



SAN FRANCISCO PLANNING DEPARTMENT

Memo to the Historic Preservation Commission

HEARING DATE: MAY 4, 2016

DATE: May 4, 2016
TO: Historic Preservation Commission
FROM: Susan Parks, Preservation Planner - (415) 575-9101
RE: Landmark Designation Work Program Quarterly Report

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Planning
Information:
415.558.6377

This report outlines activities of the Department's Survey and Designation Team from January 1, 2016 to March 31, 2016 (Q3).

On January 22, 2016, Staff met with the members of the Historic Preservation Committee (HPFC) to discuss comments on the Draft Residence Parks Historic Context Statement.

On February 4, 2016, Department Staff hosted a Survey Advisors Group meeting for the Neighborhood Commercial Buildings Historic Context Statement and Historic Resource Survey.

On February 17, 2016, the HPC imitated designation for 35-45 Onondaga, the Alemany Emergency Hospital and Health Center.

On February 22, 2016, Staff provided the Historic Preservation Fund Committee (HPFC) with comments on the consultant- and department-produced African American Historic Context Statement.

On March 2, 2016, the HPC considered landmark initiation for 235 Valencia Street, The Hap Jones Motorcycle Dealership, but did not initiate. The item was continued to the April 6, 2016 hearing.

On March 8, 2016, Staff hosted the kick-off event for the Neighborhood Commercial Buildings Historic Context Statement and Historic Resources Survey ("Storefronts Survey") at the Helen Willis Clubhouse in Russian Hill.

On March 12, 2016, Staff hosted a walking tour of Hyde and Polk Streets, followed by an Ask-a-Planner session.

On March 16, 2016, the HPC added the Woodward Street Landmark District to its Landmark Designation Work Program, after review of the community-sponsored Article 10 Landmark District Application. The applicant will continue to work with staff to determine the boundaries of the district to include additional Reconstruction-era properties, particularly Romeo Flats, in the area.

On March 16 2016, the HPC recommended to the Board of Supervisors approval of landmark designation for 35-45 Onondaga Avenue, the Alemany Emergency Hospital and Health Center.

On March 16, 2016, the HPC adopted the Central SoMa Historic Context Statement and Historic

On March 17, 2016, Department Staff received the final Draft Article 10 Landmark Designation Report for Sacred Heart Parish Complex from the project consultant. Staff is currently reviewing the draft.

On March 21, 2016, Staff mailed a “Plaque Program Application” to all owners of Article 10 landmarks. The deadline for applying this round was April 15, 2016.

On March 21, 2016, the Land Use and Transportation Committee recommended approval to the Board of Supervisors for the Landmark Designation of the Cowell House at 171 San Marcos Avenue.

On March 24, 2016, Department Staff and SF Heritage staff presented a lecture to AIA, SF Chapter on the City’s Mills Act Historic Property Contracts program.

On March 26, 2016, Staff hosted a second event for the Storefronts Survey at the Argonne Clubhouse in the Richmond.

LANDMARK DESIGNATIONS

During the reporting quarter, Department Staff produced no Landmark Designations. Based on current staff availability and workload, HPC prioritization, and owner input, the Department remains committed to bringing two additional Landmark initiations to the HPC in the next quarter. The tentative hearing dates for nominations and Work Program-related projects from April to June 2016 are as follows. Please note that some dates have changed due to Staff availability.

- **April 22, 2016**, the Landmark Designation for the Cowell House was signed by the mayor. The Alemany Emergency Hospital will be reviewed at the Board of Supervisors during the coming quarter.
- **May 4, 2016, Landmark Initiation: 140 Maiden Lane.** *(This designation amends the original landmark designation and includes interior character-defining features.)*
- **May 4, 2016, Landmark Initiation: Ingleside Presbyterian Church and The Great Cloud of Witnesses), 1345 Ocean Avenue.** *(This item was previously scheduled for initiation August 5, 2015; postponed due to the required inclusion of additional content, staff availability, and coordination with the City Attorney’s Office.)*
- **July 2016, Landmark Initiation: Sacred Heart Parish Complex.** *(This item is a Historic Preservation Fund Committee- funded Landmark Designation.)*
- **TBD: Landmark Initiation: Peace Pagoda & Plaza, Japantown.** Department-produced Landmark Designation Report. *(This item was previously scheduled for initiation April 15, 2015; postponed a second time for community outreach activities and inter-agency coordination.)*

- **TBD: Landmark Initiation: Sailor's Union of the Pacific, 450 Harrison Street.** Department-produced Landmark Designation Report. *(This item was previously scheduled for initiation May 20, 2015; currently on hold in order for property owners to explore rehabilitation tax credits.)*
- **TBD: Landmark Initiation: New Era Hall, 2117 Market Street.** Pending property owner engagement and/or HPC direction. The Department submitted a completed Landmark Designation Report in Commissioners' correspondence files at the October 1, 2014 hearing.

