



# SAN FRANCISCO PLANNING DEPARTMENT

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## Memo to the Historic Preservation Commission

HEARING DATE: APRIL 15, 2015

**DATE:** April 15, 2015  
**TO:** Historic Preservation Commission  
**FROM:** Susan Parks, Preservation Planner  
**RE:** Landmark Designation Work Program Quarterly Report

1650 Mission St.  
Suite 400  
San Francisco,  
CA 94103-2479

Reception:  
**415.558.6378**

Fax:  
**415.558.6409**

Planning  
Information:  
**415.558.6377**

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This report outlines activities of the Department's Survey and Designation Team from January 1, 2015 to March 31, 2015 (Q3).

**On January 7, 2015**, the Rube Goldberg Building, 182-198 Gough Street, was introduced at the Board of Supervisors and was placed on a 30-day hold as required by the Land Use & Transportation Committee (formerly the Land Use and Economic Development Committee). The item is currently on hold before the Land Use Committee; a hearing date has yet to be scheduled.

**On February 18, 2015**, Department Staff presented the Landmark Designation Work Program quarterly report to the Historic Preservation Commission (HPC).

**On February 24, 2015**, 149 9<sup>th</sup> Street was introduced at the Board of Supervisors and was placed on a 30-day hold as required by the Land Use & Transportation Committee. The item is currently on hold before the Land Use Committee; a hearing date has yet to be scheduled.

**On March 10, 2015**, Swedish American Hall, 2168 Market Street, was introduced at the Board of Supervisors and was placed on a 30-day hold as required by the Land Use & Transportation Committee. The item is currently on hold before the Land Use Committee; a hearing date has yet to be scheduled.

**On March 19, 2015**, the Survey Team hosted a Mills Act Workshop. Approximately 1,500 property owners from properties within the two Tenderloin-area National Register Historic Districts (The Uptown Tenderloin District and the Lower Nob Hill Apartment Hotel District) were invited.

**On March 24, 2015**, the Department sent a report to the Japantown stakeholders. Staff met with representatives from the Japantown community one week later regarding landmark designation of the Peace Pagoda. The meeting focused on the completed draft landmark designation report and community outreach activities.

**On March 25, 2015**, the Survey Team presented the findings of the Central SoMa Historic Resources Survey and Historic Context Statement, as part of the Central SoMa Plan. The event, co-hosted by Citywide Staff, was an open house-style format focused on neighborhood character.

**On March 30, 2015**, Department Staff met with the property owners' representative for the Sailor's Union of the Pacific for a site visit and to discuss rehabilitation options.

## **WORK PROGRAM RELATED ITEMS**

- **New Article 10 Application Form.** At its December 17, 2014 hearing the Department proposed a series of performance measures to allow for greater accountability of the HPC's LDWP. One performance measure endorsed by the HPC was the development of a Landmark Designation application. The Application was reviewed by the HPC at the February 18, 2015 hearing. Due to the formatting of the document, the document was not immediately posted; but was sent to individual owners upon request. It was posted on the Planning Department's website on April 6, 2015.

## **LANDMARK DESIGNATIONS**

Based on current staff workload, HPC prioritization, and owner input, the Department remains committed to bringing five Landmark initiations to the HPC in the next three months. The tentative hearing dates for nominations and Work Program-related projects from April 2015 to July 2015, please note that some dates have been revised are as follows:

- **May 6, 2015: Landmark Initiation: Lick Old Ladies Home (University Mound Ladies Home), 350 University Street.** Department-produced Landmark Designation Report.
- **May 20, 2015: Landmark Initiation: Ingleside Presbyterian Church ("Great Cloud of Witnesses"), 1345 Ocean Avenue.** Dependent upon submittal of SF Heritage-produced Landmark Designation Report.
- **June 3, 2015: Landmark Initiation: Peace Pagoda & Plaza, Japantown.** Department-produced Landmark Designation Report. *(This item was previously scheduled for initiation April 15, 2015; postponed for community outreach activities.)*
- **June 3, 2015: Landmark Initiation: Burdette Building, 90 Second Street.** Department-produced Landmark Designation Report. *(This item was previously scheduled for initiation May 20, 2015; postponed due to staff availability because of Central SoMa and Japantown community outreach activities.)*
- **June 17, 2015: Landmark Initiation: Sailor's Union of the Pacific, 450 Harrison Street.** Department-produced Landmark Designation Report. *(This item was previously scheduled for initiation May 20, 2015; currently on hold in order for property owners to explore rehabilitation tax credits.)*

- **TBD: Landmark Initiation: New Era Hall, 2117 Market Street.** Pending property owner engagement and/or HPC direction. The Department submitted a completed Landmark Designation Report in Commissioners' correspondence files at the October 1, 2014 hearing.
- **TBD: Landmark Initiation: Sunshine School, 2728 Bryant Street.** A pro-bono consultant committed to producing this Landmark Designation Report; however, the consultant's schedule has precluded the report completion. Therefore, Department staff will produce the report. *(This item was previously scheduled for initiation March 18, 2015.)*
- **TBD: Landmark Initiation, Cowell House, 171 San Marcos Avenue.** Department-produced Landmark Designation Report. *(This item was previously scheduled for initiation November 5, 2014.)*

Since the last Landmark Designation Work Program Status Report on February 18, 2015; the landmark initiation hearings for the Peace Pagoda and Plaza and the Burdette Building have been postponed so that Department Staff can allow time to conduct community events regarding the Peace Pagoda's proposed designation. The Sailor's Union of the Pacific Hall was postponed so they property owners may work with Staff to determine the significant interior character-defining features, determine the development opportunities of the adjacent surface parking lots, and explore the use of the Federal Rehabilitation Tax Credits.

