



SAN FRANCISCO PLANNING DEPARTMENT

Memo to the Historic Preservation Commission

HEARING DATE: JANUARY 20, 2016

DATE: January 8, 2016
TO: Historic Preservation Commission
FROM: Susan Parks, Preservation Planner - (415) 575-9101
RE: Landmark Designation Work Program Quarterly Report

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Planning
Information:
415.558.6377

This report outlines activities of the Department's Survey and Designation Team from October 1, 2015 to December 31, 2015 (Q2).

On October 7, 2015, the HPC recommended approval to the Board of Supervisors for the Landmark Designation of the Cowell House at 171 San Marcos Avenue.

On October 7, 2015, the HPC chose not to add 815-825 Tennessee Street to its Landmark Designation Work Program. (*This was a community-submitted Landmark Designation Application.*)

On October 7, 2015, the HPC recommended approval to the Board of Supervisors for 3 Mills Act Historical Property Contracts for the following properties; 722 Steiner Street, 761 Post Street, and 807 Montgomery Street.

On October 21, 2015, the HPC adopted a resolution in support of the nomination of the San Francisco Art Institute at 800 Chestnut Street to the National Register of Historic Places.

On October 21, 2015, Staff provided the Historic Preservation Fund Committee (HPFC) with comments on the consultant-produced Corbett Heights Historic Context Statement. (*The document was submitted to Staff for review on October 3, 2015.*)

On October 26, 2015, the Land Use and Transportation Committee recommended approval to the Board of Supervisors for the Landmark Designation of The University Mound Ladies Home at 350 University Avenue.

On November 3, 2016, The Board of Supervisors approved the Landmark Designation of The University Mound Ladies Home.

On November 3, 2015, Staff met with the HPFC and SF Heritage to discuss the creation of a Request for Proposal (RFP) for the creation of a landmark designation report for George Washington High School. The designation report will be completed as part of the HPFC's proposed New Deal Era Historic Context

Statement, with funding for the designation reports provided separately by Supervisor Mar's office. There may be additional funding at a later date to support the completion of a designation report for Theodore Roosevelt Middle School and the Sunshine School.

On November 4, 2015, the HPC recommended approval to the Board of Supervisors for the Landmark Designation of the Bourdette Building at 90 Second Street. *(The item is expected to go before the Board of Supervisors' Land Use and Transportation Committee on January 11, 2016.)*

On November 4, 2015, Staff provided the HPC with an informational presentation on the progress of the Historic Interpretive Program, including plaques and signage.

On November 16, 2015, Department Staff met with representatives from the Getty Institute to discuss the use of the "Arches" cultural heritage inventory management program, used by SurveyLA, for use during the Citywide Survey's Pilot Program. A second meeting was held on December 21, 2015.

On November 17, 2015, the Landmark Designation for The University Mound Ladies Home was approved by the Board of Supervisors. It was signed by the Mayor on November 25, 2015 and became City Landmark No. 269 on December 25, 2015.

On November 18, 2015, the Historic Preservation Commission (HPC) adopted the Historic Context Statement for LGBTQ History in San Francisco.

On November 30, 2015 Staff visited the Alemany Health Center, at 35-45 Onondaga, to determine the character-defining interior features of the building. A Draft Landmark Designation Report was received from the applicant on November 6, 2015.

On December 1, 2015, the Landmark Designation for the Bourdette Building was introduced at the Board of Supervisors. The item is currently on hold according the Land Use and Transportation Committee's 30 day rule. *(The item is tentatively scheduled to go before the Board of Supervisors on January 11, 2016.)*

On December 1, 2015, the Landmark Designation for the Cowell House was introduced at the Board of Supervisors; it is currently on hold according the Land Use and Transportation Committee's 30 day rule. *(The item is tentatively scheduled to go before the Board of Supervisors on January 11, 2016.)*

On December 1, 2015, Staff with the property owners of Sacred Heart Church to discuss the benefits and constraints of landmarking and to share a copy of the Draft Landmark Designation Report.

On December 3, 2015, the Board of Supervisors' Government Audit and Oversight Committee recommended adoption to the Board of Supervisors for all 3 Mills Act Historical Property Contracts.

On December 3, 2015, Staff provided the HPFC with comments on the first draft of the consultant-produced Eureka Valley Historic Context Statement.

On December 8, 2015, 2 Mills Act Historical Property Contracts were approved by the Board of Supervisors; those properties were 722 Steiner Street and 761 Post Street. One contract for 807 Montgomery Street was continued to the next hearing.

On December 9, 2015, Staff presented the findings of the Central SoMa Historic Resources Survey and Historic Context Statement as part of the Central SoMa Plan. The event, hosted by Citywide Staff, was on open house-style format that focused on understanding attendees' desired usage of the public benefits that will be generated from the plan.

On December 15, 2015, 1 Mills Act Historical Property Contract was approved by the Board of Supervisors for 807 Montgomery Street. All 3 contracts were finalized and recorded with the Office of the Assessor-Recorder before the December 31, 2015 deadline.

On December 16, 2015, Staff provided the HPFC with comments on the first draft of the consultant-produced Residence Parks Historic Context Statement.