Since the last Landmark Designation Work Program Status Report on January 20, 2016, the landmark initiation hearing for the Peace Pagoda and Plaza continues to be on hold so that Department Staff can allow time to conduct community events and work with other city agencies. Staff has been in contact with the Japantown Task Force, and recently revised the Draft Designation Report based on comments gathered from a March 22, 2016 meeting. The Sailor's Union of the Pacific Hall also continues to be on hold so that property owners may work with Staff to determine the significant interior character-defining features, determine the development opportunities of the adjacent surface parking lots, and explore the use of the Federal Rehabilitation Tax Credits and the initiation for the Sunshine School is on hold, as it will be included as part of a Request for Proposals issued by the Historic Preservation Fund Committee in the coming months.

With fewer projects in the pipeline, Department Staff will come back to the HPC at the June 1, 2016 hearing to reprioritize the current Landmark Designation Work Program. At the September 7, 2016 hearing Staff will return to the HPC to reprioritize the work program to include those properties that were identified as potential landmarks in recently adopted historic context statements, including the LGBTQ Historic Context Statement, the African American Historic Context Statement, and the Neighborhood Commercial Buildings Historic Context Statement and Historic Resource Survey.

The Department selected the above hearing dates based upon staff availability, expected submittals of consultant-produced Landmark Designation Reports, and the timing of other projects.

INTERNSHIPS

Department staff will supervise 5 preservation-related internships; including 3 overseen by Survey Team staff. Projects include:

- Excelsior District Historic Context Statement,
- Underrepresented Communities: Civil Rights in San Francisco internship *(funded through the National Park Service grant)*, and
- the Mary Brown Memorial Internship: Rousseau Tract Landmark District *(a potential Article 10 landmark district previously identified in the Sunset Survey)*.

HISTORIC PRESERVATION FUND COMMITTEE PROJECTS

Department Staff continue to work with consultants on the following Historic Preservation Fund Committee-funded, consultant-produced reports:

- **African American Historic Context Statement** (*Department Staff have completed revisions to the document; the item was posted to the website on January 6, 2016 and was expected to come before the HPC for adoption on February 17, 2016, the item has been continued to May 4, 2016*)
- **Residence Parks Historic Context Statement** (*Consultants are currently researching and writing the document.*)
- **Corbett Heights Historic Context Statement** (*Currently under review by Department Staff.*)
- **Ocean Avenue Historic Resource Survey** (*The HPFC has provided funding for a consultant to complete the survey.*)
- **Sacred Heart Parish Complex Landmark Designation Report** (*Department Staff is currently reviewing the document; that item is expected to come before the HPC in the coming quarter.*)
- **New Deal Era Historic Context Statement** (*The HPFC recently awarded funding to the consultants.*)

GRANT ACTIVITIES

On November 10, 2015, Department Staff were awarded a grant from the National Park Service to study the theme of Civil Rights Advancement in San Francisco. Intended to tell the stories of under-represented communities across the City, the two-year-long grant will allow staff to: prepare three National Register Nominations for properties with multi-cultural layers and associations –Glide Memorial Methodist Church, and Japantown Young Women’s Christian Association (YWCA), along with one other property (the nomination for the Women’s Building is now being written through a spate project as a National Historic Landmark nomination); to develop a ten-year Cultural Heritage Assets Work Program for landmark designations and National Register nominations; and to developed a mobile web application that promotes and interprets these resources.

OTHER LANDMARK DESIGNATION WORK PROGRAM ITEMS

Article 10 Application Form. At the HPC’s December 17, 2014 hearing, the Department proposed a series of performance measures to allow for greater accountability of the HPC’s LDWP. One performance measure endorsed by the HPC was the development of a Landmark Designation Application, which was posted to the Department’s website on April 6, 2015.

Department Staff continue to provide technical support to individuals and communities interested in pursuing landmark designation. During the past quarter Department Staff received zero Landmark Designation Applications.

Creation of a New Landmark Designation Fact Sheet and Cover Memo. Since the introduction of the Landmark Designation Application, Staff has received five community-submitted applications. Typically, these applications have taken Staff between 15 and 30 hours to verify information; conduct in-house research; communicate findings, content and formatting edits to the applicant; and create a case report. The proposed Fact Sheet and Cover Memos will be contain slightly different, and abbreviated information than the full case report.

At the January 20, 2016 hearing, the HPC directed Staff to update the application to include a flow chart illustrating the proposed process changes. Staff has included that chart in the revised application. Upon approval by the HPC, the revised application will be posted to the Department’s website. (*See Attachment A: Revised Landmark Designation Application*)

PERFORMANCE MEASURES

This report also includes recently adopted performance measures to track Article 10 Landmark designations and Article 11 Changes of Designation. The goal of the following performance measures, along with other process-based improvements, is to present a clearer picture of the Department's work on the HPC's Landmark Designation Work Program.

A Performance Measures Report is not attached to this document. Due to the transition to the Department's new PPTS project tracking system, an accurate report could not be created. Past data cannot be accounted for, but Survey Team staff continues to work with the Finance team to develop a method for tracking this information for the current quarter.

1. Prepare and process individual Article 10 Landmark designations (from report to case closure) within staff 150 hours.

When this measure was established, the previous five individual Article 10 designations (Nos. 261-266) were within a range of 114 to 200 hours from the preparation of the report to the final Board of Supervisors hearing. While each designation is unique, Department preservation staff has set a goal to complete the average individual designation within 150 hours.

