide no more than three (3) off-street parking spaces.

*For information about compliance, contact Code Enforcement, Planning Department at 415-575-6863, www.sf-planning.org*

12. **Child Care Fee - Residential.** The Project is subject to the Residential Child Care Fee, as applicable, pursuant to Planning Code Section 414A.

*For information about compliance, contact the Case Planner, Planning Department at 415-558-6378, www.sf-planning.org*

13. **Eastern Neighborhoods Infrastructure Impact Fee.** The Project is subject to the Eastern Neighborhoods Infrastructure Impact Fee, as applicable, pursuant to Planning Code Section 423.

*For information about compliance, contact the Case Planner, Planning Department at 415-558-6378, www.sf-planning.org*

**MONITORING - AFTER ENTITLEMENT**

14. **Enforcement.** Violation of any of the Planning Department conditions of approval contained in this Motion or of any other provisions of Planning Code applicable to this Project shall be subject to the enforcement procedures and administrative penalties set forth under Planning Code Section 176 or Section 176.1. The Planning Department may also refer the violation complaints to other city departments and agencies for appropriate enforcement action under their jurisdiction.

*For information about compliance, contact Code Enforcement, Planning Department at 415-575-6863, www.sf-planning.org*

15. **Monitoring.** The Project requires monitoring of the conditions of approval in this Motion. The Project Sponsor or the subsequent responsible parties for the Project shall pay fees as established under Planning Code Section 351(e) (1) and work with the Planning Department for information about compliance.

*For information about compliance, contact Code Enforcement, Planning Department at 415-575-6863, www.sf-planning.org*

16. **Revocation due to Violation of Conditions.** Should implementation of this Project result in complaints from interested property owners, residents, or commercial lessees which are not resolved by the Project Sponsor and found to be in violation of the Planning Code and/or the specific conditions of approval for the Project as set forth in Exhibit A of this Motion, the Zoning Administrator shall refer such complaints to the Commission, after which it may hold a public hearing on the matter to consider revocation of this authorization.
OPERATION

17. Sidewalk Maintenance. The Project Sponsor shall maintain the main entrance to the building and all sidewalks abutting the subject property in a clean and sanitary condition in compliance with the Department of Public Works Streets and Sidewalk Maintenance Standards. For information about compliance, contact Bureau of Street Use and Mapping, Department of Public Works, 415-695-2017, http://sfdpw.org.

18. Community Liaison. Prior to issuance of a building permit to construct the project and implement the approved use, the Project Sponsor shall appoint a community liaison officer to deal with the issues of concern to owners and occupants of nearby properties. The Project Sponsor shall provide the Zoning Administrator with written notice of the name, business address, and telephone number of the community liaison. Should the contact information change, the Zoning Administrator shall be made aware of such change. The community liaison shall report to the Zoning Administrator what issues, if any, are of concern to the community and what issues have not been resolved by the Project Sponsor. For information about compliance, contact Code Enforcement, Planning Department at 415-575-6863, www.sf-planning.org.
*The Sanborn Maps in San Francisco have not been updated since 1998, and this map may not accurately reflect existing conditions.*

Sanborn Map

Conditional Use Authorization Hearing
Case Number 2017-001283CUA
792 Capp Street
Site Photo

Conditional Use Authorization Hearing
Case Number 2017-001283CUA
792 Capp Street
STEP 1: EXEMPTION CLASS
TO BE COMPLETED BY PROJECT PLANNER

*Note: If neither class applies, an Environmental Evaluation Application is required.*

| Class 1 – Existing Facilities. Interior and exterior alterations; additions under 10,000 sq. ft. |
| Class 3 – New Construction/ Conversion of Small Structures. Up to three (3) new single-family residences or six (6) dwelling units in one building; commercial/office structures; utility extensions; change of use under 10,000 sq. ft. if principally permitted or with a CU. Change of use under 10,000 sq. ft. if principally permitted or with a CU. |

STEP 2: CEQA IMPACTS
TO BE COMPLETED BY PROJECT PLANNER

If any box is checked below, an Environmental Evaluation Application is required.