The Department selected the above hearing dates based upon staff availability, expected submittals of consultant-produced Landmark Designation Reports, and timing of other projects at the HPC; such as adoption of the African American Historic Context Statement on June 17, 2015. *(This item was previously expected before the commission on May 20, 2015.)*

## **OTHER SURVEY TEAM PROJECTS**

Department Staff continue to work with consultants on the following Historic Preservation Fund Committee funded, consultant-produced reports:

- **Residence Parks Historic Context Statement**
- **LGBTQ Historic Context Statement**
- **Corbett Heights Historic Context Statement** (Currently under review by Department Staff.)
- **Ocean Avenue Historic Resource Survey** (Currently on hold due to staff availability.)

In addition to the Work Program, during the next quarter the Survey Team will focus on the 2014/2015 CLG Grant, Phase II of the Neighborhood Commercial Buildings Historic Resources Survey; for which a summer intern will be hired. The project is expected to be completed in October 2015. Two additional summer interns will work with the Survey Team to "clean-up" the historic resources survey database which populates the Department's Property Information Map.

## **ADDITIONAL COMMUNITY SUBMITTED NOMINATIONS**

Department Staff continue to provide technical support to individuals and communities interested in pursuing landmark designation. During the past quarter Department Staff met with the following:

- **On February 11, 2015**, Department Staff had a follow-up meeting with property owners on Woodward Street between Duboce and 14<sup>th</sup> Streets. The owners contacted Department Staff to inquire about the landmark district designation process, as the street contains a significant concentration of “Romeo” flats that were identified as an eligible historic district by the Inner Mission North Historic Resources Survey.
- **On February 18, 2015**, property owners for 235 Valencia Street, Hap Jones Motorcycle Shop, requested that the HPC add the property to its Landmark Designation Work Program.
- **On March 7, 2015**, Department Staff met with representatives of 355-363 Sutter Street, the Milton Eisner Building, to discuss a Change of Designation. The building is currently listed as Category V, Unrated Building, as part of the Kearny-Market-Mason-Sutter Conservation District.

## **PERFORMANCE MEASURES**

This report also includes recently adopted performance measures to track Article 10 Landmark designations and Article 11 Changes of Designation. The goal of the following performance measures, along with other process-based improvements, is to present a clearer picture of the Department’s work on the HPC’s Landmark Designation Work Program. Performance measures progress will be documented in a future Performance Measures Report.

A Performance Measures Report is not attached to this document. Due to the transition to the Department’s new PPTS project tracking system, an accurate report could not be created. Past data cannot be accounted for, but Survey Team staff continues to work with the Finance team to develop a method for tracking this information for the current quarter.

1. Prepare and process individual Article 10 Landmark designations (from report to case closure) within staff 150 hours.

The last five individual Article 10 designations were within a range of 114 to 200 hours from the preparation of the report to the final Board of Supervisors hearing. While each designation is unique, Department preservation staff has set a goal to complete the average individual designation within 150 hours.

During this reporting quarter, two projects, Swedish American Hall and the New Era Hall have exceeded this goal. The total hours for Swedish American Hall are 290 hours and New Era Hall is currently at 206 hours (no additional hours since Q2). Refer to the Landmark Designation Work Program table.

2. Prepare an Article 10/11 designation application outlining designation requirements, process, and fees by the end of the 2014 calendar year.

At the February 18, 2015 hearing, the HPC approved the Article 10/11 Designation Application. Though not completed during this reporting quarter, the application was uploaded to the Planning Department’s website on April 6, 2015.

3. Provide comments to the applicant regarding the application's completeness and/or schedule HPC initiation hearings for all community/property-owner sponsored Landmark Designation Reports within 30 calendar days of receipt.

The Department will track performance and response time with owners and community members that submit nominations outside of the HPC's Work Program. The goal is to provide the HPC and the public with a timely response regarding requests for nomination submitted by the public. Tracking information will be included in the Performance Measures Report.

- **235 Valencia, Hap Jones Motorcycle Shop**, Calendar Days: 59  
This item was first presented to the HPC during public comment on February 18, 2015.
- **45 Onondaga Street, Alemany Health Center Frescoes**, Calendar Days: 26  
This item was submitted to Staff on March 20, 2015.

4. Submit and present a Landmark Designation Work Program status report to the HPC every six months.

At the December hearing, the HPC agreed to maintain the quarterly status of its review of the Work Program status report. The next quarterly report will be presented to the HPC at its July 15, 2015 hearing.