Staff time for the most recent three landmarks is as follows: 217 hours for Swedish American Hall, Landmark No. 267; 73 hours for the R.L. Goldberg Building, Landmark No. 268; and 84 hours for University Mound Ladies Home, Landmark No. 269. There have been no additional designations during this reporting quarter.

2. Prepare an Article 10/11 designation application outlining designation requirements, process, and fees by the end of the 2014 calendar year.

At the February 18, 2015 hearing, the HPC approved the Article 10/11 Designation Application. The application was uploaded to the Planning Department's website on April 6, 2015.

3. Provide comments to the applicant regarding the application's completeness and/or schedule HPC initiation hearings for all community/property-owner sponsored Landmark Designation Reports within 30 calendar days of receipt.

The Department will track performance and response time with owners and community members that submit nominations outside of the HPC's Work Program. The goal is to provide the HPC and the public with a timely response regarding requests for nomination submitted by the public. Tracking information will be included in the Performance Measures Report.

- **Woodward Street Landmark District, Calendar Days: 36**

This item was submitted to Staff on June 18, 2015; On February 9, 2016 Staff determined that the application should be taken to the HPC, in its current form following several months of edits.

- **235 Valencia**, Calendar Days: 107
On April 15, 2015 HPC asked for more information from the property owner, which was submitted to staff on December 21, 2015. A hearing was scheduled for March 2, 2016 (36 days) and continued to April 6, 2016.
- **35-45 Onondaga**, Calendar Days: 56
On March 25, 2015, submitted landmark designation report. Staff scheduled a hearing for April 15, 2015 (21 days). The item was continued to May 20, 2015, when it was added to the Work Program.

4. Submit and present a Landmark Designation Work Program status report to the HPC every six months.

At a December 2014 hearing, the HPC agreed to maintain the quarterly status of its review of the Work Program status report.

The next quarterly report will be presented to the HPC at its July 6, 2016 hearing.

LANDMARK DESIGNATION PROCESS

In order to provide the HPC and the public with a better understanding of the steps involved in landmark designation, the Department has developed a brief outline of the notification, hearings, and follow-up processes. Writing or reviewing a Landmark Designation Report is the first step in an expended process that involves multiple hearings and continuous property owner and stakeholder engagement, including:

1. Research and write Landmark Designation Report
2. Engage and notify property owner, tenants, district Supervisor, and other stakeholders
3. Write a Case Report and Resolution for HPC Initiation Hearing (Hearing #1)
 - a. Department presentation
4. Coordinate with the City Attorney to produce the legislative ordinance
5. Write a Memo and Resolution for HPC Recommendation Hearing (Hearing #2)
 - a. Department presentation
6. Produce required notification materials and newspaper ad per Planning Code Section 1004.2
7. Prepare submittal of materials to the Clerk of the Board of Supervisors
8. Introduce at Board of Supervisors (Hearing #3)
9. Brief Supervisors and coordinate with Department's legislative liaison
10. Prepare materials for Board of Supervisors' Land Use Committee (Hearing #4)
 - a. Department presentation

11. First Read at Board of Supervisors (Hearing #5)
 - a. Department attends, available for questions
12. Second Read at Board of Supervisors (Hearing #6)
 - a. Department attends on a case-by-case basis
13. Mayoral signing (occasionally involves a signing ceremony)
14. Press release, website and Property Information Map updates
15. Prepare Notice of Special Restriction and file at the Assessor/Recorder's office
16. Formally notify the property owner and Office of Historic Preservation
17. Close case

CURRENT LANDMARK DESIGNATION WORK PROGRAM

This quarterly report includes hours and tasks undertaken by Department Staff in support of projects included on the HPC's current Landmark Designation Work Program, as well as completed landmark applications submitted by property owners. Each property update contains a graphic to track progress and milestones associated with the tasks listed above. The report is organized into the following sections:

- **Active Cases:** Historic Preservation Commission & Owner-Initiated Articles 10 & 11 Nominations
- **Pending Cases:** Historic Preservation Commission Nominations

Active Cases



Cowell House

171 San Marcos Avenue

Article 10 Landmark Nomination

Staff: Mary Brown/Shannon Ferguson

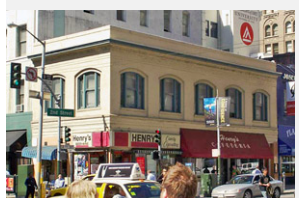
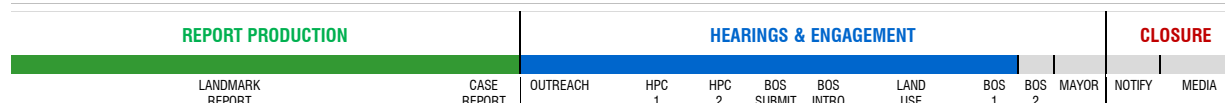
FY 15/16 Hours: 46

Total Hours: 187

Completed Tasks: Completed Landmark Designation Report. HPC Hearing: Landmark Initiation August 5, 2015; 2nd Hearing: October 10, 2015;

Last Action: Land Use: March 21, 2016

Next Action: Approval by the Board of Supervisors (Note: the designation was approved after the reporting quarter on April 12, 2016, and signed by the Mayor on April 22, 2016.)