- **Air Quality:** Would the project add new sensitive receptors (specifically, schools, day care facilities, hospitals, residential dwellings, and senior-care facilities) within an Air Pollution Exposure Zone? Does the project have the potential to emit substantial pollutant concentrations (e.g., backup diesel generators, heavy industry, diesel trucks)? Exceptions: do not check box if the applicant presents documentation of enrollment in the San Francisco Department of Public Health (DPH) Article 38 program and the project would not have the potential to emit substantial pollutant concentrations. (refer to EP_ArcMap > CEQA Catex Determination Layers > Air Pollutant Exposure Zone)

- **Hazardous Materials:** If the project site is located on the Maher map or is suspected of containing hazardous materials (based on a previous use such as gas station, auto repair, dry cleaners, or heavy manufacturing, or a site with underground storage tanks): Would the project involve 50 cubic yards or more of soil disturbance - or a change of use from industrial to residential? If yes, this box must be checked and the project applicant must submit an Environmental Application with a Phase I Environmental Site Assessment. Exceptions: do not check box if the applicant presents documentation of enrollment in the San Francisco Department of Public Health (DPH) Maher program, a DPH waiver from the
**TO BE COMPLETED BY PROJECT PLANNER**

**Evaluation**

[ ] **Transportation:** Does the project create six (6) or more net new parking spaces or residential units? Does the project have the potential to adversely affect transit, pedestrian and/or bicycle safety (hazards) or the adequacy of nearby transit, pedestrian and/or bicycle facilities?

[ ] **Archeological Resources:** Would the project result in soil disturbance/ modification greater than two (2) feet below grade in an archeological sensitive area or eight (8) feet in a non-archeological sensitive area? (refer to EP_ArcMap > CEQA Catex Determination Layers > Archeological Sensitive Area)

[ ] **Subdivision/Lot Line Adjustment:** Does the project site involve a subdivision or lot line adjustment on a lot with a slope average of 20% or more? (refer to EP_ArcMap > CEQA Catex Determination Layers > Topography)

[ ] **Slope = or > 20%:** Does the project involve any of the following: (1) square footage expansion greater than 1,000 sq. ft. outside of the existing building footprint, (2) excavation of 50 cubic yards or more of soil, (3) new construction? (refer to EP_ArcMap > CEQA Catex Determination Layers > Topography) If box is checked, a geotechnical report is required.

[ ] **Seismic: Landslide Zone:** Does the project involve any of the following: (1) square footage expansion greater than 1,000 sq. ft. outside of the existing building footprint, (2) excavation of 50 cubic yards or more of soil, (3) new construction? (refer to EP_ArcMap > CEQA Catex Determination Layers > Seismic Hazard Zones) If box is checked, a geotechnical report is required.

[ ] **Seismic: Liquefaction Zone:** Does the project involve any of the following: (1) square footage expansion greater than 1,000 sq. ft. outside of the existing building footprint, (2) excavation of 50 cubic yards or more of soil, (3) new construction? (refer to EP_ArcMap > CEQA Catex Determination Layers > Seismic Hazard Zones) If box is checked, a geotechnical report will likely be required.

If no boxes are checked above, GO TO STEP 3. If one or more boxes are checked above, an **Environmental Evaluation Application** is required, unless reviewed by an **Environmental Planner**.

[✓] Project can proceed with categorical exemption review. The project does not trigger any of the CEQA impacts listed above.

Comments and Planner Signature (optional):

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**STEP 3: PROPERTY STATUS – HISTORIC RESOURCE**

**TO BE COMPLETED BY PROJECT PLANNER**

**PROPERTY IS ONE OF THE FOLLOWING:** (refer to Parcel Information Map)

[ ] **Category A:** Known Historical Resource. GO TO STEP 5.

[ ] **Category B:** Potential Historical Resource (over 45 years of age). GO TO STEP 4.

[✓] **Category C:** Not a Historical Resource or Not Age Eligible (under 45 years of age). GO TO STEP 6.
### STEP 4: PROPOSED WORK CHECKLIST
TO BE COMPLETED BY PROJECT PLANNER

Check all that apply to the project.