LANDMARK DESIGNATIONS

During the last quarter, Department Staff produced one Landmark. Based on current staff workload, HPC prioritization, and owner input, the Department remains committed to bringing two additional Landmark initiations to the HPC in the next quarter. The tentative hearing dates for nominations and Work Program-related projects from January to June 2016 are as follows. Please note that some dates have changed due to Staff availability.

- **February 17, 2016: Landmark Initiation: Ingleside Presbyterian Church and *The Great Cloud of Witnesses*, 1345 Ocean Avenue.** SF Heritage Staff and Department Staff are in the final stages of writing the designation. *(This item was previously scheduled for initiation August 5, 2015; postponed due to the required inclusion of additional content and staff availability due to the Neighborhood Commercial Buildings Survey.)*
- **TBD: Landmark Initiation: Peace Pagoda & Plaza, Japantown.** Department-produced Landmark Designation Report. *(This item was previously scheduled for initiation April 15, 2015; postponed a second time for community outreach activities and inter-agency coordination.)*
- **TBD: Landmark Initiation: Sailor's Union of the Pacific, 450 Harrison Street.** Department-produced Landmark Designation Report. *(This item was previously scheduled for initiation May 20, 2015; currently on hold in order for property owners to explore rehabilitation tax credits.)*
- **TBD: Landmark Initiation: New Era Hall, 2117 Market Street.** Pending property owner engagement and/or HPC direction. The Department submitted a completed Landmark Designation Report in Commissioners' correspondence files at the October 1, 2014 hearing.

Since the last Landmark Designation Work Program Status Report on October 21, 2015, the landmark initiation hearing for the Peace Pagoda and Plaza continues to be postponed so that Department Staff can allow time to conduct community events and work with other city agencies. The Sailor's Union of the Pacific Hall also continues to be postponed so that property owners may work with Staff to determine the significant interior character-defining features, determine the development opportunities of the adjacent surface parking lots, and explore the use of the Federal Rehabilitation Tax Credits. Also since the last quarterly report, the initiation for the Sunshine School is being postponed, as it will be included as part of a Request for Proposals issued by the Historic Preservation Fund Committee in the coming months.

The Department selected the above hearing date was selected based upon staff availability, expected submittals of consultant-produced Landmark Designation Reports, and the timing of other projects.

HISTORIC PRESERVATION FUND COMMITTEE PROJECTS

During the last reporting quarter, the HPC adopted the consultant-produced **Historic Context Statement for LGBTQ History in San Francisco**. Department Staff continue to work with consultants on the following Historic Preservation Fund Committee funded, consultant-produced reports:

- **African American Historic Context Statement** (*Department Staff have completed revisions to the document; the item was posted to the website on January 6, 2016 and is expected to come before the HPC for adoption on February 17, 2016.*)
- **Residence Parks Historic Context Statement** (*Currently under review by Department Staff.*)
- **Corbett Heights Historic Context Statement** (*Currently under review by Department Staff.*)
- **Ocean Avenue Historic Resource Survey** (*Previously on hold due to staff availability; the HPFC has provided funding for a consultant to complete the survey.*)
- **Sacred Heart Landmark Designation Report** (*Department Staff is currently reviewing the document; and will be conducting a site visit in early January 2016.*)

MILLS ACT HISTORICAL PROPERTY CONTRACTS

During the last reporting quarter, 3 contracts were approved by the Board of Supervisors – giving the City of San Francisco a total of 22 contracts. In the coming months, Staff will begin the yearly contract monitoring process and host a Mills Act Workshop in anticipation of the May 1 application deadline.

GRANT ACTIVITIES

On September 30, 2015, Staff completed work on the 2014/2015 CLG Grant from the Office of Historic Preservation. Since that time, Staff has been editing the *Neighborhood Commercial Buildings Historic Context Statement: 1865-1965* and reviewing the findings from both phases of the *Neighborhood Commercial Buildings Historic Resources Survey* in preparation for a series of community outreach events in spring 2016 in anticipation of adoption of both the context statement and survey findings in June 2016.

On November 10, 2015, Department Staff were awarded a grant from the National Park Service to study the theme of Civil Rights Advancement in San Francisco. Intended to tell the stories of under-represented communities across the City, the two-year-long grant will allow staff to: prepare three National Register Nominations for properties with multi-cultural layers and associations – the Women’s Building, Glide Memorial Methodist Church, and Japantown Young Women’s Christian Association (YWCA); to develop a ten-year Cultural Heritage Assets Work Program for landmark designations and National Register nominations; and to develop a mobile web application that promotes and interprets these resources.

In the coming months, Staff will submit a grant proposal for the 2016/2017 CLG Grant from the Office of Historic Preservation.

OTHER LANDMARK DESIGNATION WORK PROGRAM ITEMS

Article 10 Application Form. At the HPC's December 17, 2014 hearing, the Department proposed a series of performance measures to allow for greater accountability of the HPC's LDWP. One performance measure endorsed by the HPC was the development of a Landmark Designation Application, which was posted to the Department's website on April 6, 2015.

Department Staff continue to provide technical support to individuals and communities interested in pursuing landmark designation. During the past quarter Department Staff received zero Landmark Designation Applications.