Bourdette Building

90 Second Street

Article 10 Landmark Nomination

Staff: Jonathan Lammers/Shannon Ferguson

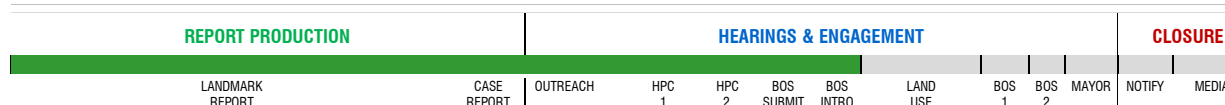
FY 15/16 Hours: 25

Total Hours: 111

Completed Tasks: Owner notification and website content. Existing DPR523 A & B records. Completed Landmark Designation Report. HPC Hearing: Landmark Initiation; July 1, 2015. HPC Hearing: 2nd Hearing; November 4, 2015.

Last Action: Introduced at the Board of Supervisors December 1, 2015; Assigned under 30 day rule as required by the Land Use and Transportation Committee.

Next Action: Land Use hearing (Currently scheduled for April 25, 2016).





Alemany Health Building

35-45 Onondaga Street

Article 10 Landmark Nomination

Community produced-designation

Staff: Jonathan Lammers/Shannon Ferguson

FY 15/16 Hours: 80

Total Hours: 93

Completed Tasks:

Last Action: Added to Work Program May 20, 2015; community submitted nomination. Staff site visit. Community-submitted landmark designation application determined complete; staff site visit to determine interior character-defining features. HPC Landmark Initiation February 17, 2016; 2nd hearing: March 16, 2016; Transmitted to the Clerk of the Board.

Next Action: Land Use and Transportation Committee Hearing

REPORT PRODUCTION		HEARINGS & ENGAGEMENT							CLOSURE		
LANDMARK REPORT	CASE REPORT	OUTREACH	HPC 1	HPC 2	BOS SUBMIT	BOS INTRO	LAND USE	BOS 1	BOS 2	MAYOR	NOTIFY MEDIA



Ingleside Presbyterian Church and *The Great Cloud of Witnesses*

1345 Ocean Avenue

Article 10 Landmark Nomination

Pro-bono consultant (SF Heritage) and Staff-produced Landmark Designation Report

Staff: Susan Parks

FY 15/16 Hours: 48 (additional hours could not be calculated, but will be provided at the next quarterly report)

Total Hours: 61

Completed Tasks: Site visit. Project scoping with SF Heritage. Meeting with SF Heritage and ARG Conservators, February 11, 2015. Review Draft Report. Meeting with SF Heritage and Rev. Gordon (muralist) to discuss Draft Report, June 25, 2015. Staff contributions to Draft Report. Initiation initially scheduled for February 17, 2016, delayed due to coordination with the City Attorney's Office regarding the ordinance.

Last Action:

Next Action: HPC initiation: May 4, 2016

REPORT PRODUCTION		HEARINGS & ENGAGEMENT							CLOSURE		
LANDMARK REPORT	CASE REPORT	OUTREACH	HPC 1	HPC 2	BOS SUBMIT	BOS INTRO	LAND USE	BOS 1	BOS 2	MAYOR	NOTIFY MEDIA



Sailors' Union of the Pacific

450 Harrison Street

Article 10 Landmark Nomination

Staff: Shannon Ferguson

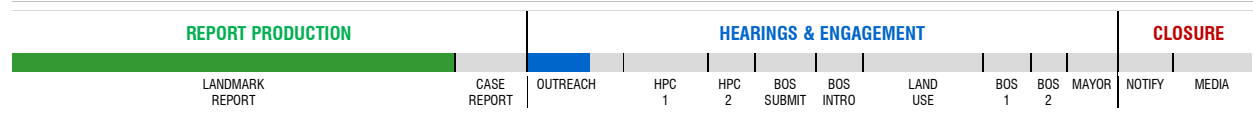
FY 15/16 Hours: 14

Total Hours: 56

Completed Tasks: Owner engagement. Site visit with property owners' representatives to discuss rehabilitation options on March 30, 2015 and June 2, 2015. Draft Landmark Designation Report complete.

Last Action: Added to Work Program June 15, 2011.

Next Action: HPC hearing: Landmark Initiation, TBD (*previously scheduled for May 20, 2015*)



Peace Pagoda & Plaza

Japantown

Article 10 Landmark Nomination

Staff: Jonathan Lammers/TBD

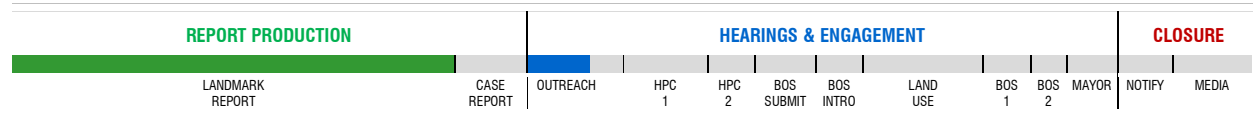
FY 15/16 Hours: 6

Total Hours: 131

Completed Tasks:

Last Action: Added to Work Program September 18, 2013 as part of the Japantown Cultural Heritage and Economic Sustainability Strategy (JCHESS) planning process.