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Change of use and new construction. Tenant improvements not included.</td>
</tr>
<tr>
<td>2</td>
<td>Regular maintenance or repair to correct or repair deterioration, decay, or damage to building.</td>
</tr>
<tr>
<td>3</td>
<td>Window replacement that meets the Department’s Window Replacement Standards. Does not include storefront window alterations.</td>
</tr>
<tr>
<td>4</td>
<td>Garage work. A new opening that meets the Guidelines for Adding Garages and Curb Cuts, and/or replacement of a garage door in an existing opening that meets the Residential Design Guidelines.</td>
</tr>
<tr>
<td>5</td>
<td>Deck, terrace construction, or fences not visible from any immediately adjacent public right-of-way.</td>
</tr>
<tr>
<td>6</td>
<td>Mechanical equipment installation that is not visible from any immediately adjacent public right-of-way.</td>
</tr>
<tr>
<td>7</td>
<td>Dormer installation that meets the requirements for exemption from public notification under Zoning Administrator Bulletin No. 3: Dormer Windows.</td>
</tr>
<tr>
<td>8</td>
<td>Addition(s) that are not visible from any immediately adjacent public right-of-way for 150 feet in each direction; does not extend vertically beyond the floor level of the top story of the structure or is only a single story in height; does not have a footprint that is more than 50% larger than that of the original building; and does not cause the removal of architectural significant roofing features.</td>
</tr>
</tbody>
</table>

**Note:** Project Planner must check box below before proceeding.

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Project is not listed. GO TO STEP 5.</td>
</tr>
<tr>
<td></td>
<td>Project does not conform to the scopes of work. GO TO STEP 5.</td>
</tr>
<tr>
<td></td>
<td>Project involves four or more work descriptions. GO TO STEP 5.</td>
</tr>
<tr>
<td></td>
<td>Project involves less than four work descriptions. GO TO STEP 6.</td>
</tr>
</tbody>
</table>

### STEP 5: CEQA IMPACTS – ADVANCED HISTORICAL REVIEW
TO BE COMPLETED BY PRESERVATION PLANNER

Check all that apply to the project.

<table>
<thead>
<tr>
<th></th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Project involves a known historical resource (CEQA Category A) as determined by Step 3 and conforms entirely to proposed work checklist in Step 4.</td>
</tr>
<tr>
<td>2</td>
<td>Interior alterations to publicly accessible spaces.</td>
</tr>
<tr>
<td>3</td>
<td>Window replacement of original/historic windows that are not “in-kind” but are consistent with existing historic character.</td>
</tr>
<tr>
<td>4</td>
<td>Façade/storefront alterations that do not remove, alter, or obscure character-defining features.</td>
</tr>
<tr>
<td>5</td>
<td>Raising the building in a manner that does not remove, alter, or obscure character-defining features.</td>
</tr>
<tr>
<td>6</td>
<td>Restoration based upon documented evidence of a building’s historic condition, such as historic photographs, plans, physical evidence, or similar buildings.</td>
</tr>
<tr>
<td>7</td>
<td>Addition(s), including mechanical equipment that are minimally visible from a public right-of-way and meet the Secretary of the Interior’s Standards for Rehabilitation.</td>
</tr>
<tr>
<td>8</td>
<td>Other work consistent with the Secretary of the Interior Standards for the Treatment of Historic Properties (specify or add comments):</td>
</tr>
</tbody>
</table>
### STEP 6: CATEGORICAL EXEMPTION DETERMINATION

**TO BE COMPLETED BY PROJECT PLANNER**

- **Further environmental review required.** Proposed project does not meet scopes of work in either *(check all that apply):*
  - [ ] Step 2 – CEQA Impacts
  - [ ] Step 5 – Advanced Historical Review

  **STOP! Must file an Environmental Evaluation Application.**

- **No further environmental review is required.** The project is categorically exempt under CEQA.

  **Planner Name:**
  **Signature:**
  **Digital Signature Details:**
  - Jean Poling
  - Digitally signed by Jean Poling
  - Date: 2017.02.23
  - Time: 10:25:58 -08'00'

  Once signed or stamped and dated, this document constitutes a categorical exemption pursuant to CEQA Guidelines and Chapter 31 of the Administrative Code. In accordance with Chapter 31 of the San Francisco Administrative Code, an appeal of an exemption determination can only be filed within 30 days of the project receiving the first approval action.
MAXIMUM PLANNING ENVELOPE

MAXIMUM PLANNING ENVELOPE
DEMOLOSH ENTIRE
EXISTING BUILDING
AND PREPARE FOR
NEW CONSTRUCTION
DEMOlISH ENTIRE Existing BUILDING AND PREPARE FOR NEW CONSTRUCTION

EXISTING 4-STORY MASONRY FRAME (STAIRS)

EXISTING 2-STORY MASONRY FRAME (STAIRS)
DEMOLISH ENTIRE EXISTING BUILDING AND PREPARE FOR NEW CONSTRUCTION