Creation of a New Landmark Designation Fact Sheet and Cover Memo. Since the introduction of the Landmark Designation Application, Staff has received five community-submitted applications. Typically, these applications have taken Staff between 15 and 30 hours to verify information; conduct in-house research; communicate findings, content and formatting edits to the applicant; and create a case report. The proposed Fact Sheet and Cover Memos will be contain slightly different, and abbreviated information than the full case report. The proposed process is attached.

PERFORMANCE MEASURES

This report also includes recently adopted performance measures to track Article 10 Landmark designations and Article 11 Changes of Designation. The goal of the following performance measures, along with other process-based improvements, is to present a clearer picture of the Department's work on the HPC's Landmark Designation Work Program.

A Performance Measures Report is not attached to this document. Due to the transition to the Department's new PPTS project tracking system, an accurate report could not be created. Past data cannot be accounted for, but Survey Team staff continues to work with the Finance team to develop a method for tracking this information for the current quarter.

1. Prepare and process individual Article 10 Landmark designations (from report to case closure) within staff 150 hours.

When this measure was established, the previous five individual Article 10 designations (Nos. 261-266) were within a range of 114 to 200 hours from the preparation of the report to the final Board of Supervisors hearing. While each designation is unique, Department preservation staff has set a goal to complete the average individual designation within 150 hours.

Staff time for the most recent three landmarks is as follows: 217 hours for Swedish American Hall, Landmark No. 267; 73 hours for the R.L. Goldberg Building, Landmark No. 268; and 84 hours for University Mound Ladies Home, Landmark No. 269.

2. Prepare an Article 10/11 designation application outlining designation requirements, process, and fees by the end of the 2014 calendar year.

At the February 18, 2015 hearing, the HPC approved the Article 10/11 Designation Application. The application was uploaded to the Planning Department's website on April 6, 2015.

3. Provide comments to the applicant regarding the application's completeness and/or schedule HPC initiation hearings for all community/property-owner sponsored Landmark Designation Reports within 30 calendar days of receipt.

The Department will track performance and response time with owners and community members that submit nominations outside of the HPC's Work Program. The goal is to provide the HPC and the public with a timely response regarding requests for nomination submitted by the public. Tracking information will be included in the Performance Measures Report.

- **Woodward Street Landmark District, Calendar Days: n/a**

This item was submitted to Staff on June 18, 2015; after a number of rounds of edits, the application cannot be determined as complete. Staff plans to bring the application, in its current form, to the HPC for direction.

No additional Landmark Designation Applications were submitted during this reporting quarter.

4. Submit and present a Landmark Designation Work Program status report to the HPC every six months.

At a December 2014 hearing, the HPC agreed to maintain the quarterly status of its review of the Work Program status report.

The next quarterly report will be presented to the HPC at its May 4, 2016 hearing.

LANDMARK DESIGNATION PROCESS

In order to provide the HPC and the public with a better understanding of the steps involved in landmark designation, the Department has developed a brief outline of the notification, hearings, and follow-up processes. Writing or reviewing a Landmark Designation Report is the first step in an expanded process that involves multiple hearings and continuous property owner and stakeholder engagement, including:

1. Research and write Landmark Designation Report
2. Engage and notify property owner, tenants, district Supervisor, and other stakeholders
3. Write a Case Report and Resolution for HPC Initiation Hearing (Hearing #1)
 - a. Department presentation
4. Coordinate with the City Attorney to produce the legislative ordinance
5. Write a Memo and Resolution for HPC Recommendation Hearing (Hearing #2)
 - a. Department presentation
6. Produce required notification materials and newspaper ad per Planning Code Section 1004.2
7. Prepare submittal of materials to the Clerk of the Board of Supervisors
8. Introduce at Board of Supervisors (Hearing #3)
9. Brief Supervisors and coordinate with Department's legislative liaison
10. Prepare materials for Board of Supervisors' Land Use Committee (Hearing #4)
 - a. Department presentation
11. First Read at Board of Supervisors (Hearing #5)
 - a. Department attends, available for questions
12. Second Read at Board of Supervisors (Hearing #6)
 - a. Department attends on a case-by-case basis
13. Mayoral signing (occasionally involves a signing ceremony)

14. Press release, website and Property Information Map updates
15. Prepare Notice of Special Restriction and file at the Assessor/Recorder's office
16. Formally notify the property owner and Office of Historic Preservation
17. Close case

CURRENT LANDMARK DESIGNATION WORK PROGRAM

This quarterly report includes hours and tasks undertaken by Department Staff in support of projects included on the HPC's current Landmark Designation Work Program, as well as completed landmark applications submitted by property owners. Each property update contains a graphic to track progress and milestones associated with the tasks listed above. The report is organized into the following sections:

- **Approved Cases:** Adopted during the reporting quarter
- **Active Cases:** Historic Preservation Commission & Owner-Initiated Articles 10 & 11 Nominations
- **Pending Cases:** Historic Preservation Commission Nominations

Approved Cases



University Mound Ladies Home

350 University Avenue

Article 10 Landmark Nomination (Community-initiated)

Staff: Shannon Ferguson

FY 15/16 Hours: 38

Total Hours 112

Completed Tasks: Added to Work Program October 8, 2014. Site visit April 7, 2015. HPC hearing: Landmark Initiation, May 20, 2015. 2nd HPC Hearing: August 5, 2015. Transmitted to the BOS: September 3, 2015. Introduced at the BOS: September 15, 2015. Board of Supervisors Land Use Committee: October 26, 2015. Approved the Board of Supervisors: November 23, 2015.