Next Action: Community Outreach. Preparation of website. HPC hearing: Landmark Initiation, TBD (*previously scheduled for May 20, 2015; June 3, 2015*)





Sunshine School

2728 Bryant Street

Article 10 Landmark Nomination

Expected to become a consultant-produced designation

Staff: Susan Parks/Consultant TBD

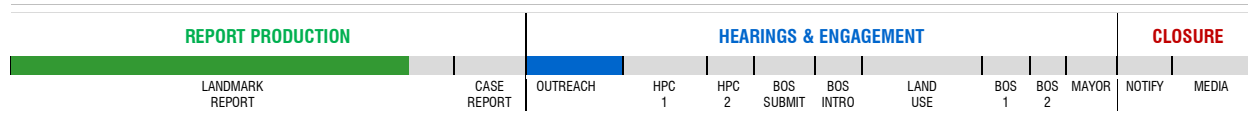
FY 15/16 Hours: 5

Total Hours: 60

Completed Tasks: Draft Landmark Designation Report in progress. A pro-bono consultant committed to producing this Landmark Designation Report; however, the consultant's schedule has precluded the report completion. Due to Staff workload and availability, this designation is proposed to be included in the New Deal Era Schools designations funded by the Historic Preservation Fund Committee; confirmation of funding for consultant is pending.

Last Action: Added to Work Program June 15, 2011.

Next Action: HPC hearing: Landmark Initiation, (TBD)



Theodore Roosevelt Middle School

460 Arguello Boulevard

Article 10 Landmark Nomination

Funded by the HPFC and Supervisor Eric Mar, consultant-produced designation

Staff: Susan Parks, Consultants: Christopher Ver Plank and Donna Graves

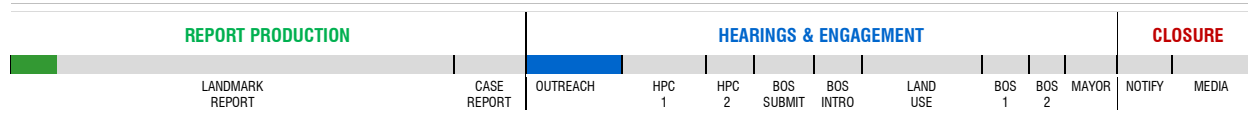
FY 15/16 Hours: 0

Total Hours: 0

Completed Tasks: Draft Landmark Designation Report in progress. Due to Staff workload and availability, this designation is proposed to be included in the New Deal Era Schools designations funded by the Historic Preservation Fund Committee.

Last Action: HPFC and Supervisor awarded funding to the Consultants.

Next Action: HPC hearing: Landmark Initiation, (expected late fall 2016)





George Washington High School

600 32nd Avenue

Article 10 Landmark Nomination

HPFC-funded, consultant-produced designation

Staff: Susan Parks, Consultants: Christopher Ver Plank and Donna Graves

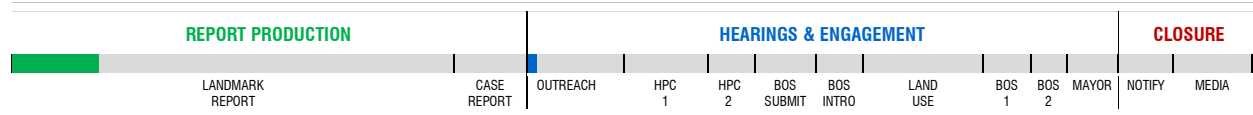
FY 15/16 Hours: 0

Total Hours: 0

Completed Tasks: Draft Landmark Designation Report in progress. Due to Staff workload and availability, this designation is proposed to be included in the New Deal Era Schools designations funded by the Historic Preservation Fund Committee.

Last Action: HPFC and Supervisor awarded funding to the Consultants.

Next Action: HPC hearing: Landmark Initiation, (expected late fall 2016)





Mothers' Building

San Francisco Zoo

Staff: TBD

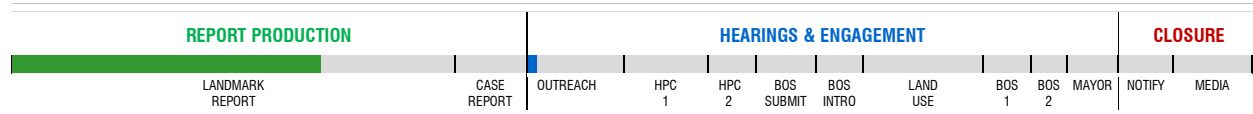
FY 15/16 Hours: 0

Total Hours: 3

Completed Tasks: Owner notification, case tracking, and website content. Coordination with Recreation and Parks Department and Arts Commission. Review existing historic structure report for extant Mothers' Building and site visit coordination. On January 9, 2013, the Recreation and Parks Department submitted a grant application for a conditions assessment of the murals and building to the Historic Preservation Fund Committee. Department staff will begin work on the Landmark Designation Report once the conditions assessment is completed. Building is listed on the National Register.