## **LANDMARK DESIGNATION PROCESS**

In order to provide the HPC and the public with a better understanding of the steps involved in landmark designation, the Department has developed a brief outline of the notification, hearings, and follow-up processes. Writing or reviewing a Landmark Designation Report is the first step in an expanded process that involves multiple hearings and continuous property owner and stakeholder engagement, including:

1. Research and write Landmark Designation Report
2. Engage and notify property owner, tenants, district Supervisor, and other stakeholders
3. Write a Case Report and Resolution for HPC Initiation Hearing (Hearing #1)
  - a. Department presentation
4. Coordinate with the City Attorney to produce the legislative ordinance
5. Write a Memo and Resolution for HPC Recommendation Hearing (Hearing #2)
  - a. Department presentation
6. Produce required notification materials and newspaper ad per Planning Code Section 1004.2

7. Prepare submittal of materials to the Clerk of the Board of Supervisors
8. Introduce at Board of Supervisors (Hearing #3)
9. Brief Supervisors and coordinate with Department's legislative liaison
10. Prepare materials for Board of Supervisors' Land Use Committee (Hearing #4)
  - a. Department presentation
11. First Read at Board of Supervisors (Hearing #5)
  - a. Department attends, available for questions
12. Second Read at Board of Supervisors (Hearing #6)
  - a. Department attends on a case-by-case basis
13. Mayoral signing (occasionally involves a signing ceremony)
14. Press release, website and Property Information Map updates
15. Prepare Notice of Special Restriction and file at the Assessor/Recorder's office
16. Formally notify the property owner and Office of Historic Preservation
17. Close case

#### **CURRENT LANDMARK DESIGNATION WORK PROGRAM**

The third quarterly report for fiscal year 2014/15 includes hours and tasks undertaken by Department staff in support of projects included on the HPC's current Work Program as well as completed landmark nominations submitted by property owners. Each property update now contains a graphic to track progress and milestones associated with the tasks listed above. The report is organized into the following sections:

- Active Cases: Historic Preservation Commission & Owner-Initiated Articles 10 & 11 Nominations
- Pending Cases: Historic Preservation Commission Nominations

Active Cases



**Rube Goldberg Building,**  
 182-198 Gough Street

Article 10 Landmark Nomination (Community-initiated)  
 Staff: Mary Brown/Jonathan Lammers

*FY 14/15 Hours:* 117

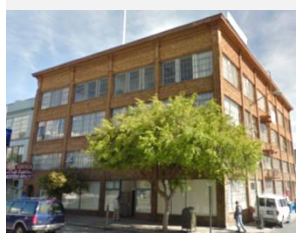
*Total Hours* 117

*Completed Tasks:* HPC Initiation: November 19, 2014;  
 HPC Hearing: Recommend Designation to Board of Supervisors, December 17, 2014.

*Last Action:* Introduced at the Board of Supervisors: January 7, 2015.  
 On hold at Land Use & Transportation Committee; no hearing has been scheduled.

*Next Action:* BOS Land Use & Transportation Committee hearing; expected late April 2015.

| REPORT PRODUCTION  |             | HEARINGS & ENGAGEMENT |       |       |            |           |          |       | CLOSURE |       |        |       |
|--------------------|-------------|-----------------------|-------|-------|------------|-----------|----------|-------|---------|-------|--------|-------|
| DESIGNATION REPORT | CASE REPORT | OUTREACH              | HPC 1 | HPC 2 | BOS SUBMIT | BOS INTRO | LAND USE | BOS 1 | BOS 2   | MAYOR | NOTIFY | MEDIA |
|                    |             |                       |       |       |            |           |          |       |         |       |        |       |



**149 9<sup>th</sup> Street**

Article 11 Change of Designation (Owner-initiated)  
 Staff: Jonathan Lammers

*FY 14/15 Hours:* 39

*Total Hours:* 50

*Completed Tasks:* HPC Hearing: Recommend Designation to Board of Supervisors, December 17, 2014.

*Last Action:* Introduced at the Board of Supervisors: February 24, 2015.  
 On hold at Land Use & Transportation Committee hearing; no hearing has been scheduled.

*Next Action:* BOS Land Use & Transportation Committee: expected late April 2015.

| REPORT PRODUCTION  |             | HEARINGS & ENGAGEMENT |       |       |            |           |          |       | CLOSURE |       |        |       |
|--------------------|-------------|-----------------------|-------|-------|------------|-----------|----------|-------|---------|-------|--------|-------|
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|                    |             |                       |       |       |            |           |          |       |         |       |        |       |

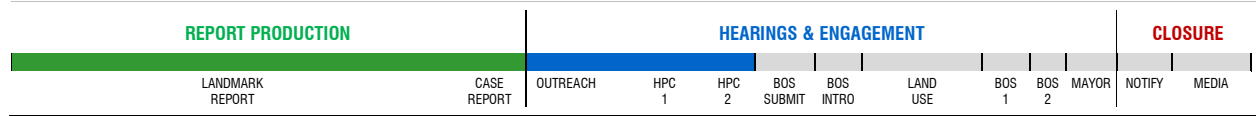


## Swedish American Hall

2168 Market Street

Staff: Jonathan Lammers

|                         |   |
|-------------------------|---|
| <i>FY 14/15 Hours:</i>  | 168   |
| <i>Total Hours:</i>     | 290   |
| <i>Completed Tasks:</i> | HPC Initiation: November 19, 2014.<br>HPC Hearing: Recommend Designation to Board of Supervisors, March 2, 2015.                          |
| <i>Last Action:</i>     | Introduced at the Board of Supervisors: March 10, 2015.<br>On hold at Land Use & Transportation Committee; no hearing has been scheduled. |
| <i>Next Action:</i>     |   |



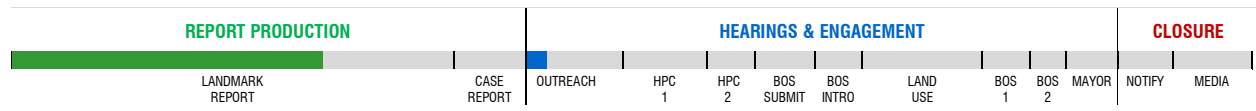
## University Mound Ladies Home (Lick Old Ladies Home)