Last Action: Signed by the Mayor: November 25, 2015; City Landmark No. 269 effective December 25, 2015.

Next Action: Case close out procedures.

REPORT PRODUCTION			HEARINGS & ENGAGEMENT									CLOSURE		
LANDMARK REPORT			CASE REPORT	OUTREACH	HPC 1	HPC 2	BOS SUBMIT	BOS INTRO	LAND USE	BOS 1	BOS 2	MAYOR	NOTIFY	MEDIA

Active Cases



Cowell House

171 San Marcos Avenue

Article 10 Landmark Nomination

Staff: Mary Brown/Shannon Ferguson

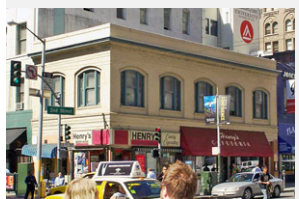
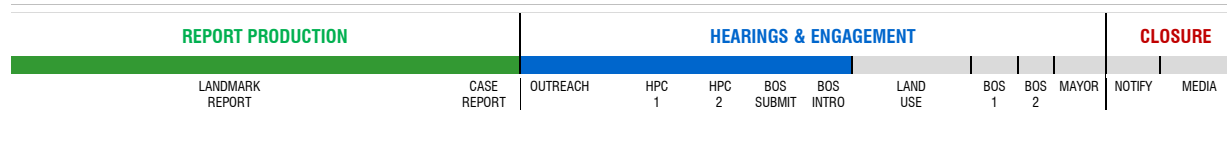
FY 15/16 Hours: 41

Total Hours 181

Completed Tasks: Completed Landmark Designation Report. HPC Hearing: Landmark Initiation August 5, 2015; 2nd Hearing: October 10, 2015.

Last Action: Introduced at the Board of Supervisors December 1, 2015; Assigned under 30 day rule as required by the Land Use and Transportation Committee.

Next Action: Land Use hearing (*Tentatively scheduled for January 11, 2016*).



Bourdette Building

90 Second Street

Article 10 Landmark Nomination

Staff: Jonathan Lammers

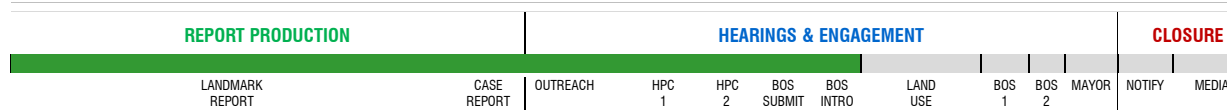
FY 15/16 Hours: 25

Total Hours: 111

Completed Tasks: Owner notification and website content. Existing DPR523 A & B records. Completed Landmark Designation Report. HPC Hearing: Landmark Initiation; July 1, 2015. HPC Hearing: 2nd Hearing; November 4, 2015.

Last Action: Introduced at the Board of Supervisors December 1, 2015; Assigned under 30 day rule as required by the Land Use and Transportation Committee.

Next Action: Land Use hearing (*Tentatively scheduled for January 11, 2016*).





Ingleside Presbyterian Church and *The Great Cloud of Witnesses*

1345 Ocean Avenue

Article 10 Landmark Nomination

Pro-bono consultant (SF Heritage) and Staff-produced Landmark Designation Report

Staff: Susan Parks

FY 15/16 Hours: 48

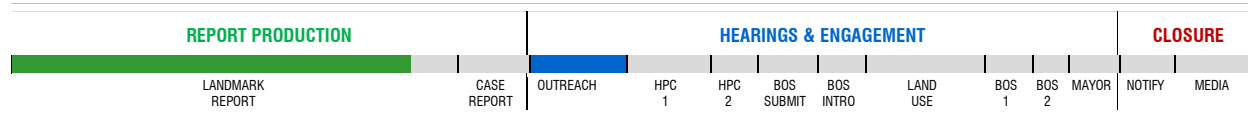
(No additional hours were added during this reporting quarter.)

Total Hours: 61

Completed Tasks: Site visit. Project scoping with SF Heritage. Meeting with SF Heritage and ARG Conservators, February 11, 2015. Review Draft Report. Meeting with SF Heritage and Rev. Gordon (muralist) to discuss Draft Report, June 25, 2015. Staff contributions to Draft Report.

Last Action: Received Draft Designation Report, July 3, 2015.

Next Action: HPC hearing: Landmark Initiation, February 2016.



Sailors' Union of the Pacific

450 Harrison Street

Article 10 Landmark Nomination

Staff: Shannon Ferguson

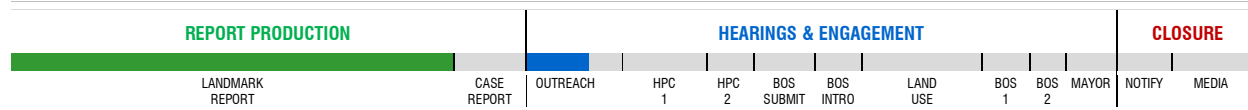
FY 15/16 Hours: 14

Total Hours: 56

Completed Tasks: Owner engagement. Site visit with property owners' representatives to discuss rehabilitation options on March 30, 2015 and June 2, 2015. Draft Landmark Designation Report complete.