Last Action: Planning staff presented informational update to HPC, January 20, 2016.

Next Action:



Districts



Woodward Street Landmark District

Article 10 Landmark District Nomination

Community-submitted application, added to the LDWP-directed to work with staff

Staff: Shannon Ferguson

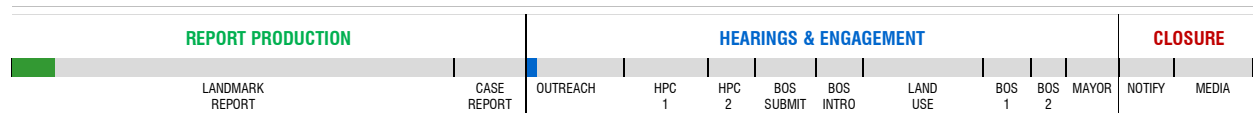
FY 15/16 Hours: 0

Total Hours: 0

Completed Tasks: Meetings and discussions with applicant; HPC presentation of application for a Woodward Street Landmark District.

Last Action: Added to the LDWP on March 16, 2016. HPC directed applicant to work with Staff to determine the boundaries of a larger Reconstruction-era district of Romeo Flats in the Inner Mission that includes Woodward Street.

Next Action: Initiate designation (TBD)



Pending Cases

Work on these properties is dependent upon staff availability and/or outside factors. These projects will move to the active queue as currently active cases are complete with direction from the HPC.



New Era Hall

2117 Market Street

Article 10 Landmark Nomination

Staff: Jonathan Lammers/TBD

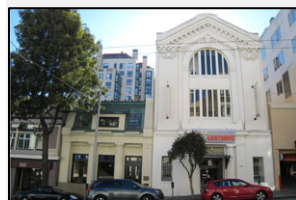
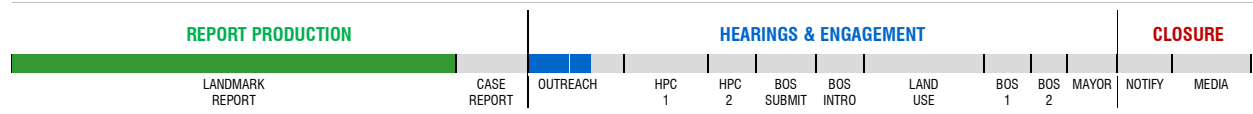
FY 14/15 Hours: 0

Total Hours: 206

Completed Tasks: Discussions continue with the property owner regarding support for the designation and future alterations to the property.

Last Action: Provided a copy of completed Landmark Designation Report in HPC correspondence folder, October 1, 2014.

Next Action: Awaiting direction from the HPC. HPC hearing: Landmark Initiation, 2016 TBD



Congregation Emanu-El Buildings

1335 & 1337 Sutter Street

Article 10 Landmark Nomination

Staff: TBD

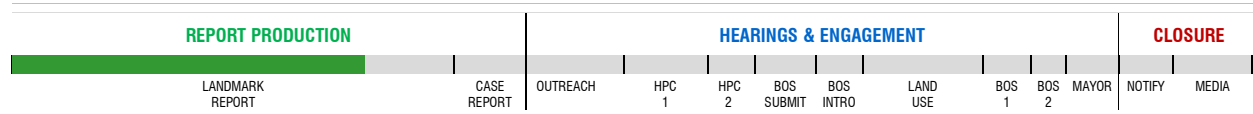
FY 14/15 Hours: 0

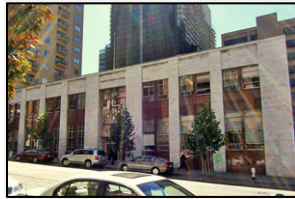
Total Hours: 2

Completed Tasks: Case tracking, website content, and owner notification.

Last Action: Added to Work Program June 15, 2011

Next Hearing: HPC hearing: Landmark Initiation, TBD





Marine Firemen's Union Building

240 Second Street

Article 10 Landmark Nomination

Staff: Shannon Ferguson

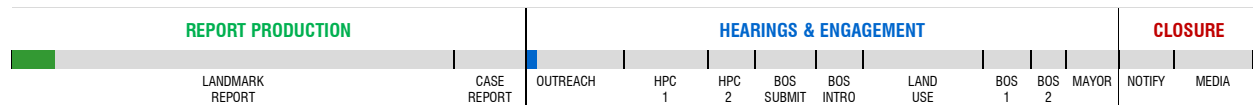
FY 14/15 Hours: 0

Total Hours: 0

Completed Tasks: Owner notification and website content. Existing DPR523 A & B records.

Last Action: Added to Work Program May 12, 2012

Next Action: HPC hearing: Landmark Initiation TBD



Planters Hotel

606 Folsom Street

Article 10 Landmark Nomination

Staff: TBD

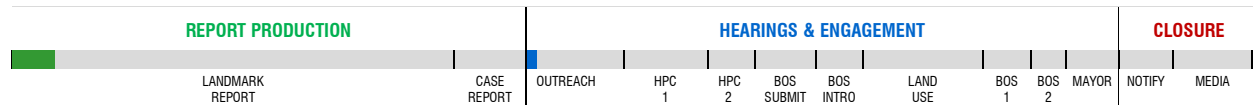
FY 14/15 Hours: 0

Total Hours: 0

Completed Tasks: Owner notification and website content. Existing DPR523-A & B records.