350 University Street

Article 10 Landmark Nomination (Community-initiated)

Staff: Shannon Ferguson

|                         |   |
|-------------------------|---|
| <i>FY 14/15 Hours:</i>  | 30  |
| <i>Total Hours:</i>     | 30  |
| <i>Completed Tasks:</i> | Site visit, stakeholder contact, Draft Landmark Designation Report in progress, expected completion early April 2015. Site visit is scheduled for the week of April 7 <sup>th</sup> with property owners' representative. |
| <i>Last Action:</i>     | Added to Work Program October 8, 2014.  |
| <i>Next Action:</i>     | HPC hearing: Landmark Initiation, May 6, 2015   |







## Peace Pagoda & Plaza

Japantown

Staff: Jonathan Lammers

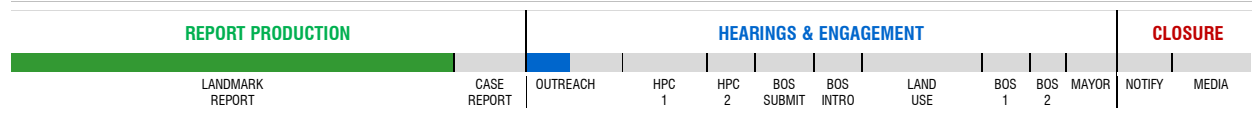
FY 14/15 Hours: 99

Total Hours: 104

**Completed Tasks:** Owner engagement. Draft Landmark Designation Report completed. Met with representatives of Japantown community to discuss Draft Report and Outreach activities.

**Last Action:** Added to Work Program September 18, 2013 as part of the Japantown Cultural Heritage and Economic Sustainability Strategy (JCHESS) planning process.

**Next Action:** Community Outreach. Preparation of website. HPC hearing: Landmark Initiation, June 3, 2015 (previously scheduled for May 20, 2015)



## Sailors' Union of the Pacific

450 Harrison Street

Staff: Shannon Ferguson

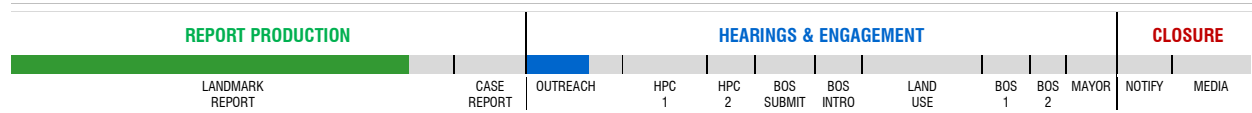
FY 14/15 Hours: 31.5

Total Hours: 36.5

**Completed Tasks:** Owner engagement. Site visit with property owners' representatives to discuss rehabilitation options on March 30, 2015. Draft Landmark Designation Report in progress, expected completion early April 2015.

**Last Action:** Added to Work Program June 15, 2011

**Next Action:** HPC hearing: Landmark Initiation, May 20, 2015.



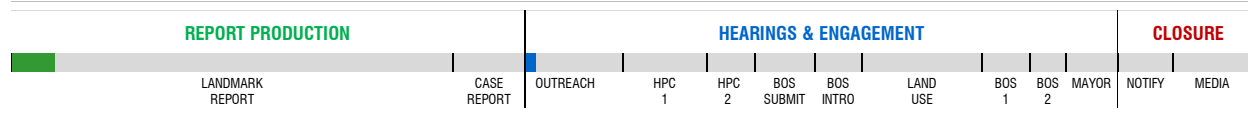


## Burdette Building

90 Second Street

Staff: Jonathan Lammers

|                         |  |
|-------------------------|--|
| <i>FY 14/15 Hours:</i>  | 0  |
| <i>Total Hours:</i>     | 0  |
| <i>Completed Tasks:</i> | Owner notification and website content. Existing DPR523 A & B records. |
| <i>Last Action:</i>     | Added to Work Program May 12, 2012                                     |
| <i>Next Action:</i>     | HPC hearing: Landmark Initiation, May 20, 2015                         |



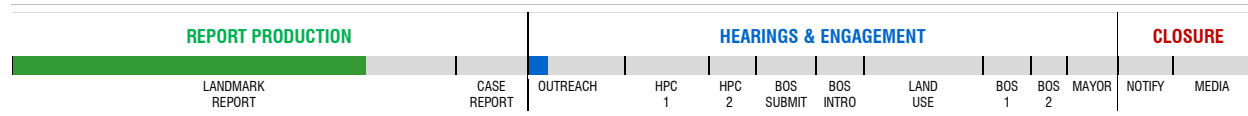
## Great Cloud of Witnesses

Ingleside Presbyterian Church Building, 1345 Ocean Avenue

Pro-bono consultant (SF Heritage) to produce Landmark Designation Report

Staff: Susan Parks

|                         |   |
|-------------------------|---|
| <i>FY 14/15 Hours:</i>  | 7   |
| <i>Total Hours:</i>     | 7   |
| <i>Completed Tasks:</i> | Site visit. Project scoping with SF Heritage. Meeting with SF Heritage and ARG Conservators, February 11, 2015. |
| <i>Last Action:</i>     | n/a   |
| <i>Next Action:</i>     | HPC hearing: Landmark Initiation, May 20, 2015.   |