Last Action: Added to Work Program June 15, 2011.

Next Action: HPC hearing: Landmark Initiation, TBD (previously scheduled for May 20, 2015)





Peace Pagoda & Plaza

Japantown

Article 10 Landmark Nomination

Staff: Jonathan Lammers/TBD

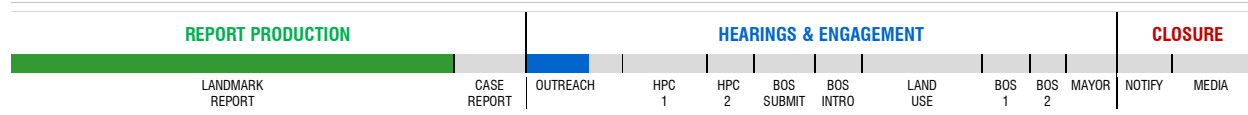
FY 15/16 Hours: 6

Total Hours: 131

Completed Tasks:

Last Action: Added to Work Program September 18, 2013 as part of the Japantown Cultural Heritage and Economic Sustainability Strategy (JCHES) planning process.

Next Action: Community Outreach. Preparation of website. HPC hearing: Landmark Initiation, TBD (previously scheduled for May 20, 2015; June 3, 2015)



Alemany Health Building

35-45 Onondaga Street

Article 10 Landmark Nomination

Community produced-designation

Staff: Jonathan Lammers/Shannon Ferguson

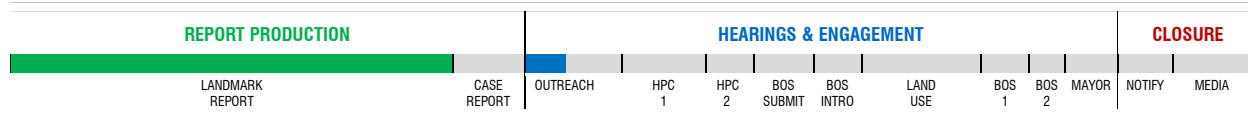
FY 15/16 Hours: 37

Total Hours: 56

Completed Tasks:

Last Action: Added to Work Program May 20, 2015; community submitted nomination. Staff site visit. Community-submitted landmark designation application determined complete; staff site visit to determine interior character-defining features.

Next Action: HPC Landmark Initiation: February, 2016.



Pending Cases

Work on these properties is dependent upon staff availability and/or outside factors. These projects will move to the active queue as currently active cases are complete.



Sunshine School

2728 Bryant Street

Article 10 Landmark Nomination

Expected to become a consultant-produced designation

Staff: Jonathan Lammers/Susan Parks

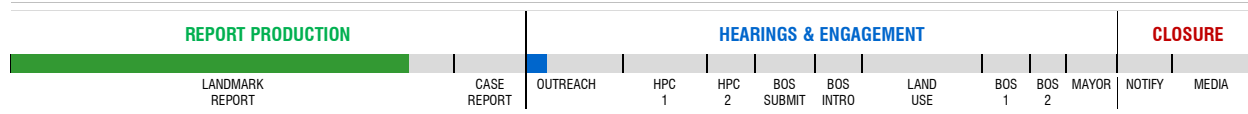
FY 14/15 Hours: 5

Total Hours: 60

Completed Tasks: Draft Landmark Designation Report in progress. A pro-bono consultant committed to producing this Landmark Designation Report; however, the consultant's schedule has precluded the report completion. Due to Staff workload and availability, this designation is proposed to be included in the New Deal Era Schools designations funded by the Historic Preservation Fund Committee.

Last Action: Added to Work Program June 15, 2011.

Next Action: HPC hearing: Landmark Initiation, (TBD)





New Era Hall

2117 Market Street

Article 10 Landmark Nomination

Staff: Jonathan Lammers

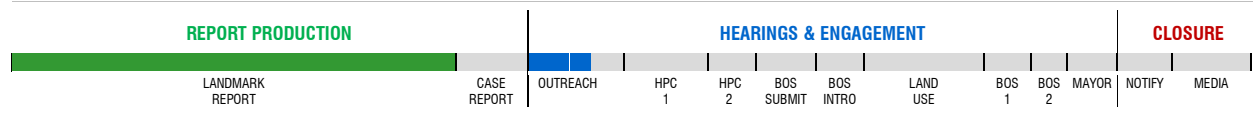
FY 14/15 Hours: 0

Total Hours: 206

Completed Tasks: Discussions continue with the property owner regarding support for the designation and future alterations to the property.

Last Action: Provided a copy of completed Landmark Designation Report in HPC correspondence folder, October 1, 2014.

Next Action: Awaiting direction from the HPC. HPC hearing: Landmark Initiation, 2016 (TBD)



Wolski House (William Wurster)

3655 Clay Street

Article 10 Landmark Nomination

Staff: TBD

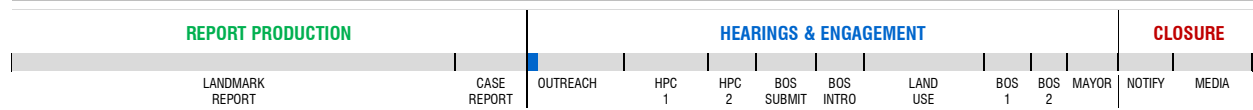
FY 14/15 Hours: 0

Total Hours: 3

Completed Tasks: Owner notification, case tracking, website content, building permit research, and scheduling of site visit.