Last Action: Added to Work Program May 12, 2012

Next Anticipated Hearing: HPC hearing: Landmark Initiation TBD





Wolski House

3655 Clay Street, Architect: William Wurster

Article 10 Landmark Nomination

Staff: TBD

FY 14/15 Hours: 0

Total Hours: 3

Completed Tasks: Owner notification, case tracking, website content, building permit research, and scheduling of site visit.

Last Action: Added to Work Program June 15, 2011

Next Action: HPC hearing: Landmark Initiation, TBD

REPORT PRODUCTION				HEARINGS & ENGAGEMENT							CLOSURE	
LANDMARK REPORT	CASE REPORT	OUTREACH	HPC 1	HPC 2	BOS SUBMIT	BOS INTRO	LAND USE	BOS 1	BOS 2	MAYOR	NOTIFY	MEDIA



Russell House

3778 Washington Street, Architect: Erich Mendelsohn

Article 10 Landmark Nomination

Staff: Mary Brown / Shannon Ferguson

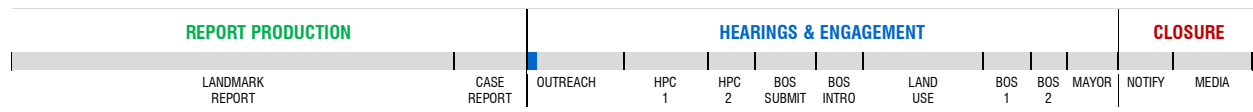
FY 14/15 Hours: 0

Total Hours: 4

Completed Tasks: Owner notification, case tracking, website content, contact with property owner's representative, and document review.

Last Action: Added to Work Program June 15, 2011

Next Action: HPC hearing: Landmark Initiation, TBD



Strand Theater

1127 Market Street

Article 11 Change of Designation (Owner-initiated)

Staff: Jonathan Lammers/TBD

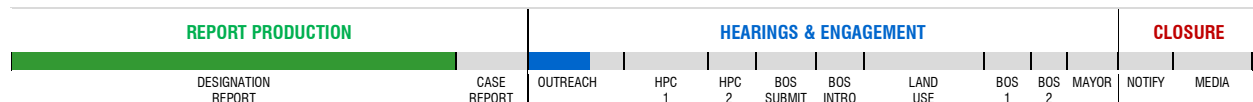
FY 14/15 Hours: 0

Total Hours: 10

Completed Tasks: Reviewed draft, submitted comments, and reviewed final draft. Waiting for submittal of final documents from project applicant.

Last Action: n/a

Next Action: HPC hearing: Article 11 Change of Designation, TBD

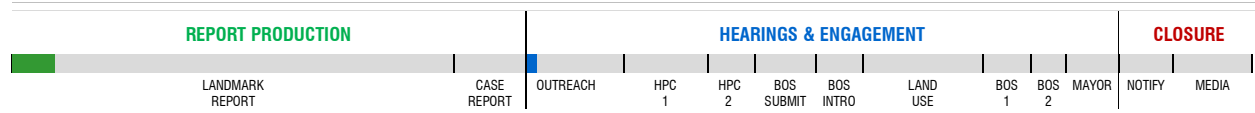




2173 15th Street

Article 10 Landmark Nomination
Staff: TBD

<i>FY 14/15 Hours:</i>	0
<i>Total Hours:</i>	7
<i>Completed Tasks:</i>	Case tracking, website content, and owner notification. Existing DPR523 A & B records
<i>Last Action:</i>	Added to Work Program June 15, 2011
<i>Next Action:</i>	HPC hearing: Landmark Initiation TBD

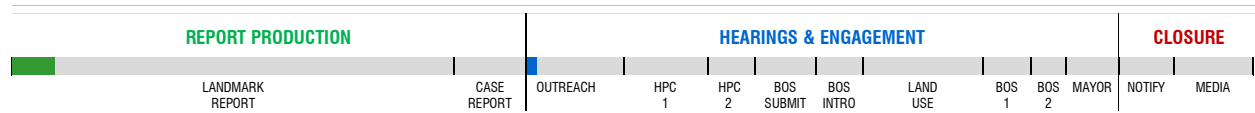


Phillips and Van Orden Building

234 First Street

Article 10 Landmark Nomination
Staff: TBD

<i>FY 14/15 Hours:</i>	0
<i>Total Hours:</i>	0
<i>Completed Tasks:</i>	Owner notification and website content. Existing DPR523-A & B records.
<i>Last Action:</i>	Added to Work Program May 12, 2012
<i>Next Action:</i>	HPC hearing: Landmark Initiation TBD





Japantown YWCA / Nihonmachi Little Friends

1830 Sutter Street

Article 10 Landmark Nomination

Consultant-produced National Register Nomination/Article 10 designation funded through the National Park Service Underrepresented Communities grant.
(Expected completion Summer 2017.)