### Sunshine School

2728 Bryant Street

Staff: Jonathan Lammers

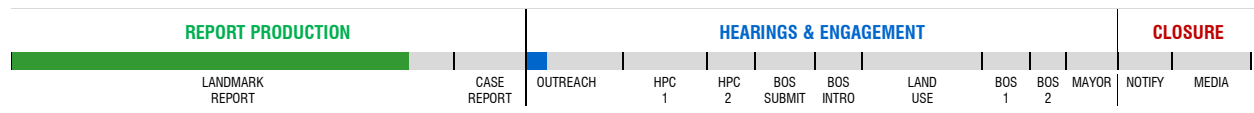
FY 14/15 Hours: 5

Total Hours: 60

**Completed Tasks:** Draft Landmark Designation Report in progress. A pro-bono consultant committed to producing this Landmark Designation Report; however, the consultant’s schedule has precluded the report completion. Therefore, Department staff will produce the report.

**Last Action:** Added to Work Program June 15, 2011

**Next Action:** HPC hearing: Landmark Initiation, (TBD)



### Congregation Emanu-El Buildings

1335 & 1337 Sutter Street

Staff: Jonathan Lammers

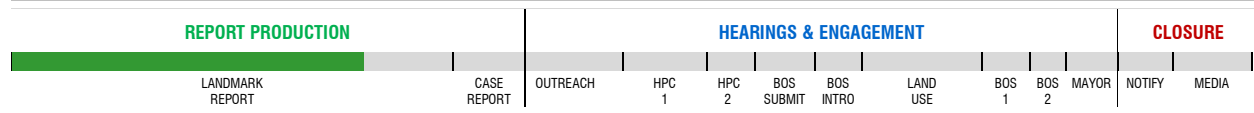
FY 14/15 Hours: 0

Total Hours: 2

**Completed Tasks:** Case tracking, website content, and owner notification.

**Last Action:** Added to Work Program June 15, 2011

**Next Hearing:** HPC hearing: Landmark Initiation, (TBD)





**New Era Hall**  
 2117 Market Street  
 Staff: Jonathan Lammers

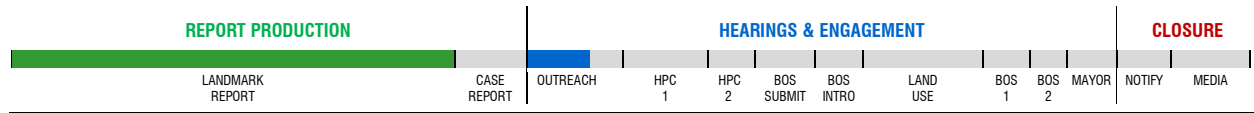
FY 14/15 Hours: 0

Total Hours: 206

Completed Tasks: Discussions continue with the property owner regarding support for the designation and future alterations to the property.

Last Action: Provided a copy of completed Landmark Designation Report in HPC correspondence folder, October 1, 2014.

Next Action: HPC hearing: Landmark Initiation, 2015 (TBD)



**Cowell House**  
 171 San Marcos Avenue  
 Staff: Mary Brown

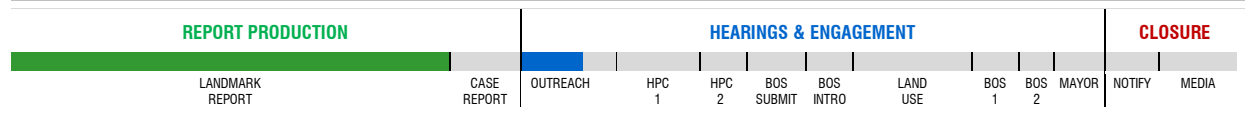
FY 14/15 Hours: 10

Total Hours: 77

Completed Tasks: Writing Landmark Designation Report (in progress).

Last Action: Added to Work Program June 15, 2011

Next Action: HPC hearing: Landmark Initiation, 2015 (TBD)





## Strand Theater

1127 Market Street

Article 11 Change of Designation (Owner-initiated)


Staff: Jonathan Lammers

|                         |  |
|-------------------------|--|
| <i>FY 14/15 Hours:</i>  | 0  |
| <i>Total Hours</i>      | 10   |
| <i>Completed Tasks:</i> | Reviewed draft, submitted comments, and reviewed final draft. Waiting for submittal of final documents from project applicant. |
| <i>Last Action:</i>     | n/a  |
| <i>Next Action:</i>     | HPC hearing: Article 11 Change of Designation, 2015  |

| REPORT PRODUCTION  |             | HEARINGS & ENGAGEMENT |       |       |            |           |          |       | CLOSURE |       |        |       |
|--------------------|-------------|-----------------------|-------|-------|------------|-----------|----------|-------|---------|-------|--------|-------|
| DESIGNATION REPORT | CASE REPORT | OUTREACH              | HPC 1 | HPC 2 | BOS SUBMIT | BOS INTRO | LAND USE | BOS 1 | BOS 2   | MAYOR | NOTIFY | MEDIA |

**Pending Cases**

Some properties on the Work Program are in the queue as pending cases; work on these properties is dependent upon staff availability. In some cases, progress is dependent upon outside factors. These projects will move to the active queue once the currently active nominations have completed the formal designation process.