Last Action: Added to Work Program June 15, 2011

Next Action: HPC hearing: Landmark Initiation, 2015





Russell House (Erich Mendelsohn)

3778 Washington Street

Article 10 Landmark Nomination

Staff: Mary Brown / Shannon Ferguson

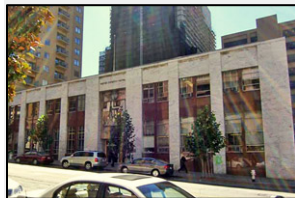
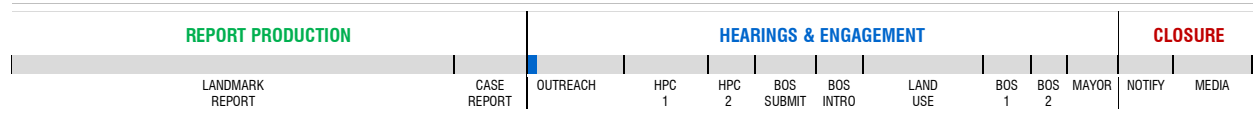
FY 14/15 Hours: 0

Total Hours: 4

Completed Tasks: Owner notification, case tracking, website content, contact with property owner's representative, and document review.

Last Action: Added to Work Program June 15, 2011

Next Action: HPC hearing: Landmark Initiation, TBD



Marine Firemen's Union Building

240 Second Street

Article 10 Landmark Nomination

Staff: Shannon Ferguson

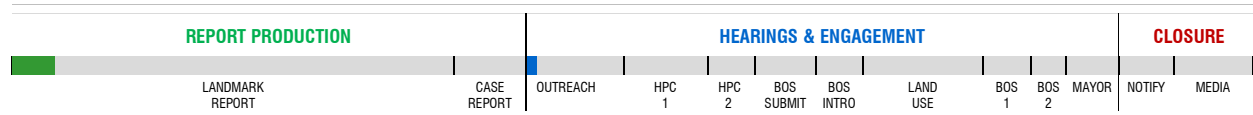
FY 14/15 Hours: 0

Total Hours: 0

Completed Tasks: Owner notification and website content. Existing DPR523 A & B records.

Last Action: Added to Work Program May 12, 2012

Next Action: HPC hearing: Landmark Initiation TBD





Congregation Emanu-El Buildings

1335 & 1337 Sutter Street

Article 10 Landmark Nomination

Staff: TBD

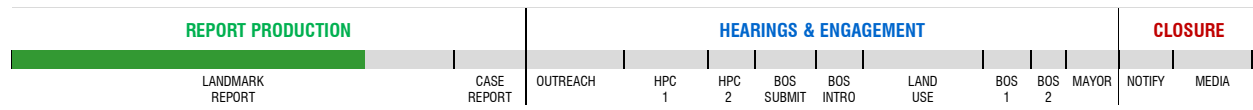
FY 14/15 Hours: 0

Total Hours: 2

Completed Tasks: Case tracking, website content, and owner notification.

Last Action: Added to Work Program June 15, 2011

Next Hearing: HPC hearing: Landmark Initiation, (TBD)



Planters Hotel

606 Folsom Street

Article 10 Landmark Nomination

Staff: TBD

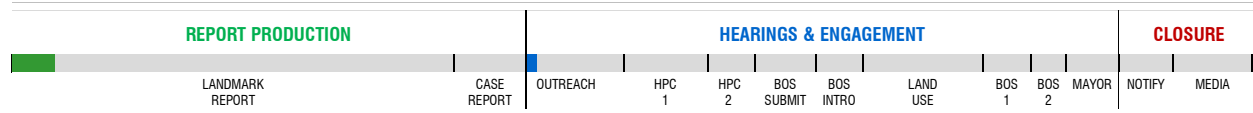
FY 14/15 Hours: 0

Total Hours: 0

Completed Tasks: Owner notification and website content. Existing DPR523-A & B records.

Last Action: Added to Work Program May 12, 2012

Next Anticipated Hearing: HPC hearing: Landmark Initiation TBD





Strand Theater

1127 Market Street

Article 11 Change of Designation (Owner-initiated)

Staff: Jonathan Lammers/TBD

<i>FY 14/15 Hours:</i>	0
<i>Total Hours</i>	10
<i>Completed Tasks:</i>	Reviewed draft, submitted comments, and reviewed final draft. Waiting for submittal of final documents from project applicant.
<i>Last Action:</i>	n/a
<i>Next Action:</i>	HPC hearing: Article 11 Change of Designation, 2015

REPORT PRODUCTION		HEARINGS & ENGAGEMENT								CLOSURE	
DESIGNATION REPORT	CASE REPORT	OUTREACH	HPC 1	HPC 2	BOS SUBMIT	BOS INTRO	LAND USE	BOS 1	BOS 2	MAYOR	NOTIFY MEDIA