Last Action: Added to Work Program September 18, 2013 as part of the JCHESS planning process.

Next Action: HPC hearing: Landmark Initiation TBD

REPORT PRODUCTION				HEARINGS & ENGAGEMENT								CLOSURE			
LANDMARK REPORT				CASE REPORT	OUTREACH	HPC 1	HPC 2	BOS SUBMIT	BOS INTRO	LAND USE	BOS 1	BOS 2	MAYOR	NOTIFY	MEDIA



Kinmon Gakuen

2031 Bush Street

Article 10 Landmark Nomination

Staff: TBD

Last Action: Added to Work Program September 18, 2013 as part of the JCHESS planning process.

Next Action: HPC hearing: Landmark Initiation TBD

REPORT PRODUCTION			HEARINGS & ENGAGEMENT								CLOSURE		
LANDMARK REPORT		CASE REPORT	OUTREACH	HPC 1	HPC 2	BOS SUBMIT	BOS INTRO	LAND USE	BOS 1	BOS 2	MAYOR	NOTIFY	MEDIA



Samuel Gompers Trade School

106 Bartlett Street, Architects: Masten and Hurd

Article 10 Landmark Nomination

Staff: TBD

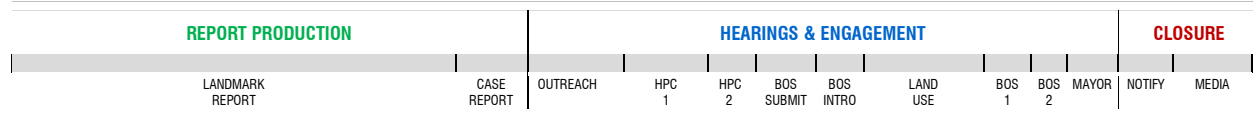
FY 14/15 Hours: 0

Total Hours: 2

Completed Tasks: Case tracking, website content, and owner notification.

Last Action: Added to Work Program June 15, 2011

Next Action: HPC hearing: Landmark Initiation, TBD



2 Clarendon, Architects: Anshen + Allen

Article 10 Landmark Nomination

Staff: TBD

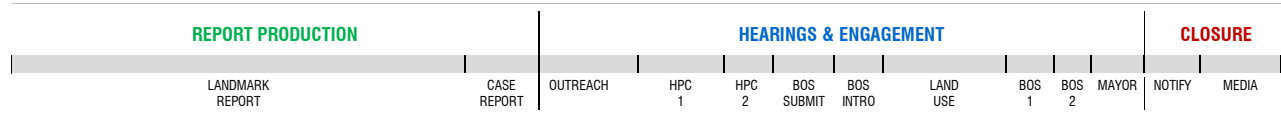
FY 14/15 Hours: 0

Total Hours: 2

Completed Tasks: Owner notification, case tracking, website content, and building permit research.

Last Action: Added to Work Program June 15, 2011

Next Action: HPC hearing: Landmark Initiation TBD



Pending Districts



Golden Gate Park Landmark District

Article 10 Landmark District Nomination

Staff: Mary Brown/TBD

FY 14/15 Hours: 0

Total Hours: 327

Completed Tasks:

Meetings and discussions with Recreation & Parks Department; contact with stakeholders; internal policy meetings; field visits and photography; review of building permits and architectural plans; research and document review; development of recommendations; creation of inventory spreadsheet; volunteer oversight; GIS mapping; presentation to PROSAC; development of levels of review; development of terminology FAQs; monthly updates to HPC; administrative assistance; tennis clubhouse HRE review and comment; development of landscape site evaluations; historic and archival research; and documentation of buildings and sites.

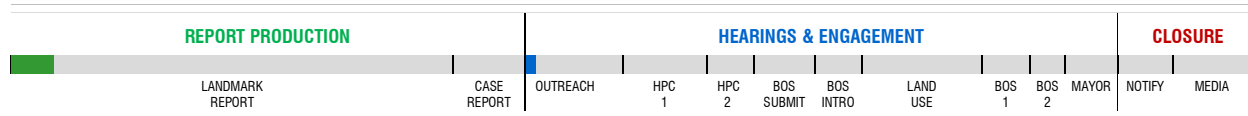
Stow Lake Boat House

Field visits; photography; DPR 523-A and DPR 523-B form production; historic photograph search; architect research; style research; boat house research; editing; meeting with Rec & Park staff; Department review; Case Report development; Motion and Exhibit A development; packet preparation; respond to media; contact with stakeholders; contact with Commissioners; presentation preparation; HPC hearing; and post-hearing review.

The HPC tabled initiation of Stow Lake Boat House until the full Golden Gate Park Landmark District Designation Report is complete.

Last Action: HPC Landmark Initiation hearing, February 3, 2011, tabled.

Next Action: HPC hearing: Landmark Initiation TBD



Landmark Designation Work Program Administration

Reporting Quarter Hours: 68

FY 14/15 Hours: 157

Tasks: Respond to public inquiries and suggestions regarding Landmark designations; provide initial report scoping to interested applicants; develop informational presentations for the HPC; develop Landmark hearing schedules; Work Program-related meetings; and prepare Work Program Quarterly Reports.

Attachments:

None.