|   |  |  |                          |                                  |            |           |                                  |       |       |                |        |       |                |  |                 |             |          |       |       |            |           |          |       |       |       |        |       |
|---|--|--|--------------------------|----------------------------------|------------|-----------|----------------------------------|-------|-------|----------------|--------|-------|----------------|--|-----------------|-------------|----------|-------|-------|------------|-----------|----------|-------|-------|-------|--------|-------|
|    |  | <h2 style="margin: 0;">Mothers' Building</h2> <p style="margin: 0;">San Francisco Zoo</p> <p style="margin: 0;">Staff: TBD</p> |                          |                                  |            |           |                                  |       |       |                |        |       |                |  |                 |             |          |       |       |            |           |          |       |       |       |        |       |
| <i>FY 14/15 Hours:</i>  | 0  |  |                          |                                  |            |           |                                  |       |       |                |        |       |                |  |                 |             |          |       |       |            |           |          |       |       |       |        |       |
| <i>Total Hours:</i>   | 3  |  |                          |                                  |            |           |                                  |       |       |                |        |       |                |  |                 |             |          |       |       |            |           |          |       |       |       |        |       |
| <i>Completed Tasks:</i>   | Owner notification, case tracking, and website content. Coordination with Recreation and Parks Department and Arts Commission. Review existing historic structure report for extant Mothers' Building and site visit coordination. On January 9, 2013, the Recreation and Parks Department submitted a grant application for a conditions assessment of the murals and building to the Historic Preservation Fund Committee. Department staff will begin work on the Landmark Designation Report once the conditions assessment is completed. Building is listed on the National Register. |  |                          |                                  |            |           |                                  |       |       |                |        |       |                |  |                 |             |          |       |       |            |           |          |       |       |       |        |       |
| <i>Last Action:</i>   | Planning staff presented informational update to HPC, 2013   |  |                          |                                  |            |           |                                  |       |       |                |        |       |                |  |                 |             |          |       |       |            |           |          |       |       |       |        |       |
| <i>Next Action:</i>   | HPC hearing: Landmark Initiation, TBD  |  |                          |                                  |            |           |                                  |       |       |                |        |       |                |  |                 |             |          |       |       |            |           |          |       |       |       |        |       |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="4" style="text-align: center; color: green;"><b>REPORT PRODUCTION</b></td> <td colspan="6" style="text-align: center; color: blue;"><b>HEARINGS &amp; ENGAGEMENT</b></td> <td colspan="2" style="text-align: center; color: red;"><b>CLOSURE</b></td> </tr> <tr> <td style="text-align: center;">LANDMARK REPORT</td> <td style="text-align: center;">CASE REPORT</td> <td style="text-align: center;">OUTREACH</td> <td style="text-align: center;">HPC 1</td> <td style="text-align: center;">HPC 2</td> <td style="text-align: center;">BOS SUBMIT</td> <td style="text-align: center;">BOS INTRO</td> <td style="text-align: center;">LAND USE</td> <td style="text-align: center;">BOS 1</td> <td style="text-align: center;">BOS 2</td> <td style="text-align: center;">MAYOR</td> <td style="text-align: center;">NOTIFY</td> <td style="text-align: center;">MEDIA</td> </tr> </table> |  |  | <b>REPORT PRODUCTION</b> |                                  |            |           | <b>HEARINGS &amp; ENGAGEMENT</b> |       |       |                |        |       | <b>CLOSURE</b> |  | LANDMARK REPORT | CASE REPORT | OUTREACH | HPC 1 | HPC 2 | BOS SUBMIT | BOS INTRO | LAND USE | BOS 1 | BOS 2 | MAYOR | NOTIFY | MEDIA |
| <b>REPORT PRODUCTION</b>  |  |  |                          | <b>HEARINGS &amp; ENGAGEMENT</b> |            |           |                                  |       |       | <b>CLOSURE</b> |        |       |                |  |                 |             |          |       |       |            |           |          |       |       |       |        |       |
| LANDMARK REPORT   | CASE REPORT  | OUTREACH   | HPC 1                    | HPC 2                            | BOS SUBMIT | BOS INTRO | LAND USE                         | BOS 1 | BOS 2 | MAYOR          | NOTIFY | MEDIA |                |  |                 |             |          |       |       |            |           |          |       |       |       |        |       |



### Wolski House (William Wurster)

3655 Clay Street

Staff: Mary Brown / Shannon Ferguson

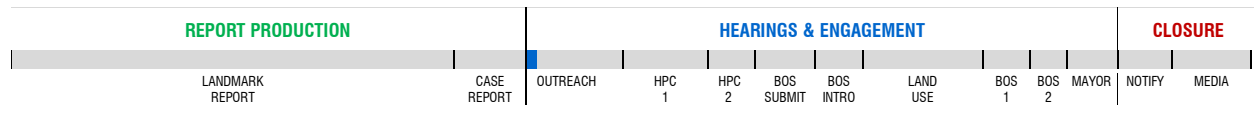
FY 14/15 Hours: 0

Total Hours: 3

Completed Tasks: Owner notification, case tracking, website content, building permit research, and scheduling of site visit.