Mothers' Building

San Francisco Zoo

Staff: TBD

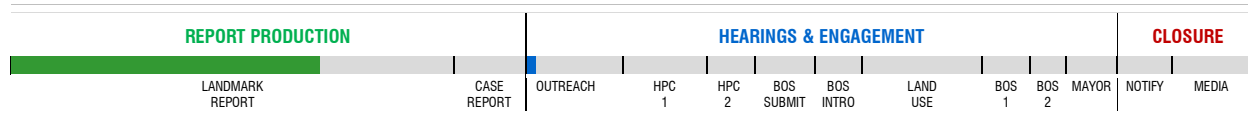
FY 14/15 Hours: 0

Total Hours: 3

Completed Tasks: Owner notification, case tracking, and website content. Coordination with Recreation and Parks Department and Arts Commission. Review existing historic structure report for extant Mothers' Building and site visit coordination. On January 9, 2013, the Recreation and Parks Department submitted a grant application for a conditions assessment of the murals and building to the Historic Preservation Fund Committee. Department staff will begin work on the Landmark Designation Report once the conditions assessment is completed. Building is listed on the National Register.

Last Action: Planning staff presented informational update to HPC, 2013.

Next Action: At the HPC's request, Recreation and Parks Dept. will present an update on the progress of the conversation efforts for the interior murals at the January 20, 2015 hearing.



2 Clarendon (Anshen + Allen)

Article 10 Landmark Nomination

Staff: TBD

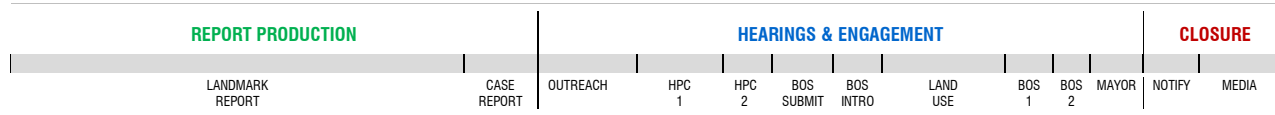
FY 14/15 Hours: 0

Total Hours: 2

Completed Tasks: Owner notification, case tracking, website content, and building permit research.

Last Action: Added to Work Program June 15, 2011

Next Action: HPC hearing: Landmark Initiation TBD

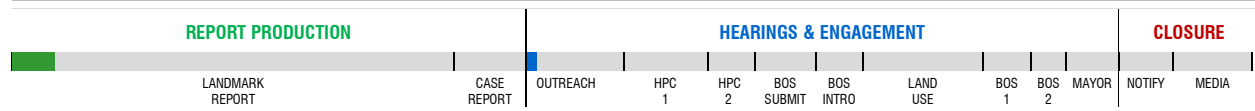




2173 15th Street

Article 10 Landmark Nomination
Staff: TBD

<i>FY 14/15 Hours:</i>	0
<i>Total Hours:</i>	7
<i>Completed Tasks:</i>	Case tracking, website content, and owner notification. Existing DPR523 A & B records
<i>Last Action:</i>	Added to Work Program June 15, 2011
<i>Next Action:</i>	HPC hearing: Landmark Initiation TBD

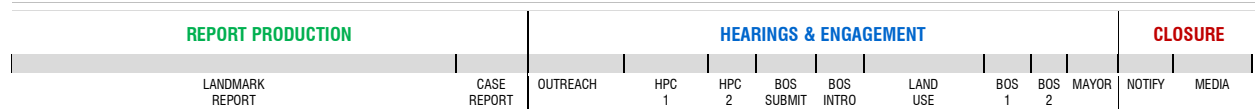


Samuel Gompers Trade School

106 Bartlett Street

Article 10 Landmark Nomination
Staff: TBD

<i>FY 14/15 Hours:</i>	0
<i>Total Hours:</i>	2
<i>Completed Tasks:</i>	Case tracking, website content, and owner notification.
<i>Last Action:</i>	Added to Work Program June 15, 2011
<i>Next Action:</i>	HPC hearing: Landmark Initiation, 2015





Phillips and Van Orden Building

234 First Street

Article 10 Landmark Nomination

Staff: TBD

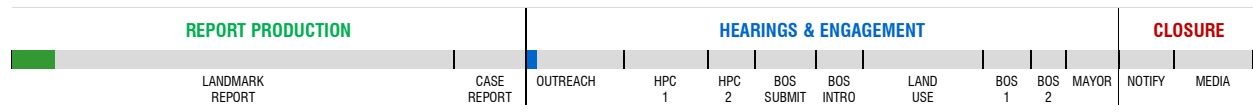
FY 14/15 Hours: 0

Total Hours: 0

Completed Tasks: Owner notification and website content. Existing DPR523-A & B records.

Last Action: Added to Work Program May 12, 2012

Next Action: HPC hearing: Landmark Initiation TBD



Japantown YWCA / Nihonmachi Little Friends

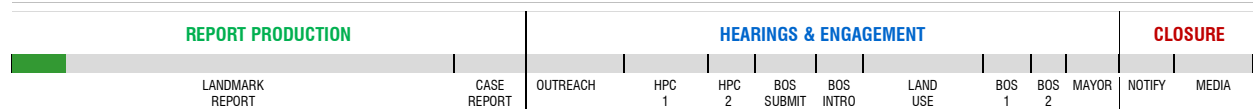
1830 Sutter Street

Article 10 Landmark Nomination

Staff: TBD

Last Action: Added to Work Program September 18, 2013 as part of the JCHES planning process. Existing HRE report.