Last Action: Added to Work Program June 15, 2011

Next Action: HPC hearing: Landmark Initiation, 2015



### Russell House (Erich Mendelsohn)

3778 Washington Street

Staff: Mary Brown / Shannon Ferguson

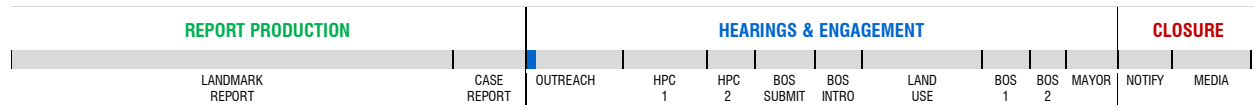
FY 14/15 Hours: 0

Total Hours: 4

Completed Tasks: Owner notification, case tracking, website content, contact with property owner's representative, and document review.

Last Action: Added to Work Program June 15, 2011

Next Action: HPC hearing: Landmark Initiation, TBD

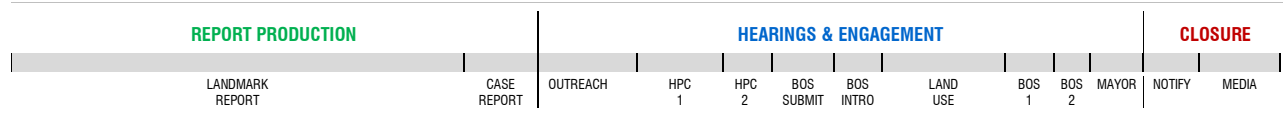




## 2 Clarendon (Anshen + Allen)

Staff: Mary Brown

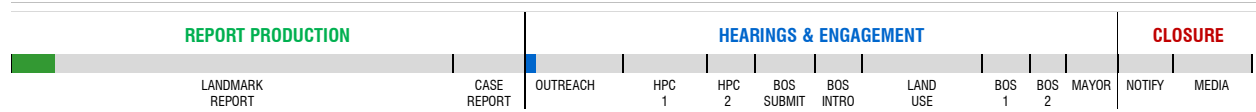
|                         |   |
|-------------------------|---|
| <i>FY 14/15 Hours:</i>  | 0   |
| <i>Total Hours:</i>     | 2   |
| <i>Completed Tasks:</i> | Owner notification, case tracking, website content, and building permit research. |
| <i>Last Action:</i>     | Added to Work Program June 15, 2011   |
| <i>Next Action:</i>     | HPC hearing: Landmark Initiation TBD  |



## 2173 15<sup>th</sup> Street

Staff: TBD

|                         |   |
|-------------------------|---|
| <i>FY 14/15 Hours:</i>  | 0   |
| <i>Total Hours:</i>     | 7   |
| <i>Completed Tasks:</i> | Case tracking, website content, and owner notification. Existing DPR523 A & B records |
| <i>Last Action:</i>     | Added to Work Program June 15, 2011   |
| <i>Next Action:</i>     | HPC hearing: Landmark Initiation TBD  |







## Samuel Gompers Trade School

106 Bartlett Street

Staff: TBD

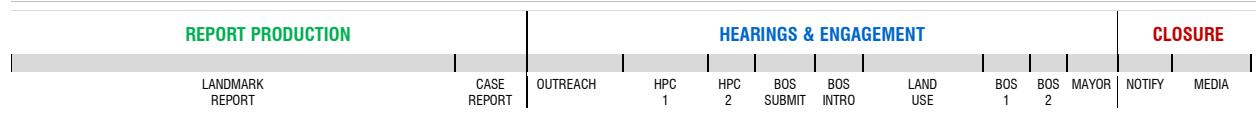
*FY 14/15 Hours:* 0

*Total Hours:* 2

*Completed Tasks:* Case tracking, website content, and owner notification.

*Last Action:* Added to Work Program June 15, 2011

*Next Action:* HPC hearing: Landmark Initiation, 2015



## Planters Hotel

606 Folsom Street

Staff: Jonathan Lammers

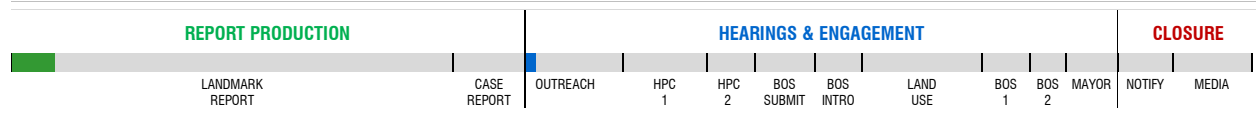
*FY 14/15 Hours:* 0

*Total Hours:* 0

*Completed Tasks:* Owner notification and website content. Existing DPR523-A & B records.

*Last Action:* Added to Work Program May 12, 2012

*Next Anticipated Hearing:* HPC hearing: Landmark Initiation TBD



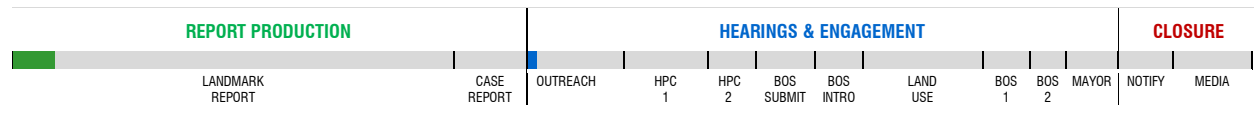


## Phillips and Van Orden Building

234 First Street

Staff: TBD

|                         |  |
|-------------------------|--|
| <i>FY 14/15 Hours:</i>  | 0  |
| <i>Total Hours:</i>     | 0  |
| <i>Completed Tasks:</i> | Owner notification and website content. Existing DPR523-A & B records. |
| <i>Last Action:</i>     | Added to Work Program May 12, 2012                                     |
| <i>Next Action:</i>     | HPC hearing: Landmark Initiation TBD                                   |

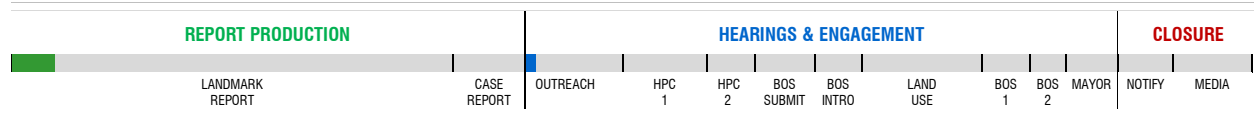


## Marine Firemen's Union Building

240 Second Street

Staff: Shannon Ferguson

|                         |  |
|-------------------------|--|
| <i>FY 14/15 Hours:</i>  | 0  |
| <i>Total Hours:</i>     | 0  |
| <i>Completed Tasks:</i> | Owner notification and website content. Existing DPR523 A & B records. |
| <i>Last Action:</i>     | Added to Work Program May 12, 2012                                     |
| <i>Next Action:</i>     | HPC hearing: Landmark Initiation TBD                                   |

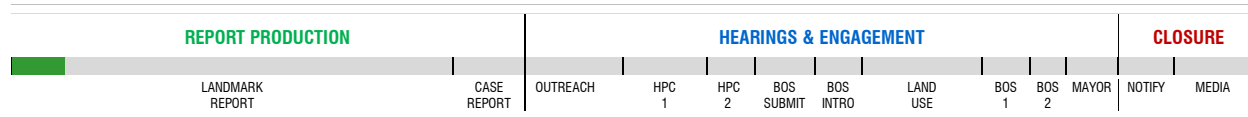




**Japantown YWCA / Nihonmachi Little Friends**  
 1830 Sutter Street  
 Staff: TBD

*Last Action:* Added to Work Program September 18, 2013 as part of the JCHESS planning process. Existing HRE report.

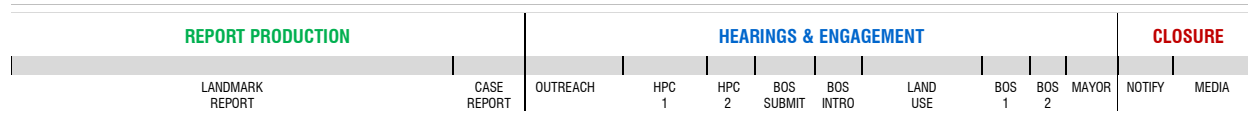
*Next Action:* HPC hearing: Landmark Initiation TBD




**Kinmon Gakuen**  
 2031 Bush Street  
 Staff: TBD

*Last Action:* Added to Work Program September 18, 2013 as part of the JCHESS planning process.

*Next Action:* HPC hearing: Landmark Initiation TBD



**Golden Gate Park Landmark District**

Staff: Mary Brown

|                         |   |
|-------------------------|---|
| <b>FY 14/15 Hours:</b>  | 0   |
| <b>Total Hours:</b>     | 372   |
| <b>Completed Tasks:</b> | Meetings and discussions with Recreation & Parks Department; contact with stakeholders; internal policy meetings; field visits and photography; review of building permits and architectural plans; research and document review; development of recommendations; creation of inventory spreadsheet; volunteer oversight; GIS mapping; presentation to PROSAC; development of levels of review; development of terminology FAQs; monthly updates to HPC; administrative assistance; tennis clubhouse HRE review and comment; development of landscape site evaluations; historic and archival research; and documentation of buildings and sites. |

|  |  |
|--|--|
|  | <p><i>Stow Lake Boat House</i><br/> Field visits; photography; DPR 523-A and DPR 523-B form production; historic photograph search; architect research; style research; boat house research; editing; meeting with Rec &amp; Park staff; Department review; Case Report development; Motion and Exhibit A development; packet preparation; respond to media; contact with stakeholders; contact with Commissioners; presentation preparation; HPC hearing; and post-hearing review.</p> <p>The HPC tabled initiation of Stow Lake Boat House until the full Golden Gate Park Landmark District Designation Report is complete.</p> |
| <p><b>Last Action:</b><br/> <b>Next Anticipated Hearing:</b></p> | <p>HPC Landmark Initiation hearing, February 3, 2011, tabled.<br/> HPC hearing: Landmark Initiation TBD</p>  |

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### *Landmark Designation Work Program Administration*

*FY 14/15 Hours:* 0 (Cannot be accounted for due to launch of PPTS.)

*Tasks:* Respond to public inquiries and suggestions regarding Landmark designations; provide initial report scoping to interested applicants; develop informational presentations for the HPC; develop Landmark hearing schedules; Work Program-related meetings; and prepare Work Program Quarterly Reports.

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### Removed from Work Program

*Fleishhacker Pool Building*  
*San Francisco Zoo*

The Fleishhacker Pool Building was badly damaged in a fire on December 3, 2012. Department staff reviewed Emergency Order 104886E from Tom Hui, Acting Director of DBI, to allow demolition of the Fleishhacker Pool Building because it constitutes "imminent danger to pedestrians in the vicinity and potential squatters within the building." Given that the subject building has been identified as a life/safety hazard, the associated demolition permit was approved on December 7, 2012. (Note: HABS documentation prior to demolition.)

**Attachments:**

None.