Next Action: HPC hearing: Landmark Initiation TBD





Kinmon Gakuen

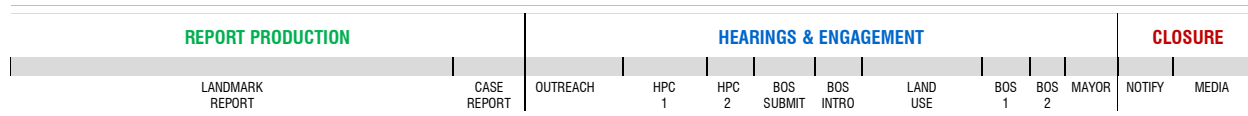
2031 Bush Street

Article 10 Landmark Nomination

Staff: TBD

Last Action: Added to Work Program September 18, 2013 as part of the JCHESS planning process.

Next Action: HPC hearing: Landmark Initiation TBD



Golden Gate Park Landmark District

Article 10 Landmark District Nomination

Staff: TBD

FY 14/15 Hours: 0

Total Hours: 327

Completed Tasks: Meetings and discussions with Recreation & Parks Department; contact with stakeholders; internal policy meetings; field visits and photography; review of building permits and architectural plans; research and document review; development of recommendations; creation of inventory spreadsheet; volunteer oversight; GIS mapping; presentation to PROSAC; development of levels of review; development of terminology FAQs; monthly updates to HPC; administrative assistance; tennis clubhouse HRE review and comment; development of landscape site evaluations; historic and archival research; and documentation of buildings and sites.

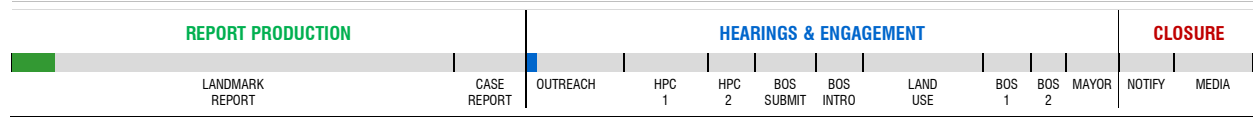
Stow Lake Boat House

Field visits; photography; DPR 523-A and DPR 523-B form production; historic photograph search; architect research; style research; boat house research; editing; meeting with Rec & Park staff; Department review; Case Report development; Motion and Exhibit A development; packet preparation; respond to media; contact with stakeholders; contact with Commissioners; presentation preparation; HPC hearing; and post-hearing review.

The HPC tabled initiation of Stow Lake Boat House until the full Golden Gate Park Landmark District Designation Report is complete.

Last Action: HPC Landmark Initiation hearing, February 3, 2011, tabled.

Next Action: HPC hearing: Landmark Initiation TBD



Landmark Designation Work Program Administration

Reporting Quarter Hours: 59

FY 14/15 Hours: 89

Tasks: Respond to public inquiries and suggestions regarding Landmark designations; provide initial report scoping to interested applicants; develop informational presentations for the HPC; develop Landmark hearing schedules; Work Program-related meetings; and prepare Work Program Quarterly Reports.

Attachments:

Draft Community-submitted Article 10 Landmark Designation Application Hearing Processes.

Draft Community-Submitted Article 10 Landmark Designation Application Hearing Processes

Application is submitted to Staff.

Staff reviews Application and creates a "Staff Memo" for First Hearing at the HPC.

First Hearing: Staff presents Staff Memo with attached Application, as submitted.

Action: Commission may choose to:

1. **Add the item to the Landmark Designation Work Program (LDWP).**
(Where it will become a priority designation for Staff.)
2. **Not add the item to the Landmark Designation Work Program.**
(Determines that the property does not appear eligible for local landmark designation under Article 10.)
3. **Direct Applicant to work with Staff to refine the application.**
(Determines that the property may be eligible for designation under Article 10, and directs Staff to provide technical assistance to applicant. The item will be a lower priority than LDWP items.)

If directed to work with Staff:

Applicant and Staff work together. When complete, a hearing is scheduled and Staff creates a "Landmark Designation Application Fact Sheet" for the project with current information as supplied in the application and provides a staff recommendation. *(No formal Staff Report is included.)*

Second Hearing: Staff Fact Sheet; Commission reviews new materials and analysis.

Action: Commission may choose to:

1. **Initiate Designation.**
(Ordinance and Resolution will be provided.)
2. **Not find the property eligible for landmarking under Article 10.**
(Ending the designation process.)
3. **Direct Applicant to continue to work with Staff and return.**

If the item is added to the LDWP: <.....

Staff creates Draft Designation Report, Ordinance, and Resolution accompanied by Staff Recommendation.

Second Hearing: Landmark Initiation,
(typical).

Action: Commission may choose to:

1. **Initiate landmark designation.**
(Ending the designation process.)
2. **Not initiate landmark designation.**

If Designation is initiated: <.....

Third Hearing: Recommendation Hearing to the Board of Supervisors, (typical).

Action: Commission may choose to:

1. **Recommend approval to the BoS.**
(Ending the designation process.)
2. **Not recommend approval to the BoS.**

If HPC recommends approval: <.....

Application moves to the BoS hearing phase.